

LOWER POTTS GROVE TOWNSHIP AUTHORITY OCTOBER 8, 2018

The Lower Pottsgrove Township Authority held their regular monthly meeting on Monday, October 8, 2018 the meeting was called to order at 6:30 p.m. The following attended:

James Toth, Chairman	Edward Wagner, Manager
James Vlahos, Treasurer	Stephen Kalis, Solicitor
Mark Loshnowsky, Secretary	Chad Camburn, Engineer
Sean Pence	Kathy Kurtas

Cody Robbins, Vice Chairman (Absent)

Mr. Toth announced that the meeting was being recorded.

APPROVAL OF AUTHORITY MINUTES: Mr. Loshnowsky made a motion to approve the September 10, 2018 minutes and Mr. Pence seconded the motion and all unanimously approved by a 4-0 vote.

COMMENTS FROM VISITORS: None

OLD BUSINESS:

Update on Private Sewer Lateral Program—Mr. Wagner gave an update on the sewer lateral program reporting that he sent out letters on September 14th and received a 55% response out of the 94 letters sent out to the homeowners. He felt it was a very positive letter making the resident aware of their sewer lateral issues and met with numerous residents to review their individual lateral video. He said that he met with Elizabeth Mahoning of DEP along with Mr. Camburn on another project and she was very pleased with what we have accomplished so far in regard to private laterals.

Update on PBA Agreement—Mr. Wagner reported that he has repeatedly tried to get a date to meet with the Borough on the PBA agreement and has not been successful since our presentation to the PBA back in April. After a discussion with the members of the Board on this ongoing matter it was decided that we withhold all future payments until such time a meeting date has been established. Mr. Kalis said we will update the Board on this issue at our next Authority meeting on November 13th.

Borough Authority October 11, 2018 Meeting—Mr. Wagner reported that our next meeting will be held here at Lower Pottsgrove on Thursday, October 11th at 8:00 am.

Update on Gryphon Dryer Construction Schedule—Mr. Wagner said the most important thing is the Gryphon Dryer that was scheduled to be delivered October 15th is now delayed until October 29, 2018. Mr. Toth asked if there was a problem in the production of the dryer. Mr. Wagner responded no they are just running behind due to weather conditions and some parts required for the job have been delayed. Mr. Wagner will continue to attend the bi-monthly meetings and keep the Board updated on the progress of the dryer.

Developers Discussion & Update--CAP/CMP Report # 12 and Engineering Report:

Mr. Camburn reported some of the highlights of his CAP/CMP and Engineering report for September 2018 that is provided to the Authority:

The following is a highlighted list of activities over the past month for the LPTA Board meeting:

Mr. Camburn stated that the SSS contract that the Board voted to extend last year for a term of one year will expire in February 2019. He said there is no action needed now but to keep in mind for a future meeting.

CAP / CMP

- Reviewed Sewer Specialty Services work through September
- SSS Inc. televised approximately 100 lf of sewer main, cleaned approximately 1,198 lf sewer main, tested 886 joints, sealed 310 joints, installed 11 cured in place pipe repairs and installed 16 cured in place pipe repairs with more than 3 repairs within the same line.
- Logged SSS completed work and results of televising into database
- 20 Sewer inspections were completed in September 2018, all passed
- No exterior property inspections were performed in September
- Updated I/I work progress map
- Reviewed dry flows and wet-weather flows for I/I trends
- Prepared monthly CAP Report
- Finalized and submitted semi-annual Cap report to PaDEP
- Met with LPTA staff to review work progress
- Provided inspection reports and videos for the sewer lines in need of repair
- Currently we have 161 EDU's available to allocate
- There were (4) significant rainfalls events over 1" in September
- There were two wet weather SSOs observed on September 9 and September 28 at the Porter Road Pump Station.

I/I Contract

A meeting was held on September 27, 2018 with the LPTA Manager, Operator, and our office to review work completed and plan future I/I work.

Grants

- A Pa Small Water & Sewer Grant was awarded to LPTA in the amount of \$419,909 to replace approximately 1,357 lf of sewer main, 600 lf of sewer laterals and 7 manholes in N. Valley Road.
- Met with LPTA to discuss potential scopes for a Local Share Account (LSA) grant application.

Developments

- **Spring Valley Farms (Phase 1)** – 21 Lot Plans have been approved to date.
- **Spring Valley Farms Subdivision (Phase 2)** –The project has been approved. A preconstruction meeting is scheduled for October 12, 2018.
- **Sanatoga Marketplace**—The developer's engineer is preparing the planning module packages for review. 34 EDU's have been purchased for this project.
- **Sanatoga Green** – Revised plans for both Phase 1 and the entire site were received September 17th and are currently under review. The planning modules came in on September 26th and are under review prior to the Township signing and submission to PaDEP. The PUC awarded the franchise area to PA American Water Company.

- **Proposed Connections**--729 Rupert Road, 891 Bleim Road and 4060 Prospect Hill Lane are proposing to connect to the public sewer system and we are in the process of reviewing the plans and design information with these residents.
- **Sanatoga Lake Pump Station Permit**—We discussed the status of the permit applications with PaDEP representatives and provided them with information on the projected developments. We offered to meet with DEP to help expedite the permit and they indicated that they want to get through all the information before meeting.
- Based on 2018 flows, the flow of record is 73% of requested capacity at the WWTP. The flow of record plus projected future development flow is 74.9% which is good.

