

LOWER POTTS GROVE TOWNSHIP BOARD OF COMMISSIONERS
August 6, 2012

The Board of Commissioners of Lower Pottsgrove Township held its regularly scheduled meeting on Monday, August 6, 2012 at the Lower Pottsgrove Township Municipal Building, 2199 Buchert Road, Pottstown, Pennsylvania. Meeting was called to order at 7:00 p.m. and the Pledge of Allegiance was recited. The following were in attendance:

Board of Commissioners: Jonathan H. Spadt, President; Bruce L. Foltz, Vice President; Michael McGroarty, James D. Kaiser and Stephen M. Klotz.

R. Kurtz Holloway, Solicitor; Alyson E. Elliott, Assistant Manager; Michael A. Foltz, Chief of Police; Jennifer Marsteller, Treasurer/Tax Collector; Scott Exley and Chad Camburn, Township Engineers and Michele Cappelletti, Secretary.

Rodney P. Hawthorne, Manager and Lew Babel, Fire Marshal were absent from the meeting.

EXECUTIVE SESSION:

Commissioner Spadt announced that the Board of Commissioners met in executive session from 6:15 p.m. to 6:50 p.m. to discuss two different personnel matters.

COMMENTS FROM VISITORS:

None.

APPROVAL OF MINUTES:

Commissioner Klotz made a motion to approve the meeting minutes of the July 9, 2012 Board of Commissioners meeting. Commissioner McGroarty seconded the motion and it was unanimously approved. Vote was 5-0 in favor.

REPORTS:

Police

Chief Foltz reported that there were 1,182 reported calls for service, which included 177 traffic violations and 9 DUI arrests. He highlighted the following from his report:

1. **Calls for Service/Departmental Activities:** Chief Foltz will be holding a “meet and greet” with residents of Buchert Ridge and Sanatoga Ridge Communities. Goal is to build relationships with these residents and address areas of public safety.
2. **Training:**
 - a. A majority of Police Department personnel attended the mandatory “Anti-Harassment” training. Members who were on vacation or working night shift will attend a make-up session.
 - b. Chief Foltz attended a webinar entitled “Handling Complaints Filed Against Your Police Department.”
3. **Traffic:**
 - a. The Department received a complaint about timing of the traffic signal on Armand Hammer Boulevard at Industrial Highway. Chief Foltz contacted PennDOT and timing will be adjusted.

- b. Chief Foltz reached an agreement with a resident at Hause Avenue about a parking issue.
 - c. DUI checkpoint was held on July 6. The detail resulted in 3 DUI arrests, 1 arrest for drug possession and 18 citations for various traffic violations.
 - d. PA Aggressive Driver enforcement detail was held and the officers issued 55 citations.
- 4. Criminal Investigations/Arrests:**
- a. Det. Campbell arrested 4 subjects who were involved in a large scale theft from PECO substations in the Township.
 - b. Sgt. Walters was assaulted by a female subject as he investigated a disturbance at Days Inn. Incident resulted in 5 arrests and assistance was brought in from 4 neighboring agencies to control the situation.
- 5. Overtime:** There was a marked increase in overtime due to the following police activities: Mandatory Anti-Harassment Training, DUI Checkpoint (reimbursed), PA Aggressive Drive Enforcement details (reimbursed) and a number of arrests that led to officer overtime.
- 6. Resolution No. 948:** Chief Foltz requested approval of Resolution No. 948, which adopts media policies and a Mission Values and Vision Statement for the Police Department.
Commissioner Klotz made a motion to approve Resolution No. 948, adopting a Social Media Networking Policy, a Media Policy and a Mission Values and Vision Statement to be included in the Lower Pottsgrove Township Police Department Policies and Directives Manual. Commissioner McGroarty seconded the motion and it was unanimously approved. Vote was 5-0 in favor.
- 7. Animal Control Officer:** Chief Foltz has been working with the Solicitor on the details of contracting with an Animal Control Officer. Currently, Jon Daywalt is the only candidate for the ACO position and he services most of the surrounding municipalities. Solicitor Holloway advised the board that Mr. Daywalt's insurance did not meet current township requirements for amount and coverage for contractors but we have confirmed with the Township's insurance carrier that the township has coverage. Solicitor Holloway advised that in the past, the Township encountered problems with Mr. Daywalt's not having insurance coverage, but he now has some coverage. Mr. Daywalt's fee is \$4,000.00 per year for unlimited service or \$25.00 per hour, with a minimum charge of \$25.00. Based on the number of calls, Chief Foltz recommended budgeting \$4,000.00 for the services of an Animal Control Officer in the 2013 budget. The Board took Chief Foltz's recommendation under advisement.

All statistics and information are included in the written report. Chief Foltz asked the Commissioners to contact him if they had any questions or comments.

Emergency Management

Chief Foltz reported the following:

1. There were no EOC activations during July 2012.
2. EMC Chris Wilcox entered updated Pottsgrove School District emergency contact information into Knowledge Center and Montgomery County dispatch.
3. Information was received from PennDOT regarding the Route 422 Corridor Project, which is scheduled to being in September 2012.

- EMC Chris Wilcox was recognized by the Montgomery County Department of Public Safety.

Commissioner Foltz asked about the status of 2006 Ford Crown Victoria police vehicle that was listed for sale on Municibid. Chief Foltz advised that the auction ends on ~~August~~ August 23 and the reserve price has already been met.

Fire Marshal

Mr. Babel was absent from the meeting. Commissioner Foltz reported the following statistics from the Fire Marshal's report:

Station	Total Calls	Total Hrs. of Service	Total Personnel Hrs.	Total Personnel Training Hrs.	Total Fundraising Hrs.
	August 2012	August 2012	August 2012	August 2012	August 2012
Sanatoga (Station 58)	28	43	495	90	Not provided
Ringing Hill (Station 59)	24	34	No further report available for Station 59 due to computer problems.		

