

LOWER POTTS GROVE TOWNSHIP AUTHORITY MAY 11, 2020

The Lower Pottsgrove Township Authority held their regular monthly meeting via Zoom on Monday, May 11, 2020. The meeting was called to order at 6:30 p.m. The following attended:

James Toth-Chairman	Edward Wagner, Manager
Cody Robbins-Vice Chairman	Chad Camburn, Engineer
Mark Loshnowsky-Secretary	Stephen Kalis, Solicitor
James Vlahos-Treasurer	Kathy Kurtas
Sean Pence	

APPROVAL OF AUTHORITY MINUTES: Mr. Loshnowsky made a motion to approve the March 9, 2020 meeting minutes and Mr. Toth seconded the motion, and all unanimously approved by a 5-0 vote.

COMMENTS FROM VISITORS: Mr. Frank Bartle of Sanatoga Green wanted to give a brief presentation and addressed the Board regarding the DEP Planning Module response letter from Kelly Sweeney. Mr. Bartle referred to his letter outlining the history sent out earlier today to the Board. He reviewed with the Board some of the factors of the executed agreement. He emphasized that in the Operation and Maintenance Agreement (O&M) there was a provision that the Authority would not have the ultimate responsibility of the sewer system. He explained to the Board that the DEP rejected the executed O&M Agreement dated 2/19/2020 specifically for that reason, and that according to the letter written by DEP that the Authority either except dedication of the system for the project or enter into a model agreement provided by DEP.

Mr. Toth said that we would not be able to come to a decision tonight. Mr. Bartle said that was to be expected but he would like to have the decision by the June 8th meeting in order to give us ample time to get documentation to DEP by the August 1, 2020 deadline. Mr. Toth asked Mr. Camburn how is the system defined by DEP? Mr. Camburn responded that they did not define anything specifically but according to their letter they recommend that the Authority be ultimately responsible for the system. He said he believes DEP is referring to the mains, grinder pumps and the low-pressure force main, not necessarily the laterals. Mr. Kalis said unless anybody has any other questions the board will take this under advisement and circle back. There being no further questions we continued with the meeting agenda.

OLD BUSINESS:

Update on N. Valley Sewer Main Replacement Project—Mr. Wagner gave an update on the N. Valley Sewer Main Replacement project stating that it should be completed within the next 2 weeks. The sewer mains and sewer laterals have been installed, the only thing that needs to be completed yet is to replace the curbing, base repair and plant grass seed. Mr. Wagner and Mr. Watson met with Gus from Bursich at 7:30 am last Friday morning to discuss the completion of the project with the contractor. Mr. Wagner said that overall, he thought the project went very well.

Update on Woodland Drive Sewer Main Replacement Project—Mr. Wagner gave an update on the Woodland Drive Sewer Main Replacement Project stating this is for the replacement of 850 LF of sewer main and A.J. Jurich, Inc. is the contractor. We have a pre-construction meeting schedule for this Thursday at 10:00am with Gus Meyers, myself, Tim Watson and John Fogel to give us a better understanding when they are going to start the project. We anticipate the road will be shut down between the hours of 7:00 am to 5:00 pm due to the fact the main is in the center of Woodland Drive. We will send out letters to the various homeowners to make them aware of the project. We should have an update within the next couple weeks.

Discussion Pottstown Borough Authority Meeting—Mr. Wagner reported that he received the latest May numbers from the Borough, and we have a meeting this Thursday via Zoom at 8:00 am. The April meeting was cancelled due to the pandemic. There are a couple of issues to discuss on the wastewater treatment operations since January the estimated payments went from \$513,000 to \$641,000.00. This is an increase of \$128,000. Mr. Wagner called the Borough to get some input on this increase. The major problem being that sludge disposal is down as well as sludge coming into the plant due to the pandemic. Another big issue is the Griffin Dryer was supposed to be commissioned back in September but is not commissioned yet. The dryer has not reached the capacity of 90% it is only drying at about 60% to 65% capacity. He has requested a detailed spreadsheet indicating the cost of to the Authority from September to May. Currently as of February it is \$235,000 that it has cost all the Pottsgrove's because this plant is not up to full capacity. The detailed spreadsheet is due by the end of the week and will be sent to the Authority once it is received.

