

LOWER POTTS GROVE TOWNSHIP AUTHORITY JANUARY 11, 2021

The Lower Pottsgrove Township Authority held their regular monthly meeting via zoom on Monday, January 11, 2021. The meeting was called to order at 6:33 pm, the following attended:

James Toth-Chairman	Edward Wagner, Manager
Cody Robbins, Vice Chairman	Chad Camburn, Engineer
James Vlahos-Treasurer	Stephen Kalis, Solicitor
Mark Loshnowsky-Secretary	Kathy Kurtas
Sean Pence-Member	Tim Watson, Sewer Operator

Mr. Toth announced that this meeting is being recorded.

APPROVAL OF AUTHORITY MINUTES: Mr. Vlahos made a motion to approve the December 14, 2020 meeting minutes and Mr. Loshnowsky seconded the motion, and it was approved by a 4-0 vote. Mr. Robbins abstained from the vote due to the fact he did not attend the December meeting.

REORGANIZATION OF THE BOARD: Mr. Toth motioned to adjourn the meeting at 6:35 pm for purposes of Reorganization of the Board. Mr. Toth nominated Mr. Kalis as temporary chairman. Mr. Kalis asked if there were any nominations with there being none, he asked for a nomination for the same slate of officers. Mr. Vlahos motioned to keep the same slate of officers to serve in the calendar year 2021 as those that served in the year 2020. Mr. Kalis asked if there were any other nominations, if not I nominate to close the nominations and cast the ballot as presented. Mr. Loshnowsky motioned to close the ballot as presented and Mr. Robbins seconded the motion and all unanimously approved by 5-0 vote. The slate of officers are as follows:

Jim Toth, Chairman
Cody Robbins, Vice Chairman
James Vlahos, Treasurer
Mark Loshnowsky-Secretary
Sean Pence-Board Member

Mr. Kalis then turned the meeting back to Mr. Toth for approval of the Professional Consultants.

Mr. Toth asked if there were any nominations for a Solicitor and Mr. Robbins made a motion to appoint Fox Rothschild LLP at a rate of \$190.00 per hour and Mr. Toth seconded the motion and all unanimously approved by a 5-0 vote.

Mr. Toth asked if there were any nominations for an Engineer and Mr. Robbins made a motion to appoint Bursich Associates at a rate of \$134.00 per hour and Mr. Loshnowsky seconded the motion and all unanimously approved by a 5-0 vote.

Mr. Loshnowsky motioned to approve the 2021 meeting dates as listed: January 11, February 8, March 8, April 12, May 10, June 14, July 12, August 9, September 13, October 11, November 8,

and December 13 all meetings will begin at 6:30 pm. Mr. Vlahos seconded the motion and all unanimously approved by a 5-0 vote.

COMMENTS FROM VISITORS: None

OLD BUSINESS

Update on the Woodland Drive Phase 2 Sewer Main Replacement Project- Mr. Wagner stated that in the Authority packet is a summary of a tentative schedule for the Woodland Drive Phase 2 project. We have a pre-bid meeting this Wednesday at 10:00 am and Mr. Camburn sent out the agenda this afternoon. He said as for phase one Gus from Bursich is wrapping up final payment for this project. A mandrel test was performed as well as televising the mains and laterals on December 16, 2020. We are looking to receive a credit from the original contractor.

Discussion on Borough Authority January 14, 2021 meeting- Mr. Wagner reported that he has just received the estimated final payments for the wastewater treatment plant in the amount of \$684,664.00. He said this equates to an increase of \$171,000.00 over the estimated payment. Our estimated payment was \$513,000.00 and this is not the final number until it gets audited which is schedule for mid-February. This increase was due to the dryer and the increase of sludge due to Covid-19. He asked Mr. Kalis to give an update on the Gryphon Dryer that he had prepared a letter to the Borough on January 6, 2021.

