

**LOWER POTTS GROVE TOWNSHIP AUTHORITY    JANUARY 18, 2018**

The Lower Pottsgrove Township Authority held their regular monthly meeting on Thursday, January 18, 2018 the meeting was called to order at 6:30 p.m. The following attended:

James Toth, Chairman	Edward Wagner, Manager
Cody Robbins, Vice Chairman	Stephen Kalis, Solicitor
Dave Richards, Treasurer	Chad Camburn, Engineer
Jim Vlahos	Kathy Kurtas

Mr. Toth announced that the meeting was being recorded.

**APPROVAL OF AUTHORITY MINUTES:** Mr. Robbins motioned to approve the minutes of December 11, 2017 and Mr. Richards seconded the motion and all unanimously approved by a 4-0 vote.

**REORGANIZATION OF THE BOARD:** Mr. Toth asked for a motion to adjourn sine die for the purpose of reorganization of the board. Mr. Robbins made the motion to adjourn the meeting and Mr. Richards seconded. The meeting adjourned at 6:31pm for the Reorganization of the Board for 2018.

Mr. Richards nominated the following Slate of Officers:

Mr. James Vlahos as Treasurer and Mr. James Toth as Chairman, Mr. Cody Robbins as Vice-Chairman and Mr. Mark Loshnowsky as Secretary. Mr. Kalis asked if there were any other nominations for the Slate of Officers and hearing none, asked for a motion to close the nominations and approve the Slate of Officers as presented. Mr. Robbins motioned to close the nominations and Mr. Richards seconded and all unanimously approved 4-0 vote.

Mr. Richards made a motion to approve the Slate of Officers as presented and Mr. Robbins seconded and all unanimously approved 4-0.

James Toth, Chairman  
Cody Robbins, Vice-Chairman  
Mark Loshnowsky, Secretary  
James Vlahos, Treasurer  
David Richards, Board Member

Mr. Vlahos made the motion to retain Mr. Stephen Kalis of the law firm Fox Rothschild LLP as the Authority Solicitor at a rate of \$180.00 per hour and Mr. Robbins seconded the motion and all unanimously approved by a 4-0 vote. Mr. Richards made a motion to retain Mr. Chad Camburn of Bursich Associates as the Authority Engineer at a rate of \$129.00 per hour for the year 2018 and Mr. Robbins seconded the motion and all unanimously approved by a vote 4-0.

Mr. Toth asked for a motion to approve the 2018 meeting dates. Mr. Richards made a motion to approve the 2018 meeting dates as listed: January 8, February 12, March 12, April 9, May 14, June 11, July 9, August 13, September 10, October 8, November 13 (Tuesday) and December 10. All meetings will begin at 6:30 pm. and Mr. Toth seconded the motion and all unanimously approved by a vote 4-0.

Mr. Toth adjourned the reorganization meeting at 6:34 pm and convened to the monthly Authority Meeting.

## COMMENTS FROM VISITORS: NONE

## OLD BUSINESS:

**Discussion on the Sanatoga Green Development**—Mr. Kalis reviewed the Sanatoga Green Development to discuss several aspects related to the sanitary sewer service associated with the project. The three key issues that have been raised in the past by the developers and by representatives of the Authority that require attention included the number of EDU's to be allocated to this project. The payment of the remediation contribution fee in accordance with the current resolution in effect and lastly the improvements and costs associated with the Sanatoga Pump Station. Several staff meetings have been held with representatives of the developers as well as with representatives of the Authority with the last meeting were held on January 5, 2018. At the last meeting a general consensus was reached with respect to those three areas.

At 6:36 pm the board convened into executive session to discuss several issues in relation to potential threatened litigation involving the Sanatoga Green Development Project. The meeting reconvened at 7:06 pm having completed the executive session for the purpose above.

Mr. Kalis reviewed for the board that this project is a multi-purpose project consisting of 147 townhomes, 343 apartments, a club house, 50,000 square foot medical office building and a 108 room hotel. This has been based on the preliminary plan that has already been approved by the Board of Commissioners in July 2017. Mr. Kalis requested that a motion be made to allocate 390 EDU's to the project.

Mr. Vlahos made the motion to approve the allocation of 390 EDU's for the Sanatoga Green Project subject to all requisite approvals being obtained by the Pennsylvania Department of Environmental Protection as well as the parties entering into a confidential settlement stipulation containing such terms and conditions deem acceptable to the Authority and which will be approved at a future board meeting. Mr. Robbins seconded the motion and all unanimously approved by 3-0 vote. Mr. Richards abstained from the vote.

**Sale of the Brown Street Garage Update**---Mr. Wagner updated the board that the sale of the Brown Street Garage has been advertised. We will be accepting bids up to the deadline on February 2<sup>nd</sup> at 4:00 pm and the bids will be opened Monday February 5<sup>th</sup> at 9:00 am.

**Discussion on Pottstown Borough Authority January 11, 2018**—Mr. Wagner reported that we hosted the PBA meeting on January 11, 2018. He referred to the packet reporting that the estimated wastewater costs they projected \$410,278 but we have to wait for December's bills to be accounted for to see if we will receive a credit for 2017. In addition the security project for the treatment plant should be going online very shortly and the dryer is waiting on two outstanding permits from DEP. They are going to advertise the end of the month and the pre-bid meetings and bid openings have tentative dates which are subject to receiving the permits. Mr. Wagner reported that they receive \$2.7 million dollars this past year in sludge revenue and they have 32 different rates for the haulers. The meeting was a productive and informative one.