In addition, the headworks bar screen in the budget was \$482,000 and is now \$571,000 he questioned this and was told that outside contractors had to be brought into the Borough because of the pandemic increasing the costs \$90,000 to date. A lengthy discussion ensued on this matter. After discussion it was decided that a motion be made authorizing the solicitor as follows:

Mr. Robbins made a motion to authorize the solicitor to review the Sewage Facilities Agreement to determine if advance notification requirements exist related to unbudgeted and/or out of the ordinary expenses and, further, to prepare a letter to the PBA outlining any and all notification requirements together with future requests to be in writing setting forth said expenses and the basis for such requests and Mr. Pence seconded the motion and all unanimously approved by a 5-0 vote.

Developers Discussion & Update--CAP/CMP Report # 28 and Engineering Report:

Mr. Camburn read his CAP/CMP and Engineering Report for the month of May 2020 updating the Authority Board on the sewer projects in the Township. He highlighted the following:

Through quality controls reviews of the flow data after the new Trimble Unity Software platform was installed at the Sanatoga Lake Pump Station we identified inaccurate readings. We assisted in resolving the inaccurate flow readings. We are reviewing and updating LPTA's standard specifications and details based on manufacturer products and standards.

CAP / CMP

- Prepared monthly CAP/CMP report.
- There were no sewer inspections in April 2020
- Currently there are 97 EDU's to allocate

Capital Projects

- **North Valley Road Sewer Replacement-PA Small Water & Sewer**
Discussed under Old Business
- **Woodland Drive Sewer Replacement**
Discussed under Old Business

Developments

- **Spring Valley Farms (Phase 1)**-Lot plans for 51 of 59 houses have been approved.
- **Spring Valley Farms (Phase 2)**-Lot plans for 33 of the 42 houses have been approved.
- **Spring Valley Farms (Phase 3)**-Lot plans for 6 of 77 houses have been approved.
- **Sanatoga Green**-(Phase 1) Townhouses revised Phase 1 final plans and escrow estimate are currently under review. The PaDEP issued a review letter pertaining to the Sewage Facilities Planning Module application on April 14, 2020. The letter indicated that the draft Operation and Maintenance agreement reached by the Authority and developer for phase 1 improvements is inadequate. The PaDEP recommends the language pertaining to the Authority having no obligation for the system be removed, or the Authority accept dedication of the system. The PaDEP also included a model agreement it would like the agreement to follow. Discussed tonight under comments from visitors.

Proposed Connections

- **Rita's Water Ice**- The owner is proposing to connect to the public sewer system located within an easement in the Pottsgrove School District property by installing a grinder pump and a low-pressure force main along School Lane. The Sewage Facilities Planning Module Resolution was passed by the BOC on May 4, 2020. The packages will be returned to the design engineer for submission to the PaDEP.
- **1751 Karen Drive**—The owner is proposing to build a new single-family dwelling and connect to the public sewer system in Karen Drive. The applicant has satisfactorily addressed our technical comments. Agreements will need to be recorded and financial security will need to be posted, prior to the permit being issued.
- **351 Kennedy Court & 1630 Orlando Road**—The owners are proposing to connect to the existing sewer main on Continental Drive through the lands owned by the Southview Development. The PaDEP is requiring either separate force mains servicing the individual properties, or an Operation and Maintenance Agreement between the property owner and the LPTA. A draft agreement has been completed and was forwarded to the PaDEP 's council on March 12th for review.
- **2020 CDBG**-Authority staff has identified the replacement of 450 LF of sewer mains in the Sunnyside Avenue for a grant application. The estimated project cost is \$232,000 with a grant request of \$200,000. The application was submitted on April 23 for potential funding in 2021.