Mr. Kalis said there is a letter in the Authority packet that he sent to the solicitor for the PBA outlining our ongoing concerns as it relates to this project and the costs that we contribute to the contractor in terms of delay and non-performance under the purchase order. Mr. Kalis went on to review the ongoing issues with the dryer and said that the Pottstown Borough Authority is willing to meet with him, Mr. Wagner, Mr. Camburn, and board member Mr. Vlahos to discuss the Gryphon Dryer issue on Tuesday, January 19, 2021 at 6:00 pm. He said at this meeting hopefully we will be able to get across the finish line to resolve these ongoing issues which now have amounted to 2 years of ongoing hauling costs, maintenance, and warranty concerns as well. Mr. Toth asked if we know anything about the stability of the corporation and Mr. Kalis responded that we know that are new owners involved but our meeting next week is not going to involve representatives of the contractor it is just a meeting Borough Authority. Mr. Kalis hopes they will have something to report after the meeting with PBA. Mr. Wagner said he also reached out to Gerry Keszcyk at the Borough for an updated number on sludge cost for 2020. He said he hopes to have the number for the meeting on January 19, 2021.

Developers Discussion & Update--CAP/CMP Report # 36 and Engineering Report:

Mr. Camburn read his CAP/CMP and Engineering Report for the month December 2020 updating the Authority Board on the sewer projects in the Township. He highlighted the following:

CAP / CMP

- Prepared monthly CAP/CMP report
- Updated I/I Sewer Inspection & Repairs Database
- SSS Inc. televised approximately 6,418 lf of sewer main, installed 41 cured-in-place pipe repairs, and sealed 149 joints.
- Reviewed SSS payment No. 47 and issued recommendation.
- Prepared Change Order #12 to extend I/I contract and add funds to the 2021 budget.

- 7 Sewer Inspections were completed in December 2020. All Passed
- Currently there are 112 EDU's available to allocate.

Capital Projects

- **Woodland Drive Sewer Replacement-Phase 1**
Discussed under old business.
- **Woodland Drive Sewer Replacement-Phase 2**
The project includes replacing approximately 835 LF of sewer main, sewer laterals and manholes. This will be advertised for bidding on December 23, 2020, via Penn-Bid. A pre-bid meeting will be held on January 13, 2021, and the bids will be opened on January 28, 2021.

Developments

- **Spring Valley Farms (Phase 1)**-Lot plans for 56 of 59 houses have been approved.
- **Spring Valley Farms (Phase 2)**-Lot plans for 34 of the 42 houses have been approved.
- **Spring Valley Farms (Phase 3)**-Lot plans for 29 of 77 houses have been approved.
- **Sanatoga Green**—Phase 1 (147 Townhouse Units) received conditional final approval on 12/3/18. Revised Phase 1 (131 Townhouse Units) received conditional final approval on 7/6/20. Onsite sanitary sewer installation began during the week of December 28, 2020.
- **Pump Stations**- The contractor intends to begin work on the Sanatoga Lake Pump Station upgrades in mid-January 2021.

Proposed Connections

- **Rita's Water Ice**- The owner is proposing to connect to the public sewer system located within an easement in the Pottsgrove School District property by installing a grinder pump and a low-pressure force main along School Lane. The PADEP approved sewage facilities planning on December 4, 2020.
- **4060 Prospect Hill Lane**---The owners is proposing to construct a single-family dwelling at the end of Prospect Hill Lane. The house will connect to an existing public sewer manhole near the cul-de-sac of Prospect Hill Lane through a grinder pump and low- pressure force main. Revised plans and design information were received on December 22, 2020 and are currently under review.
- **1400 Beaumont Lane Grading & Stormwater Permit**---The owner is proposing to construct a single-family dwelling at 1400 Beaumont Lane, which is a private street. The house will connect to an existing public sewer manhole in the cul-de-sac of St. Andrews Drive. Under the Connection Management Plan, one EDU will need to be allocated for the connection. Our latest review comments were issued on January 6, 2021.

Miscellaneous

- We coordinated with the LPTA operator and the LPTA's technical device representative to evaluate the local/remote batter replacement procedure for flow meter data loggers on the Trimble Unity Software Platform.

NEW BUSINESS:

Approval of Resolutions--Mr. Kalis reviewed the process in approving the resolutions with the Board.

Mr. Robbins motioned to approve the following Resolutions: 2021-126 Operation Budget, 2021-127 Capital Fund Budget, 2021-128 Quarterly Sewer Rent Fee. Mr. Vlahos seconded the motion and all unanimously approved by a 5-0 vote.

