

LOWER POTTS GROVE TOWNSHIP AUTHORITY JANUARY 13, 2020

The Lower Pottsgrove Township Authority held their regular monthly meeting on Monday, January 13, 2020. The meeting was called to order at 6:30 p.m. The following attended:

James Toth	Edward Wagner, Manager
Cody Robbins	Stephen Kalis, Solicitor
Mark Loshnowsky	Chad Camburn, Engineer
James Vlahos,	Kathy Kurtas
Sean Pence	

Mr. Toth announced that the meeting was being recorded.

APPROVAL OF AUTHORITY MINUTES: Mr. Robbins made a motion to approve the December 9, 2019 meeting minutes and Mr. Pence seconded the motion, and all unanimously approved by a 5-0 vote.

REORGANIZATION OF THE BOARD: Mr. Toth made a motion to adjourn the meeting at 6:31 pm for the purpose of Reorganization of the Board. He nominated Mr. Kalis as temporary chairman and Mr. Robbins seconded the nomination motioned to close the nominations and all unanimously approved 5-0. Mr. Kalis asked if we wanted to nominate the same slate of candidates as in 2019. Mr. Pence nominated the same slate of officers. Mr. Kalis asked if there were any other nominations for the Slate of Officers hearing none, asked for a motion to close the nominations and approve the Slate of Officers as presented. Mr. Vlahos motioned to close the nominations and Mr. Robbins seconded the motion, and all unanimously approved by a 5-0 vote.

The Slate of Officers for 2020 is as follows:

James Toth, Chairman
Cody Robbins, Vice-Chairman
Mark Loshnowsky, Secretary
James Vlahos, Treasurer
Sean Pence, Board Member

Mr. Kalis turned the meeting back over to Mr. Toth for the approval of the Professional Consultants. Mr. Toth asked for any nominations for Solicitor and Mr. Loshnowsky motioned to nominate Mr. Stephen Kalis of Fox Rothschild as the Solicitor at a rate of \$190.00 per hour for 2020 and Mr. Pence seconded the motion, and all unanimously approved by a 5-0 vote.

Mr. Toth asked for any nominations for Authority Engineer. Mr. Pence motioned to nominate Mr. Chad Camburn of Bursich Associates as the Authority Engineer at a rate of \$134.00 per hour for 2020 and Mr. Loshnowsky seconded the motion, and all unanimously approved by a 5-0 vote.

Mr. Loshnowsky made a motion to approve the 2020 meeting dates as listed: January 13, February 10, March 9, April 13, May 11, June 8, July 13, August 10, September 14, October 12,

November 9 and December 14. All meetings will begin at 6:30 pm. Mr. Robbins seconded the motion, and all unanimously approved by a 5-0 vote

COMMENTS FROM VISITORS: No Visitors

OLD BUSINESS:

Sanatoga Green Development: Mr. Wagner stated that Sanatoga Green just received another review letter for their planning module dated December 16, 2019. There were some of the items that needed attention and in particular and executed Operation & Maintenance Agreement. Mr. Kalis reviewed and clarified the draft O&M Agreement with authority members. He asked for the approval of the Board but with the condition upon the final version of the agreement being acceptable to our professional staff.

Mr. Toth made a motion to approve the Sanatoga Green Operation & Maintenance Agreement conditioned upon the final version of the agreement being acceptable to the Authority's professional staff and Mr. Robbins seconded and all unanimously approved by a 5-0 vote.

Pottstown Borough Authority Meeting January 16, 2020--Mr. Wagner updated the Authority and he provided them in their packets with the final figures from the Pottstown Borough for December 2019. He reviewed the figures indicating there was \$94,715.00 increase do to bulk sludge, and as it stands now our credit is \$67,840.00 for 2019.

