

**LOWER POTTS GROVE TOWNSHIP BOARD OF COMMISSIONERS****April 26, 2018**

The Board of Commissioners of Lower Pottsgrove Township held their meeting on Thursday, April 26, 2018 at the Lower Pottsgrove Township Municipal Building, 2199 Buchert Road, Pottstown, Pennsylvania. The meeting was called to order at 7:00 p.m. and the Pledge of Allegiance was recited. The following were in attendance:

**Board of Commissioners:** Bruce L. Foltz, Earl E. Swavely, Jr., Raymond W. Lopez, Robert Mohollen and Mike McGroarty.

Matthew Hovey, Solicitor; Edward C. Wagner, Manager and Sharon Colletti, Secretary were also present.

Commissioner Foltz stated the meeting will be recorded.

Solicitor Hovey announced that prior to the meeting at 6:15 the Board met in Executive Session to discuss two issues of potential litigation and a personnel matter.

**APPROVAL OF MINUTES OF THE APRIL 2, 2018 MEETING**

Commissioner Lopez made the motion to approve the April 2, 2018 minutes. Commissioner Swavely seconded the motion; all in favor (5-0)

**PRESENTATION**

Larry Romanowski of P3 Tower made a presentation to the Board in regards to the installation of a cell tower on Township Property behind the Public Works Garage. This site was selected as cell service is extremely poor in this location.

Mr. Romanowski stated the tower would be a single pole tower and would initially start with one carrier, Sprint, but over time as needs arise, has the capacity to accommodate all four carriers. In addition, if the township ever needs to do a deployment on the tower for police radio the tower could accommodate that need. He explained that the tower would be installed at no cost to the township and that it would be a revenue sharing model whereby Lower Pottsgrove would receive 40% of all revenue generated by the tower with a 3% annual increase. For security purposes on the site, P3 would facilitate and pay for the installation of an electronic passcode security gate at the public works building.

He explained that the process takes approximately six months for permitting and construction. In the meantime, Sprint has requested a "mini" (approximately 100') temporary tower be installed so they can begin their deployment and incorporate this site immediately into their network while the permanent tower is in the works.

Commissioner Foltz wanted to ensure that the residents would not be affected in anyway by the signals coming from the tower. Mr. Romanowski stated that the towers give off FM radio waves which will not impact cable/internet service and are not harmful in any way. Mr. Foltz asked the Commissioners if they had any objections to what was presented tonight; no one had any objections.

**COMMENTS BY VISITORS:** None

**INFORMATION:**

Mr. Wagner presented the details regarding the two applications that are to be heard at the May 22<sup>nd</sup> zoning hearing which both requires a variance on lot size and special exception. The Board took no action on the applications.

**OLD BUSINESS:** None

**SUBDIVISION AND LAND DEVELOPMENT:** None

**NEW BUSINESS:**

Commissioner Swavely made the motion to enter into an agreement with Ryan Lehman to mow the field at Bleim and Pleasantview Roads. Commissioner Lopez seconded the motion; all in favor (5-0)

Commissioner Lopez made the motion to purchase a 2018 Ford F-550 Dump Truck for \$89,209.00 which is in the 2018 Budget and will be financed over five years. Commissioner McGroarty seconded the motion; all in favor (5-0)

Commissioner Lopez presented the Lower Pottsgrove Township Infrastructure Committee Summary.

He stated that the committee has been putting a lot of time into researching the past, current and future needs of the township and the committee had come up with five options: 1) do nothing; 2) expand current building; 3) purchase an existing building similar in size to the current building and split the administrative from police services; 4) purchase a larger existing building to move both administrative and police services; 5) purchase property to construct a building adequate to house administrative and police services. In conclusion, based on deficiencies that have been identified in numerous reports over the past 16 years, combined with township growth and anticipated future build out of the township, the Infrastructure Committee recommends utilizing the campus at High Street and Pleasantview Road for a Municipal Services Building.

Commissioner Lopez reported that the safety inspection of the recently acquired properties had been performed on April 13th and as a result found that several trees needed to be removed as they posed a safety threat; the public works director is currently soliciting quotes for that work.

We are in the process of researching grant possibilities to assist with any funding with this project.

We are going to conduct a needs analysis of our current building.

We are going to work on a conceptual design for both the site and for the building.

We are going to try to generate a probable project cost and project schedule. We have visited various other municipalities to look at their buildings to get some ideas of what works and what doesn't.

Commissioner Lopez stated that the mission of the Lower Pottsgrove Township is to serve the best interests of all our residents by providing and maintaining the secure environment that

enhances the quality for the individual and the community. We pledge to be a dynamic and responsive organization that will strive to provide the most efficient and effective services for Lower Pottsgrove Township. As we look to build our future we will make every effort to select concepts that meet or exceed our citizens' expectations and is using the following core values to make decisions:

- **Vibrant** – hoping that the development of the corner might bring some vitality and some enthusiasm to the whole block and give some incentive for the residents to make improvements to their own properties.
- **Fiscal Responsibility** – the heart of the entire effort is to maintain a financially strong and stable township. Success in achieving this goal will lie in the design and execution that spends dollars wisely and considers long term expenses for energy and maintenance. In addition considers opportunity to generate revenue with the new municipal campus.
- **Workspace Flexibility** – creating workspaces which are flexible and are able to meet the demands of changing services wherever possible; also allowing for shared space to achieve full use of the workspace area.
- **Sustainability** – must be the core of every decision to be made; we need to be an example of good environmental stewardship and reflect that in our efforts moving forward.

Commissioner Lopez stated that the Summary Report would be made available to the public if anyone was interested.

#### **RESOLUTION AND ORDINANCE:**

Commissioner Lopez made the motion to adopt Resolution 1162-18 Confirmation of Special Fire Police Officers. Commissioner Swavely seconded the motion; all in favor (5-0)

Commissioner Mohollen made the motion to adopt Resolution 1163-18 to authorize the auction of a 2003 F-450 XL Dump Truck which has a valid inspection through the month of May 2018. Commissioner Lopez seconded the motion; all in favor (5-0)

**Commissioner McGroarty made the motion to approve Warrant #872 for the month of March 2018. Commissioner Mohollen seconded the motion and it was unanimously approved (5-0)**

**Commissioner Swavely motioned to accept the Treasurer's Report for March 2018. Commissioner Mohollen seconded the motion and it was unanimously approved (5-0)**

#### **COMMISSIONERS COMMENTS:**

**Commissioner McGroarty** thanked Commissioner Lopez for all of the work he has put into keeping everyone up to date on the status of the Infrastructure Committee. He congratulated the Committee for the work they have done to date. He congratulated the new fire police officers.

**Commissioner Mohollen** thanked Commissioner Lopez for his time and effort in putting together the Infrastructure Summary Report and reminded everyone that this is not an easy

process. He thanked him for keeping the three other Board members constantly updated on the progress of the Committee.

**Commissioner Lopez** had no comment.

**Commissioner Swavely** also thanked Commissioner Lopez and the Infrastructure Committee.

**Commissioner Foltz** had no comment.

**Mr. Wagner** stated that there is a vacancy on the Sewer Authority Board due to the resignation of Dave Richards and recommended that applications for anyone interested be accepted by the Township until Friday, May 11, 2018.

**Solicitor Hovey** had no comments.

There being no further business, the public meeting was adjourned at 7:46 p.m. The next meeting will be on Monday, May 7, 2018 at 7:00 p.m.

Respectfully submitted,



Sharon Colletti  
Township Secretary