Mr. Toth asked if we were going to meet again regarding Sanatoga Green's request. A brief discussion ensued on the subject and it was decided that Mr. Wagner will set up a meeting to discuss before the June 8th Authority Meeting.

NEW BUSINESS:

Ordinance 349-Sewer Inspection Modifications---Mr. Wagner reported that Ordinance 349 will be presented to the Board of Commissioners on May 21, 2020 for their consideration. This is for modifications to Chapter 185 the Sewer Inspection Program that has not been modified in many years. He explained that we have incorporated three fees one for residential, one for commercial and one for industrial. We made a change to the amount of time we are to be notified at least 10 days prior to settlement to make the inspection appointment. The form has also been updated to make it more streamline for Mr. Watson and Mr. Groff to complete quickly and efficiently. We have the option to penalize if the party does not show up for inspections as well as follow up inspections.

Motion to authorize Chairman Toth to execute the Participant Continuing Disclosure Agreement with DelVal---Mr. Robbins made the motion to authorize Mr. Toth to execute the Participant Continuing Disclosure Agreement with DelVal and Mr. Loshnowsky seconded the motion, and all unanimously approved by a 5-0 vote.

April 13, 2020
FINANCIAL REPORT

I. TREASURERS REPORT:

Mr. Vlahos read the Treasurer's report of April 13, 2020 & May 11, 2020:

SEWER REVENUE ACCOUNT	\$4,300,073.33
CAPITAL IMPROVEMENT RESERVE	\$ 557,623.95

A motion was made by Mr. Loshnowsky to approve the April 13, 2020 and May 11, 2020 Treasurer's Report and Mr. Toth seconded the motion and all unanimously approved by a 5-0 vote.

II. BILLS FOR PAYMENT

CAPITAL BILLS
SEWER CAPITAL RESERVE PLGIT

BURSICH ASSOCIATES-I&I CONTRACT	\$ 4,262.50
BURSICH ASSOCIATES-MISC	\$ 1,455.00
BURSICH ASSOCIATES-N Valley Rd	\$ 2,504.75
BURSICH ASSOCIATES-Woodland Dr	\$ 958.00
FOX ROTHSCHILD- N Valley Rd	\$ 646.00
FOX ROTHSCHILD- Woodland Dr	\$ 494.00
215Secure, LLC-PORTER RD PUMP STATION-DEPOSIT	\$ 1,496.50

OPERATING ACCT PAYMENTS

BURSICH ASSOCIATES	\$ 7,069.75
FOX ROTHSCHILD, LLP	\$ 418.00

May 11, 2020
FINANCIAL REPORT

I. TREASURERS REPORT:

SEWER REVENUE ACCOUNT	\$4,289,507.82
CAPITAL IMPROVEMENT RESERVE	\$ 529,718.60

II. BILLS FOR PAYMENT

CAPITAL BILLS

SEWER CAPITAL RESERVE PLGIT

BURSICH ASSOCIATES-I&I CONTRACT	\$ 5,689.00
BURSICH ASSOCIATES-MISC	\$ 2,615.00
BURSICH ASSOCIATES-N Valley Rd	\$ 3,024.25
BURSICH ASSOCIATES-Woodland Dr	\$ 737.50
FOX ROTHSCHILD- N Valley Rd	\$
FOX ROTHSCHILD- Woodland Dr	\$
M & S SERVICE-PORTER&SANATOGA PUMP STATIONS	\$ 1,500.00
BOROUGH OF POTTSTOWN-BAR SCREENS	\$ 71,559.00

OPERATING ACCT PAYMENTS

BURSICH ASSOCIATES	\$ 1,881.00
FOX ROTHSCHILD, LLP	\$

Mr. Vlahos made a motion to pay the bills for April 13, 2020 and the bills May 11, 2020 and Mr. Pence seconded the motion, and all unanimously approve the bills for payment by a 5-0 vote.

There being no further business Mr. Robbins motioned to adjourn. The meeting adjourned at 7:22 pm. The next scheduled meeting is June 8, 2020 at 6:30 pm.

Respectfully submitted,



Edward C. Wagner
Authority Manager