

## LOWER POTTS GROVE TOWNSHIP BOARD OF COMMISSIONERS

**August 7, 2017**

The Board of Commissioners of Lower Pottsgrove Township held its regularly scheduled meeting on Monday, August 7, 2017 at the Lower Pottsgrove Township Municipal Building, 2199 Buchert Road, Pottstown, Pennsylvania. Meeting was called to order at 7:00 p.m. and the Pledge of Allegiance was recited. The following attended:

**Board of Commissioners:** Bruce Foltz, President, Stephen M. Klotz, Vice President; Earl Swavely; Robert W. Mohollen was not in attendance.

Charles Garner, Solicitor, Edward C. Wagner, Manager; Police Chief Michael Foltz; Lew Babel, Fire Marshal; Jennifer Marsteller, Treasurer; Chad Camburn, Township Engineer and Sharon Colletti, Secretary were also in attendance.

Commissioner Foltz stated that the meeting will be recorded.

Solicitor Garner announced that prior to the meeting the board met in Executive Session to discuss acquisition of real estate; no action was taken.

Commissioner Klotz made the motion to approve the minutes from the July 20, 2017 meeting. Commissioner Lopez seconded the motion; all in favor (4-0)

### COMMENTS FROM VISITORS:

None

### REPORTS OF OFFICIALS AND COMMISSIONS

#### Police Report:

<b>CALLS FOR SERVICE</b>	<b>1,051</b>
<b>ASSISTS:</b>	<b>15</b>
<b>Given by Lower Pottsgrove PD</b>	
<b>Received by Lower Pottsgrove PD</b>	<b>4</b>
<b>TRAFFIC ENFORCEMENT:</b>	
<b>Violations Indicated</b>	<b>114</b>
<b>DUI Arrests</b>	<b>10</b>
<b>CRIMINAL INVESTIGATIONS:</b>	
<b>Violations Indicated</b>	<b>120</b>
<b>Adults Arrested</b>	<b>25</b>
<b>Juveniles Handled</b>	<b>4</b>

All statistics and information are included in the Chief's report.

- The Chief recognized the Public Works Department for the hard work they do in support of not only the Township, but working as a team with our Police officers
  - This month they remedied a risk control issue in our parking lot by moving the parking blocks forward to allow more space for officers to walk around the cars and are working to add pavement markings delineating the driveway

- Additionally John Fogel secured a donation from HA Wiegand, his road sign supplier, to outfit the Critical Incident Management trailer with “Road Closed” marking and flashing signals to the barricades. These were deficiencies we noted when deploying the resources at an incident recently.
- Would like to recognize EMC Ray Lopez & Deputy EMC Eric Linsinbigler for assistance on July 8<sup>th</sup> with an accident at Buchert & Pleasantview Roads which took down a utility pole and a large amount of wires creating a prolonged road closure.
- The speed limit has been reduced along N Charlotte Street between Mervine Street and School Lane. Speed is now 25 mph in this area.
- As a result of complaint from a resident regarding speeding drivers on S. Park Road, a traffic study was performed and it was determined to not be a problem and no additional measures are needed at this time. The speed limit currently is 30 mph and the average speed taken during the study was 29 mph. One vehicle was clocked at 46 mph during the 18-day period.
- Chief is seeking to get the department recognized by NCMEC under the “Missing Children Readiness Program.” Subsequently all officers are undergoing online training in response to Missing and Abducted Children Dynamics and Response. Chief is also developing a new response policy/protocols.

**Emergency Management:** Eric Linsenbigler, Assistant Emergency Management Coordinator, presented the Emergency Management report.

- There were no EOC activations during the month of July, however, on July 8<sup>th</sup> the LPPD requested the Critical Incident Management Trailer to be placed into service due to a vehicle accident that caused downed power wires and a power outage in the area of the Township Bldg. caused the roads to be closed down for over 12 hours until the power lines and poles could be replaced.
- Additionally, the Emergency Management Team was placed on notice on July 13<sup>th</sup> due to a Severe Thunderstorm Watch and a Tornado Warning received for our area from the National Weather Service for several hours that evening.
- Updated the EOC Contacts List and the Notification Resource Manual for 2017.
- On July 19<sup>th</sup>, Ed Wagner, Sharon Colletti and Ray Lopez attended the EverBridge training conducted at the Montgomery county EOC.
- On July 11<sup>th</sup> Eric Linsenbigler and Ray Lopez received our new EM Radio and training on the radios from Sgt. Greenwood. The new radios are now in service.
- On July 15<sup>th</sup>, the Critical Incident Management Trailer was used by the Sanatoga Fire Co. during their EVOG training at Occidental Chemical.
- Preparations for the upcoming Limerick Generating Station Emergency Exercise scheduled for November continues.

