

**LOWER POTTS GROVE TOWNSHIP AUTHORITY    AUGUST 13, 2018**

The Lower Pottsgrove Township Authority held their regular monthly meeting on Monday, August 13, 2018 the meeting was called to order at 6:30 p.m. The following attended:

James Toth, Chairman  
James Vlahos, Treasurer  
Sean Pence

Edward Wagner, Manager  
Stephen Kalis, Solicitor  
Chad Camburn, Engineer  
Kathy Kurtas

Cody Robins, Vice Chairman (Absent)  
Mark Loshnowsky, Secretary (Absent)

Mr. Toth announced that the meeting was being recorded.

**APPROVAL OF AUTHORITY MINUTES:** Mr. Vlahos made a motion to approve the June 11, 2018 minutes and Mr. Pence seconded the motion and all unanimously approved by a 3-0 vote.

**COMMENTS FROM VISITORS:** None

**OLD BUSINESS:**

**Update On the 2017 CDBG Grant**—Mr. Wagner gave an update on the CDBG grant saying that we were able to transfer the grant funding from Pebble Beach to Sunnyside Avenue. We have all the survey data that we were hoping to combine both grant projects into one project. Mr. Camburn commented that he just received word that we cannot combine the projects and they must be separate. Mr. Wagner said that we received grant funding in the amount of \$110,000 which equates to 180 lf of pipe work from Kepler Road in.

**Update on the PBA Agreement**—Mr. Kalis reviewed the process again with the Board and noted that the PBA wanted a separate agreement with each participating municipality. He said that he had asked for approval in order to proceed with the revisions based on the requests made by the PBA. Mr. Kalis said that he made the revisions and forwarded the revised agreement to the PBA solicitor which is now under review. Our request is that they review the revisions and schedule a time for representatives from both groups to convene and work to finalize that arrangement. Mr. Toth asked if the changes were to our advantage and Mr. Kalis replied that these most recent changes no but the original changes to the overall agreement yes as were discussed previously. Mr. Kalis briefly updated Mr. Toth and the board on the process.

**Update on the Smoke Testing in Woodgate Development**—Mr. Wagner reported that the smoke testing in the Woodgate Development went extremely well and was completed in just one day on July 16, 2018. He said approximately 250 letters were sent to the residents making them aware of the smoke testing. After the testing was completed, we found mostly broken stacks and lateral caps missing. Overall the testing was really successful and told the board he has pictures if anyone would like a visual of what was found. Notices of violations were sent and some residents have already contacted us on how to make the necessary repairs.

**Update on Sunnyside Avenue Sanitary Main Extension Repairs**—Mr. Camburn explained that this is the Sunnyside Avenue project that the Authority allocated money for to make repairs which is one of the worst areas recently found by our I & I contractor. We are going through the wet land investigations and

have surveyed the area and are now working on the design plans and bid documents. He said there has been difficulty finding where the actual easement is located on that pipe and will be meeting with Mr. Kalis and Mr. Wagner to discuss this issue prior to bids going out.

Mr. Kalis commented that since the specific easement area is noted on the final recorded plan although it may not be exact and as long as there is a general description of the location that plan runs with the land and is enforceable by the Authority. Mr. Wagner said he did speak with the homeowner at 10 Greenbriar Court about the easement on the recorded plan and she was okay with that.

**Discussion of the Borough Authority August 9, 2018 Meeting—**

Mr. Wagner gave a brief summary on the Borough Authority meeting and commented that the main topic was the flows were 50% higher from January to June of this year. They have treated 238 million gallons more than last year. The overhaul expenses are within budget and the estimated costs is about 7,000 higher than their estimate but since this is an estimate we will see by the end of the year. Sludge revenue has increased they now have haulers as far as Delaware County. He said the average flow to the plant is 4 million gallons per day and Saturday, August 4, 2018 they had 46.5 million gallons during the rain storm as well as on August 7<sup>th</sup> 50.5 million gallons pass through the plant. The water tower located near Liberty Thrift will be painted within the next couple weeks. He said overall it was a positive meeting.

**Update on Gryphon Dryer Construction Schedule—**Mr. Wagner gave an update on the construction schedule of the Gryphon Dryer and said they are little behind due to the weather but the dryer is still anticipated to come in on October 15, 2018. All the shop drawings they said should be approved by the end of this month and they have pre-construction meetings the 2<sup>nd</sup> and 4<sup>th</sup> Thursday of each month at 11:00 am which he attends.