### **Developers Discussion & Update--CAP/CMP Summary Report # 5/ Engineering Report:**

Mr. Camburn reported some of the highlights of his report that is provided to the Authority:

- The contract with SSS is about to expire. In order to continue with the current contract a change order will be necessary to increase the contract cost and extend the term. A recommended payment request of \$24,355.94 to SSC Inc. for all the worked completed in 2017. This change order request will be later in the agenda

- SSS Inc. televised 11 laterals in the N. Adams Street area where roots and alignment changes were found in the laterals televised.
- A 4 foot pipe patch repair was completed in the St. Aloysius parking lot on Mulberry St.
- 9 resale sewer inspections were completed in December.

Mr. Camburn reviewed some of the work performed by SSS Inc over the last 5 years:

- 125,000 lf of mains were televised, they tested over 6800 joints, used 17,000 of grout and installed 225 patch repairs. Mr. Camburn accredited SSS Inc. with doing a great job and attributed our success on the I & I progress in the township to their services.
- We are continuing to work on the semi-annual report which is required by DEP. This report requires that we analyze all the data over the 6 month period and convert into a report format for DEP. The goal is to see the success rates of the I & I work being completed.
- The PA Small Water & Sewer grant application was reviewed and we will have a draft resolution completed for the next Authority meeting. The application is due by February 28, 2018.

Spring Valley Farms Development (Phase 1)-

- The internal sewer main has been completed in the Deer Ridge Drive area. The lots for phase 1 have been padded out and the application was received for the first four homes to be built. Mr. Camburn stated that after the lot plans are reviewed we should start seeing some foundations going in soon.

Mr. Toth asked if there was anything else to report:

Mr. Wagner stated that last week at the PBA meeting we talked about the disposable wipe situation the Borough experienced and stressed the importance of not flushing disposable wipes down the toilet.

Mr. Wagner added that last Thursday evening we received a call there was a major sewer back up incident at the 1600 block of N. Keim Street. The sewer line was clogged going to the cottage on the property behind the main house. Mr. Watson our sewer operator found that the upper manhole was flowing but the lower manhole was not. We had a flush truck come out to flush the lines which by this time was after 10:00 pm. The next day we found that there was a large root ball that went from the lateral to the main which created the problem. We were able to remove the roots and SSS Inc. will be coming back to grout the line. Mr. Wagner said the resident was extremely upset but we were able to resolve the problem.

#### **NEW BUSINESS:**

**Enabling Resolutions for 2018**--Mr. Kalis reviewed the enabling resolutions that are enacted each year as follows: Resolution 2018-111 which approves the 2018 Operation Budget, Resolution 2018-112 which approve the 2018 Capital Fund Budget and 2018-113 which approves the 2018 Quarterly Sewer Rental Fee Budget.

Mr. Vlahos motioned to approve Resolution 2018-111 Operation Budget, 2018-112 Capital Fund Budget and 2018-113 Quarterly Sewer Rental Fee Budget all for the year 2018 and Mr. Richards seconded the motion and all unanimously approved by 4-0 vote.

**Motion To Approve Sewer Specialties Services Inc. Change Order #6**—Mr. Camburn explained the reasons for the change order # 6 which is to extend the contract for Sewer Specialties Inc. by one year and also add costs to the contract. Mr. Vlahos made the motion to approve the Change Order #6 for Sewer Specialties to extend the contract and add costs of \$350,000.00 for 2018 and Mr. Robbins seconded the motion and all unanimously approved by a 4-0 vote.

**Motion to Approve Maillie to conduct the 2017 audit for \$13,200.00**—Mr. Richards made the motion to approve Maillie to conduct the 2017 audit for a cost of \$13,200.00 and Mr. Vlahos seconded and all unanimously approved by a 4-0 vote.

## **January 18, 2018 FINANCIAL REPORT**

### **I. TREASURERS REPORT:**

Mr. Richards read the Treasurers Report dated January 18, 2018.

<b>SEWER REVENUE ACCOUNT</b>	<b>\$4,065,749.81</b>
<b>CAPITAL IMPROVEMENT RESERVE</b>	<b>\$ 811,481.31</b>

A motion was made by Mr. Vlahos and seconded by Mr. Toth and all unanimously approved by a 4-0 vote to approve the Treasurer's Report dated January 18, 2018.

### **II. BILLS FOR PAYMENT**

Mr. Kalis presented the following bills for payment:

#### **CAPITAL BILLS**

##### **SEWER CAPITAL RESERVE PLGIT**

<b>BURSICH ASSOCIATES</b>	<b>\$ 1,578.25</b>
<b>BSI, INC.-Porter Road</b>	<b>\$ 5,116.00</b>
<b>BSI, INC.-Villa Dr</b>	<b>\$ 7,690.00</b>
<b>LIMERICK MECHANICAL-Porter Rd</b>	<b>\$ 7,495.00</b>
<b>SEWER SPECIALTY SERVICES</b>	<b>\$ 2,037.50</b>
<b>SEWER SPECIALTY SERVICES</b>	<b>\$ 24,355.94</b>

#### **OPERATING ACCT PAYMENTS**

<b>BURSICH ASSOCIATES</b>	<b>\$ 258.00</b>
<b>FOX ROTHSCHILD, LLP</b>	<b>\$ 918.00</b>

A motion to approve Bills for Payment was made by Mr. Vlahos and seconded by Mr. Richards and all unanimously approved by a 4-0 vote.

There being no further business, the public meeting adjourned at 7:28 pm. The next meeting is Monday, February 12, 2018.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'E. Wagner', with a long horizontal flourish extending to the right.

Edward C. Wagner  
Manager