Developers Discussion & Update--CAP/CMP Report # 25 and Engineering Report:

Mr. Camburn read his CAP/CMP and Engineering Report for the month of December 2019 updating the Authority Board on the sewer projects in the Township. He highlighted the following:

CAP / CMP

- Prepared monthly CAP Report
- 15 sewer inspections were completed in December 2019. All passed.
- 25 exterior property inspections were performed in December 2019.
- There are currently 105 EDU's to allocate
There were no significant rain events during December 2019
- The I & I contract will expire in February 2020 after we close this out a new change order will extend the contract for another year.

Sanatoga Lake Pump Station

- The PADEP issued a memo on October 28 indicating that a permit will be issued. We informed them that the Board has no questions and we are currently awaiting receipt of the permit.

Grants

- **PA Small Water & Sewer 2019-**we have completed the grant application for improvements in the Shire Drive area. The application is for \$368,175 in grant funds and includes replacing 1,835 LF of sewer mains, 90 LF of laterals and 8 manholes in open space. The Authority's matching funds would be approximately \$65,000. The application will be submitted this week and we anticipate awards will be selected at the CFA's March or May 2020 meeting.

- **2397 Villa Drive Grinder Pump Connection**—we prepared an easement exhibit and legal description for the portion of the system that will be located within the public ROW. We are finalizing the pump design & details.

Developments

- **Spring Valley Farms (Phase 1)**—Construction plans are ongoing. Lot plans for 50 of the 59 houses have been approved.
- **Spring Valley Farms (Phase 2)**—Construction of houses in Phase 2 is ongoing. Lot plans for 27 of the 42 houses have been approved.
- **Spring Valley Farms (Phase 3)** Site work, sanitary sewer, and road improvement work is ongoing. Improvements to Bleim Road and Pleasantview Road are nearly complete and confirmation from Penn Dot is required prior to the start of Phase 3 building construction.
- **Sanatoga Green**- The new sewer agreement between the developer and LPTA has been signed. The developer intends to start earthmoving under a Grading Permit on January 6, 2020.

Capital Projects

- **Sunnyside Avenue Sewer Replacement-Sunnybrook Interceptor**-The work is completed except for the contractor removing the silt sock fabric from the site. A conditional recommendation for final payment has been issued.

North Valley Road Sewer Replacement-PA Small Water & Sewer

- The project includes replacing approximately 1,357 LF of sewer main, 600 LF of laterals and 7 manholes in N. Valley Road. This project will be partially funded with \$420,000 PA Small Water & Sewer grant. The grant will expire at the end of June 2021.

Woodland Drive Sewer Replacement

- The project includes replacing approximately 750 LF of sewer main, sewer laterals and 5 manholes in Woodland Drive. Survey, design, and plan and bid package preparation is ongoing.

Proposed Connections

- **729 Rupert Road**- the owner is proposing to connect to the existing sewer main in Duckworth Drive via low pressure force main. A review of the engineer's latest design was received on January 10, 2020 and is currently under review.
- **351 Kennedy Court & 1630 Orlando Road**—The owners are proposing to connect to the existing sewer main on Continental Drive through the lands owned by the Southview Community. The PADEP is requiring either separate force mains servicing the individual properties or an Operation and Maintenance Agreement between the property owner and the LPTA.
- **Rita's Water Ice**- The owner wants to connect to the public sewer system located within an easement in the Pottsgrove School District property by installing a grinder pump and a low-pressure force main along School Lane. On January 6, 2020 we issued a letter recommending design approval and financial security costs. A Sewage Facilities Planning module is also required by DEP.

NEW BUSINESS:

Approval of Resolutions:

Resolution 2020-121 approving the 2020 Operation Budget

Resolution 2020-122 approving the 2020 Capital Fund Budget

Resolution 2020-123 approving the 2020 Quarterly Sewer Rental Fee

Mr. Kalis reviewed the Resolutions for the Board. Mr. Pence made the motion to approve Resolution 2020-121 Operation Budget and Mr. Toth seconded the motion, and all unanimously approved by 5-0 vote.

Mr. Robbins made the motion to approve the 2020-122 Capital Fund Budget and Mr. Loshnowsky seconded the motion and all unanimously approved by 5-0 vote.