**Developers Discussion & Update--CAP/CMP Report # 10 and Engineering Report:**

Mr. Camburn reported some of the highlights of his CAP/CMP and Engineering report for June and July 2018 that is provided to the Authority:

The following is a highlighted list of activities over the past two months for the LPTA Board meeting:

1. CAP / CMP

- Approximately 9,539 lf of sewer main was televised
- 105 joints were tested, sealed 45 joints, installed 9 cured in place pipe repairs
- Smoke tested approximately 11,694 lf of sewer main
- 43 sewer inspections were performed in June and July. All passed
- 17 violations in the Woodgate Development were found by smoke testing
- The remaining balance in the SSS contract is \$219,086.90
- Updated I/I work progress map
- 1 EDU was relinquished from 2144 Sunnyside Avenue.
- 198 EDU's are available
- In June & July there were 8 significant rain events.
- Due to the rain events we had 8 SSO's in 2018
- Reviewed dry flows and wet-weather flows for I/I trends
- Prepared monthly CAP Report
- Continued work on Semi-annual Report for submission to the PaDEP
- Met with LPTA staff to review work progress from LPTA Operator

Mr. Camburn discussed briefly with the Board the LFT Tornetta site may need 186 EDU's, keeping in mind that they are proposing uses that are not allowed by zoning including residential uses. He said Tornetta would have to go through zoning first before they can start the project. Mr. Kalis asked for clarification on the EDU's and Mr. Camburn provided that for him.

2. **I/I Contract**

Meetings were held on June 26 and July 23 with the LPTA Manager, Operator, and our office to review work completed and plan future I/I work. We also reviewed SSS invoices #30 and 31, and prepared recommendations for payment.

3. **Grants**

- a. The 2018 CDBG Grant was submitted on April 16, 2018 for the replacement of 520 LF of sewer main on Sunnyside Avenue. The LPTA was not awarded the grant.
- b. The County has authorized the \$110,000 2017 CDBG grant to be use to replace sewer mains on Sunnyside Ave.
- c. The Commonwealth Financing Authority's Local Share Account (LSA) grant is designed for redevelopment, reuse, or revitalization of previously developed land, development of undeveloped land, and projects that construct, expand, or improve water and wastewater infrastructure related to business development. Grants may be requested in an amount of up to \$500,000 with a 15% local match. The grant program has been revised to a rolling format rather than an annual award. Applications must be submitted at least 2 months prior to the CFA meetings, which are scheduled every two months. The next upcoming meetings will be held in September and November. The LPTA should consider applying for a grant for additional I/I work or infrastructure improvements.

4. **Developments**

- **Spring Valley Farms (Phase 1)** – 12 Lot Plans have been approved to date. Final paving repairs and improvements on Deer Ridge Drive were completed on July 30.
- **Spring Valley Farms Subdivision (Phase 2)** - Reviews of the amended Phase 2 plans, which include the addition of a 2,700 sf clubhouse and parking lot, were issued on July 11. The Zoning Hearing Board approved a Special Exception for the use and two dimensional variances at a Zoning Hearing held on July 17, 2018. At its August 6, 2018 meeting, the Board of Commissioners voted to recommend plan approval. Additional information is needed from the applicant to determine the appropriate number of EDUs to be allocated for the clubhouse use.
- **Sanatoga Green** – Plans and reports were received on July 24 for both Phase 1 and the entire site. The applicant is requesting Final Approval for Phase 1 only at this time, while they are concurrently working through the requirements for Phases 2 and 3. The plans and reports are currently under review. The public comment period for the Sewage Facilities Planning Module package will end on August 11, 2018. Water serviceability has not yet been secured for the site, as the PUC has not yet awarded the franchise area to PA American Water Company.
- **LFT Tornetta site (Evergreen Road)** – the developer's engineer provided estimated flow data for potential uses including 66,500 sf in commercial, retail, sit-down and fast-food restaurants, movie theater, and bank buildings; a 125-room hotel; and 42 residential units. The engineer is estimating the need for 186 EDUs and has requested confirmation that the proposed Sanatoga Green sewer system, and the downstream sewer system, will

have adequate capacity for the estimated future flows. The information is currently under review,

5. **Capital Projects**

a. **Sunnyside Ave. Sewer Replacement – Sunnybrook Interceptor**

Listed above under Old Business

b. **Sunnyside Ave. Sewer Replacement Phase 1 – CDBG**

The wetlands investigation and field survey have been completed. We are currently preparing bid plans, specifications, and contract documents.

6. **Porter Road Pump Station**

The LPTA Operator, Emergency Operator, and our office have been coordinating with contractors for necessary repairs to the pump station due to damage from extreme flows in 2018. The 18-inch Magmeter at the pump station remains out of service, and a new meter is expected any day.

