

LOWER POTTS GROVE TOWNSHIP AUTHORITY MARCH 12, 2018

The Lower Pottsgrove Township Authority held their regular monthly meeting on Monday, March 12, 2018 the meeting was called to order at 6:30 p.m. The following attended:

Cody Robbins, Vice Chairman
Mark Loshnowsky, Secretary
Jim Vlahos, Treasurer
Dave Richards

Edward Wagner, Manager
Stephen Kalis, Solicitor
Chad Camburn, Engineer
Kathy Kurtas

James Toth-Absent

Mr. Robbins announced that the meeting was being recorded.

APPROVAL OF AUTHORITY MINUTES: Mr. Vlahos motioned to approve the minutes of February 12, 2018 and Mr. Richards seconded the motion and all unanimously approved by a 4-0 vote.

COMMENTS FROM VISITORS: None

OLD BUSINESS:

Participant Continuing Disclosure/DeVal Loan Program—Mr. Wagner stated that we need a motion to authorize Mr. Robbins-Vice Chairman to execute the Participant Continuing Disclosure Agreement. Mr. Loshnowsky made the motion to authorize Mr. Robbins to sign the Participant Continuing Disclosure Agreement in connection with the 2016 DeVal Loan and Mr. Richards seconded the motion and all unanimously approved by a 4-0 vote.

Update on the PBA Agreement—Mr. Wagner reviewed the PBA agreement process again with the Authority. The PBA had agreed to discuss the agreement at their April 17, 2018 meeting and we were all in agreement with that. On Thursday at the PBA monthly meeting the Borough Officials requested more time and asked if we could push the meeting back to June staff meeting. Mr. Wagner asked Borough Officials if he could just come to the April 17th meeting under comments from visitors to introduce the changes in the agreement briefly and ask if any questions.

The Pottstown Borough Manager said he thought this was a good idea if acceptable by PBA members. Mr. Wagner asked the LPTA Board what they thought about attending the April meeting or wait till June. After discussion it was determined that Mr. Wagner and Mr. Kalis would attend the April meeting just to introduce the changes on the agreement if acceptable to the Pottstown Borough Officials.

Discussion on the Borough Authority February 15, 2018 Meeting—Mr. Wagner reported that he had a brief meeting with the Finance Director and Borough Manager after the PBA meeting in regards to their financial figures for the month of November and December 2017. They provided us with an outline which included supporting documents for the unexpected increases. He reviewed some of the highlights with the Board that showed a total estimated increase of about \$470,000.00 which we did not budget for. A discussion occurred on the increased borough's related costs and how did some of these expenses relate to us.

The Borough also received their air quality permit on March 5th for the dryer and they held pre-construction meeting on March 2nd at the sewer plant that he attended with Mr. Camburn.

Developers Discussion & Update--CAP/CMP Report # 7 and Engineering Report:

Mr. Camburn reported some of the highlights of his CAP/CMP and Engineering report that is provided to the Authority:

- 5 resale wastewater inspections were performed in February. – All passed.
- Reviewed and processed monthly flow data.
- Prepared a 2017 CAP Report including lists of I/I investigation and repair work, mapping, evaluations, GIS reports, and flows. The annual report was submitted to the PADEP on March 9.
- We continue to review meter data for I/I trends, evaluation of program success, and future reporting to the PADEP.
- We continue to update the televising logs, report information, and data logs for work completed.
- A meeting on the I/I contract was held on March 1 with the LPTA Manager, Operator, SSS, and our office to plan future I/I work. We also prepared work area plans and issued them to SSS.
- The Pa Small Water & Sewer Grant application was submitted in February for the replacement of deteriorated and sagging mains, laterals, and manholes in North Valley Road.
- Staff met to discuss potential projects for the 2018 Montgomery County CDBG Grant Program. An application will be prepared for the replacement of sewer mains in Sunnyside Avenue. The application is due in April.

Annual Chapter 94 Report

- The Chapter 94 annual report was prepared including questionnaire responses for populations, future sewer needs and flow projections, pump station and interceptor data, alternatives tables for flow projections; I/I work performed and evaluation of future reductions for flow projections, and mapping. We also met with the LPTA Manager to review the report components, finding, and projections.

CDBG (Community Development Block Grant)

- We are currently preparing base plans, design, and a bid package for the lining and pipe replacement project.

Developments

- **Spring Valley Farms (Phase 1)** – The connection to the existing sewer system in Deer Ridge Drive has been completed. A punch list was prepared and includes testing of some sewer mains and manholes. Construction is underway on four sample houses.
- **Sanatoga Green** – The project has been granted Preliminary Approval by the Board of Commissioners. We are awaiting revised land development plans in response to our latest review letters, which were issued on April 28, 2017. The applicant's Sewage Facilities Planning Module package is currently under review and draft letter will be issued later this week.

