

LOWER POTTS GROVE TOWNSHIP BOARD OF COMMISSIONERS**June 7, 2018**

The Board of Commissioners of Lower Pottsgrove Township held its regularly scheduled meeting on Thursday, June 7, 2018 at the Lower Pottsgrove Township Municipal Building, 2199 Buchert Road, Pottstown, Pennsylvania. Meeting was called to order at 7:00 p.m. and the Pledge of Allegiance was recited.

The following were in attendance:

Board of Commissioners: Earl E. Swavely, Jr., Raymond W. Lopez, Robert Mohollen and Michael McGroarty. Bruce Foltz was not in attendance

Edward C. Wagner, Manager; Michael A. Foltz, Chief of Police; Matthew Hovey, Solicitor; Chad Camburn, Township Engineer, Jennifer Marsteller, Tax Collector and Sharon Colletti, Secretary.

Commissioner Swavely announced the meeting would be recorded and asked speakers to please state their name, address and nature of business for the record.

APPROVAL OF MINUTES:

Commissioner Mohollen made a motion to approve the meeting minutes of the regularly scheduled May 24, 2018 Board of Commissioners meeting. Commissioner McGroarty seconded the motion and it was unanimously approved. Vote was 4-0 in favor.

Chief Foltz made a presentation to former Commissioner, Steve Klotz, in recognition for all of his years of service both on the Board of Commissioners and also the Police Committee. The chief acknowledged some of the things that occurred under Steve's leadership such as increasing the staff and supervision in the department, increased the fleet size, the addition of Tasers, the addition of in-car videos and mobile radios just to name a few.

COMMENTS FROM VISITORS:

Bill Wolfgang, 2325 Pruss Hill Road stated he wanted to recognize two employees in the township; the first being the Road Master, John Fogel. Mr. Wolfgang stated that John is always very responsive whenever he calls the township regarding an issue. He stated that Ed Wagner also deserves a huge thank-you for resolving a situation on Pleasantview Road. He told the Commissioners that they have a great manager who is responsive, gets things done and is very efficient.

Tony Doyle, 1745 Kepler Road commented on how well the police department has progressed over the years and remarked on how many of our officers have been through the FBI Academy. Mr. Doyle asked whether the police cars have portable breathalyzers. Chief Foltz explained that the cars do not have them but the officers do carry them.

Mr. Doyle asked if the recently acquired properties were going to be removed from the tax roll. Mr. Wagner stated that once the renters are out the properties will be tax exempt. Mr. Wagner stated that we will have to pay the school taxes in July and then be reimbursed. Mr. Doyle asked about the timeline for starting the project; Mr. Wagner stated that later on the agenda, the Board will be awarding a contract to perform a feasibility study, which is the first step in the construction process. Finally, Mr. Doyle asked about the status of the old gas station at Mervine and Charlotte. Mr. Wagner stated that we approached Redners at the last meeting and they expressed interest in the site. We are working on setting up a meeting with them.

Steve Klotz, Brick, NJ first thanked Mike McGroarty for stepping up and coming back to the Board of Commissioners of Lower Pottsgrove. Mr. Klotz thanked all of the Commissioners for all of their work and dedication as it does take a lot of time and effort with little recognition. Finally, Mr. Klotz thanked Ed Wagner; he called Ed a "class act" and knows Ed will be here a long time.

REPORTS:

Chief Foltz presented the Police Report for the month

CALLS FOR SERVICE	1,113
ASSISTS:	
Given by Lower Pottsgrove PD	7
Received by Lower Pottsgrove PD	5
TRAFFIC ENFORCEMENT:	
Violations Indicated	173
DUI Arrests	5
CRIMINAL INVESTIGATIONS:	
Violations Indicated	51
Adults Arrested	18
Juveniles Handled	7

- Police will be conducting Active Shooter training with Pottsgrove School District staff/Administration on June 11. This will be held at Pottsgrove High School and may affect traffic flow on School Lane between 8AM and noon. Notice will be given to nearby residents and signs will be posted. West & Upper Pottsgrove Police will be involved as well.
- Kids Cop Camp will run from June 18 to June 22 at Pottsgrove High School.
- LPPD currently has (2) College interns from Albright College, Adam Giurlando and Kama Doucoure. Both are criminology majors. They will be working with our agency through the end of June.

Emergency Management

- There were no EOC activations for the month of May.
- A full review of our Emergency Operations Plan continues to be conducted. Additionally, updating is also in progress to our notifications manual. As soon as the update is concluded, the Emergency Operations Plan will be ready for the

Board of Commissioners to adopt our Emergency Operations Plan by Resolution and presented to the County for recording.

- Chief Michael Foltz and Ray Lopez attended Emergency Management Training to become familiar with the new situational awareness software “Alastar” held on May 16th at the Montgomery County Emergency Operations Center presented by the Montgomery County Department of Public Safety. Lower Pottsgrove Township now has three software licenses for the Alastar program which were received from Montgomery County and were of no cost to the township.
- We will be conducting a live test of our notification software in June with all Lower Pottsgrove Township staff. The test will be announced to all involved staff members several days prior to the actual test.

Fire Marshal

Commissioner Swavely highlighted the following statistics from his February report:

Station	Total Calls	Total Hrs. of Service	Total Personnel Hrs.	Total Personnel Training Hrs.	Total Fundraising Hrs.
Sanatoga (Station 58)	30	34 hrs 30 min	71 hrs 30 min	24 hrs 0 min	
Ringling Hill (Station 59)	29				

(Hours are approximate)

Highway—Public Works Department: Mr. Wagner presented the May report and it will be posted on the bulletin board.