**NEW BUSINESS:**

**Motion to issue one (1) EDU for 729 Rupert Road**—Mr. Toth asked for a motion to approve the EDU for 729 Rupert Road. Mr. Pence made the motion to approve (1) EDU to 729 Rupert Road and Mr. Vlahos seconded the motion and all unanimously approved by a 3-0 vote.

**Motion to issue one (1) EDU for each lot located at 1135 & 1193 Crestwood Drive**—Mr. Toth asked for a motion to approve (1) EDU for lot located at 1135 Crestwood Drive. Mr. Vlahos made the motion to approve (1) EDU to 1135 Crestwood Drive and Mr. Pence seconded the motion and all unanimously approved by a 3-0 vote.

Mr. Toth asked for a motion to approve (1) EDU for the lot located at 1193 Crestwood Drive. Mr. Pence made the motion to approve the (1) EDU for 1193 Crestwood Drive and Mr. Vlahos seconded the motion and all unanimously approved by a 3-0 vote.

Mr. Toth asked if there was any other new business and Mr. Wagner replied that we are still waiting for the meter for Porter Road and it should be here by the end of the week. Mr. Pence asked if we have had any issues with the storms and Mr. Wagner replied yes and Mr. Camburn said with this rain all the municipalities have been having issues this season.

**August 13, 2018**  
**FINANCIAL REPORT**

**I. TREASURERS REPORT:**

Mr. Vlahos read the Treasurers Report dated August 13, 2018:

|                                    |                       |
|------------------------------------|-----------------------|
| <b>SEWER REVENUE ACCOUNT</b>       | <b>\$4,287,740.11</b> |
| <b>CAPITAL IMPROVEMENT RESERVE</b> | <b>\$1,182,873.08</b> |

A motion was made by Mr. Pence and seconded by Mr. Toth and all unanimously approved by a 3-0 vote to approve the Treasurer's Report dated August 13, 2018.

**I. BILLS FOR PAYMENT**

Mr. Kalis presented the following bills for payment:

**CAPITAL BILLS**

**SEWER CAPITAL RESERVE PLGIT**

|  |                      |
|--|----------------------|
| <b>BURSICH ASSOCIATES-SUNNYSIDE CDBG</b>       | <b>\$ 2,067.50</b>   |
| <b>BURSICH ASSOCIATES-I&amp;I CONTRACT</b>     | <b>\$ 9,105.75</b>   |
| <b>BURSICH ASSOCIATES-MISC CAPITAL</b>         | <b>\$ 3,867.54</b>   |
| <b>BURSICH ASSOCIATES-SUNNYSIDE AVE INT</b>    | <b>\$ 3,043.00</b>   |
| <b>HAJOCA LANSDALE-PORTER ROAD-METER PARTS</b> | <b>\$ 831.40</b>     |
| <b>M &amp; S SERVICE-SERVICE CONTRACT</b>      | <b>\$ 3,682.00</b>   |
| <b>W G MALDEN-INSTALLAND START UP METER</b>    | <b>\$ 750.00</b>     |
| <b>BOROUGH POTTSTOWN-SECURITY</b>              | <b>\$ 6,758.00</b>   |
| <b>BOROUGH POTTSTOWN-GRYPHON BELT DRYER</b>    | <b>\$ 276,321.00</b> |
| <b>SEWER SPECIALTY SERVICES-PAYMENT #30</b>    | <b>\$ 15,018.30</b>  |
| <b>SEWER SPECIALTY SERVICES-PAYMENT #31</b>    | <b>\$ 20,777.49</b>  |
| <b>TELEDYNE INSTRUMENTS-FLOW MODULE</b>        | <b>\$ 4,995.07</b>   |

**OPERATING ACCT PAYMENTS**

|                            |                    |
|----------------------------|--------------------|
| <b>BURSICH ASSOCIATES</b>  | <b>\$ 1,606.79</b> |
| <b>FOX ROTHSCHILD, LLP</b> | <b>\$ 5,256.00</b> |

**TRANSFER FROM OPERATING ACCOUNT TO SEWER CAPITAL  
RESERVE PLGIT-FINAL 2017 AUDITED NET INCOME**

**\$671,140.76**

A motion to approve Bills for Payment was made by Mr. Vlahos and seconded by Mr. Pence and all unanimously approved by a 3-0 vote.

There being no further business, the public meeting adjourned at 6:56 pm. The next meeting is scheduled for Monday, September 10, 2018.

Respectfully submitted,



Edward C. Wagner  
Manager