

LOWER POTTS GROVE TOWNSHIP AUTHORITY JANUARY 14, 2019

The Lower Pottsgrove Township Authority held their regular monthly meeting on Monday, January 14, 2019 the meeting was called to order at 6:30 p.m. The following attended:

James Toth, Chairman
Cody Robbins, Vice Chairman
Mark Loshnowsky, Secretary
Sean Pence

Edward Wagner, Manager
Stephen Kalis, Solicitor
Chad Camburn, Engineer
Kathy Kurtas, Tim Watson
Ted Drauschak & Scott Drumbore of
Sanatoga Green

James Vlahos-Absent

Mr. Toth announced that the meeting was being recorded.

APPROVAL OF AUTHORITY MINUTES: Mr. Pence motioned to approve the minutes of December 10, 2018 and Mr. Robbins seconded the motion and all unanimously approved by a 4-0 vote.

REORGANIZATION OF THE BOARD: Mr. Toth asked for a motion to adjourn the meeting for the purpose of reorganization of the board and turned over to Mr. Kalis at 6:31pm. Mr. Kalis asked if the same slate of officers were to be nominated as follows: Mr. James Toth as Chairman, Mr. Cody Robbins as Vice-Chairman, Mr. Mark Loshnowsky as Secretary and Mr. James Vlahos as Treasurer. Mr. Loshnowsky nominated the same Slate of Officers as presented and Mr. Pence seconded the nomination.

Mr. Kalis asked if there were any other nominations for the Slate of Officers and hearing none, asked for a motion to close the nominations and approve the Slate of Officers as presented. Mr. Robbins motioned to close the nominations and Mr. Pence seconded and all unanimously approved 4-0 vote.

The Slate of Officers is as follows:

James Toth, Chairman
Cody Robbins, Vice-Chairman
Mark Loshnowsky, Secretary
James Vlahos, Treasurer
Sean Pence, Board Member

Mr. Kalis turned the meeting back over to Mr. Toth to continue with getting approval for the Professional Consultant Appointment. Mr. Toth asked for a motion to retain Mr. Stephen Kalis of Fox Rothschild as the Authority Solicitor and Mr. Chad Camburn of Bursich Associates as the Authority Engineer.

Mr. Robbins made the motion to retain Mr. Stephen Kalis of the law firm Fox Rothschild LLP as the Authority Solicitor at a rate of \$180.00 per hour as well as Mr. Chad Camburn of Bursich Associates as the Authority Engineer at a rate of \$129.00 per hour for the year 2019 and Mr. Pence seconded the motion and all unanimously approved by a vote 4-0.

Mr. Pence made a motion to approve the 2019 meeting dates as listed: January 14, February 11, March 11, April 8, May 13, June 10, July 8, August 12, September 9, October 14, November 12 (Tuesday) and December 9. All meetings will begin at 6:30 pm and Mr. Loshnowsky seconded the motion and all unanimously approved by a vote 4-0.

Mr. Toth adjourned the reorganization meeting at 6:34 pm and convened to the monthly Authority Meeting.

COMMENTS FROM VISITORS:

OLD BUSINESS:

Discussion on the Sanatoga Green Development—Mr. Kalis reviewed with Authority members the Sanatoga Green Development Sewage Capacity and Contribution Agreement amendment that was discussed at our December 2018 meeting. Mr. Kalis reviewed the two sections that have been modify that being section 6 and section 7 and 7A and also a map of the areas revised will be attached to the addendum. Mr. Kalis asked if there were any questions concerning the addendum. Mr. Toth said that we are happy with the revisions to the agreement. Mr. Kalis asked if there were any other questions or comments.

Mr. Drauschak of Sanatoga Green wanted to give thanks to Mr. Wagner, Mr. Camburn and Mr. Kalis for their assistance in this process and was glad we could present a unified picture here tonight. Mr. Toth said that this echoes the Board's sentiments as well. Mr. Drauschak gave a quick update on the project. He said that they have all their outside approvals so things are moving forward now as the weather breaks and spring arrives. We will be coming back to the Board of Commissioners for phase 2 and 3 approvals once some of the design issues are taken care of.

Mr. Robbins wanted to extend his thanks to everyone including the developer. He is very happy with the progress that was made together, and he can't wait to see the start of the project. Mr. Robbins made the motion to approve the addendum to the Sewage Capacity & Contribution Agreement as presented and Mr. Pence seconded, and all unanimously approved by a 4-0 vote.