Mr. Robbins made the motion to approve Resolution 2020-123 Quarterly Sewer Rental Fee \$136.00 and Mr. Pence seconded the motion, and all unanimously approved by 5-0 vote.

Motion to allocate 6 EDU's for 1350 N. Charlotte St.-- Mr. Loshnowsky made a motion to allocate 6 EDU's as part of the Correction Action Plan to 1350 N. Charlotte St. and Mr. Pence seconded the motion and all unanimously approved by a 5-0 vote.

Contract 18-02 Sunnyside Avenue Payment #2—Mr. Robbins motioned to approve Payment #2 for \$67,166.68 for Contract 18-02 Sunnyside Avenue subject to the removal of the silt sock by the contractor before payment is released and Mr. Vlahos seconded the motion, and all unanimously approved by a 5-0 vote.

North Valley Road Sewer Main Replacement—Mr. Wagner reported that on December 19th we received a total of 11 bids for this project. Mr. Wagner went over the lowest bidder and said Mr. Kalis wanted to give his input on how to proceed to avoid any liabilities and a discussion ensued. Mr. Wagner was not looking for any action tonight but at the February meeting

Motion to approve Sewer Specialties Inc. I & I Change Order #10—Mr. Wagner said Change Order # 10 is to increase the total value of the Sewer Specialties I & I Contract for \$350,000 for 2020. Mr. Camburn's office reviewed with Sewer Specialties and they were satisfied with it. Mr. Pence asked about the numbers budgeted and a brief discussion ensued. Mr. Pence made a motion to approve the Sewer Specialties I & I Contract Change Order # 10 and Mr. Vlahos seconded the motion, and all unanimously approved by 5-0 vote.

January 13, 2020
FINANCIAL REPORT

I. TREASURERS REPORT:

Mr. Vlahos read the Treasurers Report dated January 13, 2020:

SEWER REVENUE ACCOUNT	\$3,933,358.61
CAPITAL IMPROVEMENT RESERVE	\$ 683,896.67

A motion was made by Mr. Pence and seconded by Mr. Loshnowsky and all unanimously approved by a 5-0 vote to approve the Treasurer's Report dated January 9, 2020.

II. BILLS FOR PAYMENT

Mr. Kalis presented the bills for payment:

CAPITAL BILLS

SEWER CAPITAL RESERVE PLGIT

BURSICH ASSOCIATES-I&I CONTRACT	\$ 1,322.50
BURSICH ASSOCIATES-MISC September	\$ 3,434.50
BURSICH ASSOCIATES-MISC November	\$ 3,882.50
BURSICH ASSOCIATES-MISC	\$ 2,603.79
BURSICH ASSOCIATES-Sunnyside November	\$ 1,122.75
BURSICH ASSOCIATES-Sunnyside	\$ 614.50
BURSICH ASSOCIATES-N Valley Rd November	\$ 4,834.25
BURSICH ASSOCIATES-N Valley Rd	\$ 6,203.50
BURSICH ASSOCIATES-Woodland Dr	\$ 8,783.00
D ELECTRIC-Porter Rd Xylem Repair	\$ 1,256.00
FOX ROTHSCHILD	\$ 154.00
SEWER SPECIALTY-Contract Payment #39	\$ 31,887.41

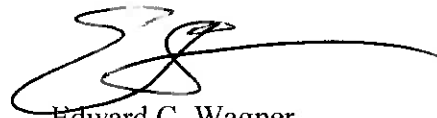
OPERATING ACCT PAYMENTS

BURSICH ASSOCIATES	None
FOX ROTHSCHILD, LLP	\$ 468.00

A motion was made by Mr. Vlahos and seconded by Mr. Loshnowsky and all unanimously approved by a 5-0 vote to approve the bills for payment dated January 13, 2020.

There being no further business the public meeting adjourned at 7:07 pm. The next meeting is scheduled for February 10, 2020 at 6:30 pm.

Respectfully submitted,



Edward C. Wagner
Authority Manager