Brown Street Garage Agreement of Sale—Mr. Wagner updated the Authority on the agreement of sale for 2404 Brown Street has been signed by the buyers and settlement has been scheduled for April 13, 2018 at 11am.

NEW BUSINESS:

Porter Road Pump Station Incident March 3-4—Mr. Wagner reported that he forwarded an email to the Authority last Monday regarding an incident that happened at the Porter Road Pump Station on March 3, 2018. We had a 3/4 inch gauge valve that broke off our 16" main which caused the pump station to fill with water. He said Mr. Watson contacted DEP to report the issue at 8:33pm. The fire company was also contacted and they came out immediately to pump out the pump station. The operator tried to start the emergency diesel pump in order to pump down the well. Unfortunately the pump immediately failed due to a combination of solid fecal matter and wipes/rags. The operator tried to dilute the matter but this proved to be unsuccessful. They had to remove a 45 degree pipe in order to clear the clog in order for the emergency diesel pump to operate. Sometime after 4am the pumps were up and running but all four pumps will need to be rebuilt due to extensive water damage. The insurance company has been contacted to access the situation. Mr. Wagner said the Sanatoga Fire Company did an outstanding job and we really appreciated their assistance.

Mr. Robbins stated that the Sanatoga Fire Company deserves a letter of gratitude along with a monetary donation of \$500.00 for their assistance with the pump station. He said that he is grateful to be part of this community because everyone works together. With all the board members being in agreement Mr. Robbins made the motion to send a letter of gratitude and a \$500.00 donation to the Sanatoga Fire Company and Mr. Richards seconded and all unanimously approved by a 4-0 vote.

Mr. Vlahos had a question in regards to the incident at Porter Road and wanted to know if there is a backup system to pump out the water. Mr. Wagner stated the volume of water that was coming out of the broken 3/4" gauge valve was shooting clear across the entire well area and the sump pump was unable to keep up. Mr. Richards stated that we had run into this problem in the past where the pipe was not supported properly and broke apart. Mr. Wagner said he was going to replace the brass gauge valves with stainless steel ball valves to prevent this from happening in the future. After a brief discussion on how to correct this matter so that it does not recur in the future, Mr. Wagner will keep the Authority informed on the repairs and replacement of equipment as he works with representatives regarding our insurance policy at a future meeting.

Discussion on Villa Drive Pump Station Piping Project— We are working on the 2018 capital improvement projects for the Villa Drive Pump Station. This will involve replacing some pipes in the main pit area and estimated cost for the material were approximately \$5,170. Mr. Wagner needs to obtain prices on labor in the near future.

March 12, 2018
FINANCIAL REPORT

I. TREASURERS REPORT:

Mr. Vlahos read the Treasurers Report dated March 12, 2018

SEWER REVENUE ACCOUNT	\$4,063,207.53
CAPITAL IMPROVEMENT RESERVE	\$ 797,862.56

A motion was made by Mr. Loshnowsky and seconded by Mr. Richards and all unanimously approved by a 4-0 vote to approve the Treasurer's Report dated March 12, 2018.

II. BILLS FOR PAYMENT

Mr. Kalis presented the following bills for payment:

CAPITAL BILLS

SEWER CAPITAL RESERVE PLGIT

BURSICH ASSOCIATES	\$ 10,984.53
BOROUGH OF POTTSTOWN-DRYER	\$ 15,768.00

OPERATING ACCT PAYMENTS

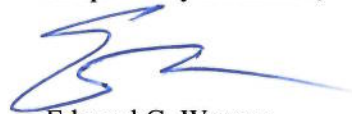
BURSICH ASSOCIATES	\$ 3,542.75
FOX ROTHSCHILD, LLP	\$ 2,096.40

A motion to approve Bills for Payment was made by Mr. Vlahos and seconded by Mr. Richards and all unanimously approved by a 4-0 vote.

Mr. Robbins asked if there was any other business and Mr. Vlahos said he had one more thing that he wanted to discuss and that was the sewer delinquent accounts. He wanted to know if they were greater or less than the year before. Mr. Wagner responded that the delinquent accounts are sent to Portnoff Law and they are mostly repeat offenders. Mrs. Kurtas explained that the delinquent accounts seem to remain same from year to year with the repeat offenders. Although an account may get paid off at Portnoff if an individual owner stops paying their current the process starts again. A discussion occurred on this delinquent issue as well as some other suggestions on combining sewer and trash bills together. After discussion it was decided that Mr. Wagner would check into this matter and report back to the Board at a future meeting.

There being no further business, the public meeting adjourned at 7:24 pm. The next meeting is Monday, April 9, 2018.

Respectfully submitted,



Edward C. Wagner
Manager