Sunnyside Avenue Sewer Main Replacement Projects—Mr. Wagner spoke to the Board about contract 18-02 that is the interceptor line behind Greenbriar Court. He said that we applied for a chapter 105 water obstruction permit with the Montgomery County Conservation District/DEP on January 3rd and he is hoping to receive it by the next meeting. He continued and discussed briefly the contract 18-01 with Barrasso Excavation Inc. as the contractor for the Sunnyside Avenue sewer replacement project that the board at the last meeting would accept the bids upon Mr. Kalis review. Mr. Kalis reviewed all the required bid documents and we all are satisfied with the bid. Mr. Camburn said that they have 15 days to get us all their contract documents signed and back to us and at that point we will give them a notice to proceed.

Sanatoga Pump Station Water Quality Permit—Mr. Wagner updated the Board on the progress of the water quality permit. He said he attended a meeting with Mr. Camburn on December 18, 2018 with the DEP. We currently applied for the water quality permit on May 21, 2018 to increase the capacity from the current permit of 2,200 gpm to 3,500 gpm. He said we currently have two pumps now and the backup is the diesel pump so when we get peak flows the diesel kicks on. DEP wants to have only one pump that can handle peak flows and the backup would be not be the diesel pump unless it is hard wired. After discussion it was decided that we have a follow up meeting with DEP and submit a new application for present day flows plus future development flows as they requested.

Borough Authority Meeting January 10, 2019—Mr. Wagner updated the Board that the Borough hired a new engineer HRG out of Harrisburg (Herbert, Rollin & Guerbert) to fill the position of Mr. Tom Weld who is retiring in March 2019. Mr. Wagner discussed the Borough's finances and said they are projecting a possible credit of \$43,000.00 coming back to us but their audit is not completed as yet. He questioned the capital improvements project because there are only two capital improvement expenses for 2019 one in March and one in June. He said there should not be any additional capital expenses the rest of the year.

beyond June according to Borough officials. The dryer is scheduled for a start up on February 3, 2019 and they will be having an open house February 8th and 9th at 9:00 am if anyone would like to attend.

Developers Discussion & Update--CAP/CMP Report # 15 and Engineering Report:

Mr. Camburn reported some of the highlights of his CAP/CMP and Engineering report for December 2018 that is provided to the Authority:

- SSS Inc. cleaned approximately 608 lf of sewer main, tested 169 joints, sealed 86 joints, installed 16 pipe patches, cleaned and remove roots in 8 laterals and tested and sealed 5 lateral wye connections.
- A total of 9 sewer inspections were performed in December 2018. All 9 passed.
- 160 EDU's ready to allocate
- There was one significant rain event on December 21st (1.04) inches and one wet weather SSO was observed at the Porter Road Pump Station.
- Funding in the amount of \$419,909 for the PA Small Water & Sewer Grant that we will be moving forward with in the near future with design and bid packages.
- During the rain event on December 21st the Sanatoga Pump Station hit 1,477 gallons per minute which is well below the anticipated capacity in the future.

Developments

- Spring Valley Farms (Phase 1) 27 Lot plans to date have been approved. 5 U & O permits have been issued.
- Spring Valley Farms (Phase 2) Installation of sanitary sewer, stormwater & water utilities has been completed for the first 12 lots.
- Sanatoga Marketplace—A review letter for the draft Sewage Facilities Planning Module was issued on December 19, 2018
- Sanatoga Green—We have reviewed the revised sewer design to reduce the depths and lengths of pipes and found the revisions to be a significant improvement for construction and future development.

NEW BUSINESS:

Approval of Resolutions:

Resolution 2019-116 approving the 2019 Operation Budget

Resolution 2019-117 approving the 2019 Capital Fund Budget

Resolution 2019-118 approving the 2019 Quarterly Sewer Rental Fee

Mr. Kalis reviewed the Resolutions 2019-116 Operation Budget, 2019-117 Capital Fund Budget and last the 2019-118 Quarterly Sewer Rental Fee for the Board. Mr. Robbins motioned to approve Resolution 2019-116 Operation Budget, Resolution 2019-117 Capital Budget and Resolution 2019-118 Quarterly Sewer Rental Fee and Mr. Pence seconded the motion and all unanimously approved by a 4-0 vote.