NEW BUSINESS:

Discussion on 2019 Operation and Capital Sewer Budgets—Mr. Wagner reviewed the cost allocations from the Borough of Pottstown that he received on September 19, 2018. He said the projected costs allocations for Lower Pottsgrove are \$526,753 and we have budgeted \$600,000. Overall with the operation and capital we are looking at a small surplus and therefore he is not recommending any rate increase in the quarterly sewer rent of \$136 for 2019. He said no action was needed tonight on the 2019 Operation and Capital Budget until the next meeting.

Motion to Execute PA Small Water & Sewer Grant Agreement—Mr. Vlahos made a motion to execute the PA Small Water & Sewer Grant Agreement for \$419,909.00 and Mr. Loshnowsky seconded the motion and all unanimously approved by a 4-0 vote.

Motion to issue (1) EDU for 4060 Prospect Hill—Mr. Wagner explained that the vacant lot was located on Prospect Hill Road and requires 1 EDU in order to build a house there. He said he needed a motion for the EDU to put on the capital plan. Mr. Pence made the motion to issue 1 EDU for 4060 Prospect Hill Lane and Mr. Loshnowsky seconded the motion and all unanimously approved by a 4-0 vote.

Motion to purchase materials Villa Drive piping replacement estimated at \$5,170.00—Mr. Wagner said in the Authority packet there was a list of materials that Mr. Smith of Bursich said were required for the piping replacement. Mr. Wagner said Mr. Watson did some comparisons and agreed it would be around the \$5,170.00 estimate. Mr. Wagner also said that we budgeted for the contractor and the equipment \$10,000.00 so we will be under budget. Mr. Toth asked for a motion to purchase the materials and Mr. Pence made a motion to purchase the materials for the Villa Drive Piping Replacement estimated at \$5,170.00 and Mr. Vlahos seconded the motion and all unanimously approved by a 4-0 vote.

Motion to hire MGK Industries for Villa Drive Replacement at \$2,985—Mr. Toth asked for a motion to hire MGK to do the labor. Mr. Loshnowsky made a motion to hire MGK Industries to do the labor on the Villa Drive Piping Replacement and Mr. Pence seconded the motion and all unanimously approved by a 4-0 vote.

Motion to rebuild Fairbanks Morse Pump 75hp at a cost of \$11,708—Mr. Wagner explained that one of the (3) pumps for Sanatoga Lake went down. He looked at the price for a new pump but the cost was around \$30,000.00 and therefore looked into a price to rebuild. A brief discussion on getting the pump rebuilt occurred and it was decided that we would get it repaired. Mr. Loshnowsky made the motion to have the pump rebuilt and a cost of \$11,708.00 and Mr. Toth seconded the motion and all unanimously approved by a 4-0 vote.

October 8, 2018
FINANCIAL REPORT

I. TREASURERS REPORT:

Mr. Vlahos read the Treasurer's Report dated October 8, 2018:

SEWER REVENUE ACCOUNT	\$3,962,374.17
CAPITAL IMPROVEMENT RESERVE	\$1,114,242.98

A motion was made by Mr. Loshnowsky and seconded by Mr. Pence and all unanimously approved by a 4-0 vote to approve the Treasurer's Report dated October 8, 2018.

II. BILLS FOR PAYMENT

Mr. Kalis presented the following bills for payment:

CAPITAL BILLS

SEWER CAPITAL RESERVE PLGIT

BURSICH ASSOCIATES-SUNNYSIDE CDBG	\$ 3,868.25
BURSICH ASSOCIATES-I&I CONTRACT	\$ 5,271.75
BURSICH ASSOCIATES-MISC CAPITAL	\$ 315.00
BURSICH ASSOCIATES-SUNNYSIDE AVE INT	\$ 3,418.75
M&S SERVICE CO, INC.-PORTER RD SERVICE	\$ 5,145.17
SEWER SPECIALTY SERVICES-PAYMENT#32	\$ 79,663.50

OPERATING ACCT PAYMENTS

BURSICH ASSOCIATES	\$ 2,280.75
FOX ROTHSCHILD, LLP	\$ 1,044.00

A motion to approve Bills for Payment as presented was made by Mr. Vlahos and Mr. Loshnowsky seconded the motion and all unanimously approved by a 4-0 vote.

Mr. Pence asked about the I/I contracts coming up how many more pipes within the township do we have to inspect. Mr. Camburn responded there will be more in the next couple years. Mr. Pence asked when we have to extend the contract for Sewer Specialties and Mr. Camburn responded as long as we take care of it before February. Mr. Wagner said we can take care of it at the December meeting.

Mr. Toth asked about the Sunnyside Interceptor. Mr. Camburn responded that the bid documents are ready to go and Mr. Wagner intervened saying we discussed waiting till the middle or end of October to hopefully get a good bid.

Mr. Loshnowsky had a question on the property we purchased for the proposed Township building at High & Pleasantview Roads. He wanted to know if we were holding on to the EDU's for the vacant properties there. Mr. Wagner responded that once we determine what we need for the new building we can return the EDU's that we do not need. There are currently 6 EDU associated with the 4 properties.

There being no further business the public meeting adjourned at 7:08 pm. The next meeting is scheduled for Tuesday, November 13, 2018.

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'E. Wagner', written in a cursive style.

Edward C. Wagner
Manager