Motion to approve Sewer Specialty Services Inc. I/I Change Order #12---Mr. Wagner stated that this is to extend the SSS contract an additional year starting January 18, 2021 through February 17, 2022. Mr. Vlahos made a motion to approve Change Order # 12 and Mr. Robbins seconded the motion, and all unanimously approved by 5-0 vote.

Discussion on the capital purchase of a pump panel control at Sanatoga Lake for \$12,916.00—Mr. Watson explained that the current upgrades going into the Sanatoga Lake pump station the controller that is in there right now is not capable of running the VFD's. He said we need to have the fully updated controller and this quote to do the work is from our preferred technician who has much experience with our pump station. Mr. Toth asked if this was required to go out for bid. Mr. Wagner responded that this was under the threshold and does not have to go out to bid as long as it is under \$21,300.00. Mr. Watson has several telephone quotes as well. After discussion it was determined that a motion be made to purchase the pump panel control. Mr. Vlahos motioned to purchase the pump panel control for \$12,916 and Mr. Robbins seconded the motion and all unanimously approved by a 5-0 vote.

Discussion on the capital purchase of a Mission Control at Sanatoga Lake for \$3,461.40—Mr. Watson explained that this is a pump station monitor and we have one for each station, one at Porter Road Pump Station and one at Villa Drive. He said this has been on the list to be upgraded at Sanatoga Lake for some time now. After explaining the purpose of the monitor with the Board it was decided that the purchase was necessary. Mr. Vlahos motioned to purchase the Mission Control Monitor at a cost of \$3,461.40 and Mr. Loshnowsky seconded and all unanimously approved by a 5-0 vote.

Discussion on the capital purchase of a Monster Cutter at Porter Road for \$18,670.35—Mr. Watson explained that this is a material grinder at Porter Road which grinds all the large materials so that it does not clog our pumps. Mr. Pence asked why was this needed, and Mr. Watson explained that the current one has a bad bearing in one of the roller shafts and it is not doing the job like it should and a brief discussion ensued. After discussion it was determined that this was a necessary purchase. Mr. Robbins motioned to purchase the Monster Cutter for Porter Road at \$18,670.35 and Mr. Toth seconded the motion and all unanimously approved 5-0 vote.

**JANUARY 11, 2021
FINANCIAL REPORT**

I. TREASURERS REPORT:

Mr. Vlahos read the Treasurer's Report Dated January 11, 2021:

SEWER REVENUE ACCOUNT	\$4,004,135.74
CAPITAL IMPROVEMENT RESERVE	\$ 954,165.75

Mr. Pence made a motion to approve the Treasurer's Report as read and Mr. Robbins seconded the motion and all unanimously approved by a 5-0 vote.

II. BILLS FOR PAYMENT

Mr. Kalis read the bills for payment as presented:

CAPITAL BILLS

SEWER CAPITAL VICTORY

BURSICH ASSOCIATES-I&I Contract	\$ 2,268.25
BURSICH ASSOCIATES-Misc Capital	\$ 2,611.00
BURSICH ASSOCIATES-Woodland Dr #1	\$ 845.50
BURSICH ASSOCIATES-Woodland Dr #2-November	\$ 1,031.00
BURSICH ASSOCIATES-Woodland Dr #2	\$ 9,387.00
LONGACRE-To Be Deducted from A J Jurich	\$ 7,192.00
BOROUGH OF POTTSTOWN-Hydraulic Eval.	\$ 9,120.18
SEWER SPECIALTY SERVICES-Payment # 47	\$ 91,483.49

OPERATING ACCT PAYMENTS

BURSICH ASSOCIATES	\$ None
FOX ROTHSCHILD, LLP	\$ 6,460.00

Mr. Loshnowsky made a motion to pay the bills as presented and Mr. Vlahos seconded the motion, and all unanimously approved by a 5-0 vote.

With there being no further business, Mr. Robbins adjourned the public meeting at 7:06 pm. The next scheduled meeting is on February 08, 2021 via zoom.

Respectfully submitted,



Edward C. Wagner
Authority Manager