Motion to consider MGK Industries for \$9,300 at Porter Road Pump Station---Mr. Wagner asked our sewer operator Mr. Watson to give a short presentation for the Board in regards to the extra work needed at the pump station. Mr. Watson spoke about the conduit that runs the new Magmeter is too small so we need to upsize the new conduit and install a new sump pump. This would require digging from the outside meter pit in the road along the back of the pump station. This is why there is a change in the work scope from just having the meter installed is \$9,300.00 required for the additional work.

Mr. Wagner reviewed the original quote for \$7,800.00 with the finalize quote being \$5,000.00 which was a \$2,800.00 difference. He said it would now be \$5,000.00 plus the \$9,300.00 for a total of \$14,300.00 to complete the work needed for the pump station. After a brief discussion it was decided that the need for MGK Industries was necessary.

Mr. Pence motioned to approve MGK Industries Inc. for \$9,300 to complete the work at the Porter Road Pump Station and Mr. Loshnowsky seconded the motion and all unanimously approved by a 4-0 vote.

Motion to approve Sewer Specialties Services Inc. Change Order #7—Mr. Wagner updated the board on the SSS Inc. change order #7 for \$350,000.00 that is budgeted for 2019. We went over \$575.10 and he asked Mr. Watson to explain to the Board the reasons for this valid increase. Mr. Watson said that while they were in the middle of working on a line on Welsh Drive and with only approximately 100 feet left in the line instead of taking all equipment out and resetting up and getting charged more fees he told them to finish the line and be done for the year.

Mr. Pence made the motion to approve Sewer Specialties Services Inc. Change Order #7 to extend the contract for \$350,000.00 through February 2020 and Mr. Robbins seconded the motion and all unanimously approved by 4-0 vote.

Motion to approve Maillie to conduct the 2018 audit for \$13,500.00—Mr. Loshnowsky motioned to approve Maillie to conduct the 2018 audit for \$13,500.00 and Mr. Robbins seconded the motion and all unanimously approved by 4-0 vote.

January 14, 2019 **FINANCIAL REPORT**

I. TREASURERS REPORT:

Mr. Pence read the Treasurer's Report dated January 14, 2018:

SEWER REVENUE ACCOUNT	\$3,910,154.85
CAPITAL IMPROVEMENT RESERVE	\$ 639,293.11

A motion was made by Mr. Loshnowsky and seconded by Mr. Toth and all unanimously approved by a 4-0 vote to approve the Treasurer's Report dated January 14, 2019.

Mr. Kalis presented the following bills for payment:

II. BILLS FOR PAYMENT

CAPITAL BILLS

SEWER CAPITAL RESERVE PLGIT

BURSICH ASSOCIATES-I&I CONTRACT	\$ 2,674.00
BURSICH ASSOCIATES-LPTA MISC CAPITAL	\$ 866.25
BURSICH ASSOCIATES-SUNNYSIDE CDBG	\$ 1,346.00
BURSICH ASSOCIATES-SUNNYSIDE INT	\$ 966.50

FERGUSON WATERWORKS-VILLA DR	\$	1,064.26
MGK IND-VILLA DR	\$	2,985.00
MTGY CTY CONS DISTRICT-SUNNYSIDE	\$	200.00
BOROUGH OF POTTSTOWN-DRYER	\$	384,726.00
SEWER SPECIALTY-SPROGELS RUN	\$	1,750.00
SEWER SPECIALTY-PAYMENT #34	\$	33,186.60
SEWER SPECIALTY-PAYMENT #35	\$	61,765.01
TJ EQUIPMENT CO-ALARM BOXES	\$	3,310.00
UNITED SITE SERVICES-PORTER RD	\$	300.00

OPERATING ACCT PAYMENTS

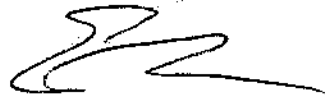
BURSICH ASSOCIATES	\$	1,032.00
FOX ROTHSCHILD, LLP	\$	1,548.00

Mr. Pence had a question about the dryer payments. Mr. Wagner replied that we only have two more payments one in March and one in June and no more for the rest of the year on any capital project the Borough has according to their schedule.

A motion to approve the Bills for Payment as presented was made by Mr. Pence and Mr. Loshnowsky seconded the motion and all unanimously approved by a 4-0 vote.

With there being no further business the meeting adjourned at 7:18 pm. The next meeting will be held on Monday, February 11, 2019.

Respectfully submitted,



Edward C. Wagner
Manager