C.O.G.—No report.

Engineering—Chad Camburn of Bursich Associates provided a written Engineers’ Report updating the Board on various projects and activities going on in the Township. He highlighted the following projects:

- Sanatoga Green: Final plans and reports were received on April 20. Our first Final Plan review letter for the overall site was issued today. They have made a good bit of progress and are in a position where they still need to make some changes.
- Spring Valley Farms: will be submitting amended Phase 2 plans which will include a clubhouse for approval.
- Rupert Road Bridge: has been awarded, and we will inform the Township as soon as we hear from the County when the pre-construction meeting is scheduled. Construction is required to be completed within 120 days from Notice to Proceed.
- Gerald Richards Park: we met with John Fogel to obtain input on the new park design, future maintenance and potential underdrains prior to completing the design.

Treasurer—Mrs. Marsteller stated that she collected \$136,664.00 for the month of May.

Solicitor—Solicitor Hovey provided a written report with a synopsis of all projects his office worked on during the month of May.

Parks and Recreation Mr. Wagner stated that the Summer Concert Series begins on Sunday, June 24th with Bill Koss. In addition, the Park & Rec Board gave a \$150 donation to the girls' softball team in appreciation for their years of service at the annual Easter Egg Hunt. At the July 2nd meeting, Michael Lane, Regional Coordinator and Craig Colistra of Pottstown Health and Wellness will be making a presentation in regards to the Circuit Rider Agreement for Pottstown which ends in August, 2019.

Pottstown Metropolitan Regional Planning Commission Mr. Wagner stated the last meeting was on May 23rd. The topic of discussion was the regional recreation coordinator to come out to the townships to talk about what is planned for the next five years. In addition they talked about plans of regional significance, which is Sanatoga Green.

Lower Pottsgrove Township Authority

Mr. Wagner reported that the next meeting of the Lower Pottsgrove Township Authority will be held on Monday, June 11th. The Authority will be reviewing the capital projects at Porter Road which calls for an electromagnet flow-meter which needs to be replaced. In addition we will be purchasing one additional portable meter to be installed at the intersection of Mervine and North Adams Street. Also we will reviewing our Community Block Grants for possible replacement of sewer mains along Sunnyside Avenue.

CORRESPONDENCE AND INFORMATION:

None

OLD BUSINESS:

None

SUBDIVISION AND LAND DEVELOPMENT:

None

NEW BUSINESS:

Commissioner Lopez made the motion to award the Equipment Rental Bid to Sacks & Sons of Zieglerville, PA for \$101,042.00. Commissioner Mohollen seconded the motion; all in favor (4-0)

Commissioner Lopez made the motion to hire Richard Kapusta and Company Architects and Planners for \$8,400.00 to conduct a Building Feasibility Study. Commissioner McGroarty seconded the motion; all in favor (4-0)

Commissioner Mohollen made the motion to appoint Sean Pence to the Lower Pottsgrove Sewer Authority. Commissioner Lopez seconded the motion; all in favor (4-0)

Commissioner McGroarty made the motion to approve the Temporary Cellular Tower Agreement at 1239 N. Pleasantview Road. Commissioner Lopez seconded the motion; all in favor (4-0)

RESOLUTIONS AND ORDINANCES:

None

Warrant #873—Warrant #873 for the month of May will be available next week.

COMMISSIONERS' COMMENTS:

Commissioner McGroarty thanked those who applied for the vacancy on the Sewer Authority Board and congratulated Sean Pence for being appointed to the Authority. He congratulated Steve Klotz for his recognition by the Chief and thanked him for all his years of service to the township.

Commissioner Mohollen thanked Steve Klotz for all his years of service to the township. He thanked Bill Wolfgang for acknowledging the Road Crew and thanked the Road Crew for their hard work. He announced that the Strawberry Festival would be held at the Historical Society on Saturday, June 9th from 10:00 a.m. – 2:00 p.m. He asked Mr. Wagner about the new traffic lights and curb ramps being installed throughout the township. Mr. Wagner explained that the lights were being installed as part of the Pottstown Closed Loop Program and they were done at no cost to the township.

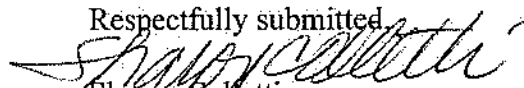
Commissioner Lopez congratulated Steve Klotz on his award and recognition from the Chief. He congratulated the Chief on his report and to please mention to the guys he appreciates their hard work. Mr. Lopez stated the Infrastructure Committee has spent a lot of time selecting the design professional they chose, which includes building tours and interviewing references.

Commissioner Swavely congratulated Sean Pence for his appointment to the Sewer Authority and thanked him for his willingness to serve on that Board. He congratulated Steve Klotz for his recognition by the Chief and gave judos to the Chief and staff for their hard work. He also acknowledged all of the hard work and diligence of the Infrastructure Committee to date.

Mr. Wagner had no comment.

Commissioner Swavely announced that the June 21st meeting would be cancelled and the next meeting will be held on July 2, 2018 at 7:00 p.m. There being no further business, the public meeting adjourned at 7:52 p.m.

Respectfully submitted,



Sharon Coffetti
Township Secretary