(Hours are approximate)

Highway—Public Works Department: Commissioner Foltz read the July 2012 Public Works Report. Report will be posted on the bulletin board.

Commissioner Kaiser asked for a timeframe on installation of the playground equipment at Gerald Richards Park. Ms. Elliott estimated it will be completed by the end of August.

C.O.G.—No report.

Engineering

- Sunnybrook Road Bridge Guiderail:** Initially, PennDOT's consultants had a very expensive plan for improvements to the Sunnybrook Road Bridge guiderail. Bursich continued to work with PennDOT and was successful in developing an alternate, more cost effective plan. McCormick Taylor inspected the completed project and found it to be satisfactory. Bursich will follow up with PennDOT.
- MS4:** Last month, Mr. Camburn requested that the Commissioners review a memo on the progress of the NPDES MS4 General Permit (PAG-13) and the Draft Strategy that was attached to the memo. If the Board had no questions, he requested authorization to make a formal submission of the Draft Strategy to PaDEP in September.

Commissioner Klotz made a motion to authorize Bursich Associates to formally submit the Schuylkill River PCB TMDL STRATEGY for Lower Pottsgrove Township to the Pennsylvania Department of Environmental Protection. Commissioner Foltz seconded the motion and it was unanimously approved. Vote was 5-0 in favor.

3. **Ravensclaw:** Mr. Camburn reported that the final requirements for the construction of this project should be completed by October.

Commissioner Spadt asked for the status of the Prizer House project in Buchert Ridge Community. Mr. Camburn reported the status is the same. Mr. Exley stated it is what we agreed to months ago and it is in their (BRC) hands.

Treasurer—Ms. Marsteller presented the Tax Collector’s Monthly Report to Taxing Districts for the month of July 2012 to the Commissioners for review.

Solicitor—Solicitor Holloway reported The Pennsylvania Legislature recently enacted an amendment to the Permit Extension Act of 2010 that will extend the life of certain development-related permits and approvals to July 2016.

Parks and Recreation—Ms. Elliott reported the following:

1. **Summer Concerts:** The Paisley Pickles concert scheduled for August 5, 2012 was cancelled due to inclement weather. The last concert of the season featuring the Pottsgrove Community Band will be held on Sunday, August 12 at 6:00 p.m.
2. **Regional Recreation:** The consultant is scheduled to meet with Lower Pottsgrove Township recreation officials to discuss regional recreation. Ms. Elliott invited the Board to attend this meeting on August 27, 2012. Commissioner Spadt asked the Commissioners to let Ms. Elliott know if they can attend the meeting.

Pottstown Metropolitan Regional Planning—Regional Planning has approved the final draft of the Fiscal Impact Study. It will be posted on Lower Pottsgrove’s website for public comment.

CORRESPONDENCE AND INFORMATION:

Flowers at Township Building—Commissioner Spadt read a memo from Ms. Elliott acknowledging that Michele Christman and Jane Smale have planted and cared for the flowers in front of the Township building for the past two years. Michele and Jane have done this “their own time and their own dime.” Commissioner Spadt said this was fantastic and asked Ms. Elliott to please pass along the Board’s appreciation to Michele and Jane.

The following information was included in the Commissioners packets:

1. Memo from Bursich Associates. Re: Buchert Ridge Community Center
2. Memo to Board of Commissioners, Solicitor and Assistant Manager. Re: Zoning Hearing Application #2012-08 of Justin Wolf/Stacy Wolf, 219 S. Park Road
3. Letters to P. J. McGill and Michael Noble. Re: Lower Pottsgrove Township Authority

SUBDIVISION AND LAND DEVELOPMENT:

Cilluffo (Bella Italia)—Mr. Camburn distributed the amended land development plan and sidewalk easement exhibit for 2209 E. High Street. The previously approved plan was amended to shift the proposed driveway and connecting parking lot to avoid an existing utility pole. After discussion, Commissioner Foltz made a motion to approve the plan changes for 2209 E. High

Street. Commissioner McGroarty seconded the motion and it was unanimously approved. Vote was 5-0 in favor.

OLD BUSINESS:

None.

NEW BUSINESS:

None.

RESOLUTIONS AND ORDINANCES:

Resolution No. 948—See REPORTS: Police.

Warrant—Commissioner Kaiser made a motion to approve Warrant No. 802 for June 2012. Commissioner McGroarty seconded the motion and it was unanimously approved. Vote was 5-0 in favor.

Warrant No. 803 for July 2012 was distributed via email for the Commissioners' review.

COMMISSIONERS COMMENTS:

Commissioner Klotz, Commissioner Kaiser and Commissioner McGroarty had no comments.

Commissioner Foltz said it was a shame that the Township spent time, money and aggravation only to have the road at the Sanatoga Bridge (Cutillo's) dug up for a gas line. He said it was poor planning and the contractor is doing a poor job patching the road. Commissioner Foltz felt it should be addressed and Mr. Exley suggested contacting PennDOT.

Commissioner Foltz reported that the lights are out at the Rite Aid located at E. High Street and Pleasantview Road.

Commissioner Foltz asked the Commissioners to take a look at the Township-owned barn on Pruss Hill Road and consider what could be done with it.

Commissioner Spadt had no comments.

There being no further business, the meeting was adjourned at 7:45 p.m.

Next regularly scheduled meeting will be held on Thursday, August 23, 2012 at 7:00 p.m.

Respectfully submitted,



Michele M. Cappelletti
Secretary