**Fire Marshal:** Fire Marshal Babel noted the following statistics for the month of July:

Station	Total Calls	Total Hrs. of Service	Total Personnel Hrs.	Total Personnel Training Hrs.	Total Fundraising Hrs.
<b>Sanatoga (Station 58)</b>	31	21 Hours 36 Minutes	113 Hours 17 Minutes	171 Hours 25 Minutes	N/A
<b>Ringling Hill (Station 59)</b>	28	N/A	N/A	140 Hours 0 Minutes	N/A

(All hours are approximate)

Sanatoga Fire Company was called on July 15<sup>th</sup> at 6:00 a.m. for smoke alarm at Ridge Support Technology. The following day, the president contacted Lew and stated he wanted to make a donation to the fire company for their response and said, “Thanks again, your entire crew was professional, courteous, patient and friendly...a great bunch of guys.” Lew felt this was a great acknowledgement for the fire company.

**Highway – Public Works Department:** Commissioner Foltz read the Public Works Report for the month of July 2017 and announced it would be posted in the lobby.

**C.O.G.:** There was no report as there was no meeting

**Engineer:** Chad Camburn, P.E. of Bursich Engineering, highlighted the following items from his report:

A traffic meeting has been proposed for the end of August for the Sanatoga Interchange area and is currently in the process of being scheduled.

- **Spring Valley Farms Amended Plan:**

Revised plans, construction cost estimates, and Grading Permit applications were received and reviewed in July. All technical plan comments have been addressed, and we are currently awaiting resolution of the Traffic comments, legal descriptions, confirmation of approval from the water authority, and completion of the documents required for the agreements. Site mobilization and grading operations are anticipated to begin in August, and a pre-construction meeting has been scheduled for August 15.

- **MS4 PAG-13:**

In July we continued working on the 2018 PAG-13 MS4 Notice of Intent application. The NOI will be submitted to the PaDEP in September and includes requirements such as updating the Township storm sewer and BMP mapping, outfall testing, and investigating sources of PCBs. We will continue to work with Township staff for coordination of the updates and ongoing requirements for permit compliance

**Treasurer:** Ms. Marsteller stated that she collected \$16,589.60 for the month of July.

**Solicitor:** Mr. Garner stated the changes to the Peddling/Soliciting ordinance are on the agenda for tonight and the noise ordinance as proposed by the police chief will be ready for the next meeting for your consideration.

**Parks and Recreation:** Mr. Wagner presented the report. This Sunday, August 13<sup>th</sup> will be the last concert, Makin' Music which is a make-up from July 23<sup>rd</sup>. This is a children's concert and begins at 6:00. Overall he feels the concerts have been well attended. Last night hot dogs and hamburgers were given out to the residents from the fire company. Thanks to Sanatoga Fire Company, President Foltz, Commissioner Swavely and Commissioner Lopez who helped as well.

President Foltz stated that a resident approached him stated he thought it would be proper to have an American Flag displayed at the concerts and President Foltz agreed. A flag was hung earlier today on the bandshell and a flag pole will be considered in the future.

**Pottstown Metropolitan Planning Commission:** Mr. Wagner stated that the July and August meetings were cancelled.

**Lower Pottsgrove Township Authority:** Mr. Wagner stated the August 14<sup>th</sup> meeting has been cancelled due to a lack of quorum. The next meeting will be on Monday, September 11<sup>th</sup>.

#### **CORRESPONDENCE AND INFORMATION**

None

#### **OLD BUSINESS**

None

#### **SUBDIVISION AND LAND DEVELOPMENT:**

None

#### **NEW BUSINESS:**

President Foltz stated that the schedule for the 2018 Township Budget is in everyone's packet for review. Mr. Wagner stated that Commissioner Mohollen will be taking an active lead.

Commissioner Klotz made the motion to obtain quotes on the Traffic Signal Maintenance Contract. Commissioner Swavely seconded the motion; all in favor (4-0)

#### **RESOLUTIONS AND ORDINANCES**

Commissioner Lopez made the motion to adopt Ordinance 337 amending Chapter 165 Peddling and Soliciting. Commissioner Swavely seconded the motion; all in favor (4-0)

Commissioner Lopez made the motion to adopt Resolution 1140-17 appointing Robert Van Bramer to the Parks and Recreation Board. Commissioner Swavely seconded the motion; all in favor (4-0)

**REVIEW OF WARRANT #863 FOR THE MONTH OF JULY 2017.**

Township Manager stated it would be ready by the end of the week for review.

**COMMISSIONERS COMMENTS:**

**Commissioner Lopez** was pleased with the concert series this summer and sends his appreciation to the committee and the staff for coordinating the concerts each week. He stated it was great having the fire company and police presence at each concert.

**Commissioner Klotz** had no comment


**Commissioner Foltz** announced that the August 24<sup>th</sup> meeting would be cancelled.

**Ed Wagner** had no comment.

**Solicitor Garner** had no comment.

There being no further business, the public meeting was adjourned at 7:21 p.m. Next regularly scheduled meeting will be held on Tuesday, September 5, 2017 at 7:00 p.m.

Respectfully submitted,

  
Sharon Colletti  
Township Secretary