

LOWER POTTS GROVE TOWNSHIP BOARD OF COMMISSIONERS
November 3, 2014

The Board of Commissioners of Lower Pottsgrove Township held its regularly scheduled meeting on Monday, November 3, 2014 at the Lower Pottsgrove Township Municipal Building, 2199 Buchert Road, Pottstown, Pennsylvania. Meeting was called to order at 7:00 p.m. and the Pledge of Allegiance was recited. The following were in attendance:

Board of Commissioners: Stephen M. Klotz, Vice President; James D. Kaiser; Shawn Watson and James Vlahos.

Robert L. Brant, Solicitor; Edward C. Wagner, Manager; Michael A. Foltz, Chief of Police; Lew Babel, Fire Marshal; Jennifer V. Marsteller, Treasurer/Tax Collector; Scott Exley, Township Engineer and Michele Cappelletti, Secretary.

Commissioner President Bruce L. Foltz and Chief of Police Michael Foltz were absent.

Commissioner Klotz announced the meeting was being recorded.

COMMENTS FROM VISITORS:

None.

REPORTS:

Police

Commissioner Klotz delivered the October 2014 Police Report in Chief Foltz's absence. He reported there was a robbery involving a firearm at Dollar General. There were 26 traffic citations issued, which is down, because three officers were out. There was also mutual aid assistance given and received. All information and statistics are included in the written Police Report.

Emergency Management

No report.

Fire Marshal

Fire Marshal Lew Babel highlighted the following statistics from the Fire Marshal's written report:

Station	Total Calls	Total Hrs. of Service	Total Personnel Hrs.	Total Personnel Training Hrs.	Total Fundraising Hrs.
Sanatoga (Station 58)	25	145	1702	262	Not provided
Ringling Hill (Station 59)	22	16	101	Not provided	Not provided

(Hours are approximate)

This month's report was incomplete due to computer problems. Additional information will be included in next month's Fire Marshal report. Mr. Babel said there were several house fires and it was a bad month for homeowners.

ISO Public Protection Classification Program—Mr. Babel reported the Insurance Services Office, Inc. (ISO) prepared a Public Protection Classification (PPC) Summary Report on the Township's fire companies. ISO collects and evaluates information from communities on their structure fire suppression capabilities. PPC information is used by many insurance carriers as part of their decision making process for coverage and prices. The Township fire companies have improved their rating by 1 point. A copy of the report was included in the Commissioners' packets.

Assistant Fire Marshal—Mr. Babel reported Chris Wilcox has stepped down as Assistant Fire Marshal due to work commitments. Mr. Babel said he has a good team who will support him during this time.

Mr. Babel asked if he were to choose a line officer from one of the fire companies to be his assistant, would that person have to step down from his position at the fire company. Mr. Wagner will look into this and advise.

Highway—Public Works Department: Commissioner Klotz reported in Commissioner Foltz's absence. The Public Works Report for October 2014, as submitted, will be posted on the bulletin board.

C.O.G.—No report.

Engineering—Bursich Associates provided an Engineers' Report updating the Board on various projects and activities going on in the Township. Scott Exley reported on the following projects:

1. **Rupert Road Bridge**—Project continues to move forward. Bursich is nearing a conclusion with the County on the design proposal. On multiple occasions, Mr. Exley has spoken with Ken Starr about getting a draft agreement to Ed Wagner and Bob Brant. To date, the agreement has not been provided.
2. **Sanatoga Marketplace**—Township staff met with the developer in October to discuss water service to the site. There will be another meeting with the developer to discuss the sewer upgrades needed to move the project forward.
3. **Pottstown Medical Building Associates (PMBA)**—PMBA is looking to subdivide their lease area from the Home Depot property. They will need sewer agreements and sewage facility planning module approval before they can get subdivision plan approval. Commissioner Klotz asked if PMBA is purchasing the property. Mr. Camburn said yes, they want to purchase the property, which is currently being leased. He advised DEP does not want PMBA to subdivide because DEP does not want multiple users coming through the private pump station. PMBA is currently in the process of working with DEP on this matter.

4. **Buchert Ridge Phase II**—Bursich met with the applicant and they are aware of what needs to be done to keep the project moving forward. Bursich is waiting for revised plans.
5. **Spring Valley Farms**—The developer and design engineer met with Bursich. The Preservation Subdivision Ordinance needs to be approved before they can move forward.
6. **Babel Minor Lot Line Adjustment**—On tonight's agenda for approval.
7. **Brookside Estates**—Bursich issued a letter recommending final escrow release.
8. **Limerick Generating Station Robust Storage Facility**—Close to completion.
9. **MS4**—MS4 Program is moving forward. Bursich coordinated with the Township Public Works Department for outfall sampling.
10. **Floodplain Ordinance**—We are moving forward with Floodplain Ordinance to comply with specific criteria establish by FEMA. FEMA's anticipated deadline for the ordinance to be adopted is now November 18, 2015.

Commissioner Klotz asked Mr. Exley for an update on the Keim Street Bridge. Mr. Exley advised it is slowly moving forward. He said it is back in TPD and Montgomery County's hands to recommend an alignment. Once that happens, it starts moving forward in design.

Treasurer—Ms. Marsteller did not have a report for the month of October. She reported the end of face for per capita taxes was Friday and she is still getting payments.

Solicitor

Solicitor Brant highlighted the following from his written report:

1. **Babel Lot Line Adjustment, 1360 N. Pleasantview Road**—The Solicitor's office prepared a resolution for the Board's consideration that would grant approval for the lot line adjustment. Solicitor Brant explained the plan and advised approval would be conditioned upon compliance with the October 14, 2014 Bursich review letter, the Montgomery County Planning Commission review letter and the as-built information sheet.

Parks and Recreation

Fall Festival--Mr. Wagner reported the 12th Annual Fall Festival was held on Saturday, October 25, 2014 at Sanatoga Park. Several Commissioners attended and 69 children participated. Katie Smith did a great job organizing the event and was assisted by Township employees John Fogel and Jane Smale.

Pottstown Metropolitan Regional Planning Committee

Tom Troutman reported that Regional Planning is starting the process of updating the Regional Comprehensive Plan. The Regional Planning Committee is requesting that all municipalities have their updates submitted to them by its December 4, 2014 meeting so the 45-day review period can begin. A summary was provided to the Board with their packets.

Lower Pottsgrove Township Authority

Mr. Wagner reported the next authority meeting will be held on Monday, November 10 2014. The Authority will be reviewing its 2015 Operation and Capital Budget. No rate increase is proposed and the EDUs will stay at \$136.00 per quarter.

CORRESPONDENCE AND INFORMATION:

Buchert Ridge, Phase II, Quarterly Progress Report—Commissioner Klotz advised this information was included in the Commissioners' packet.

Mr. Wagner reported the project is moving along. If plans are submitted on time, Buchert Ridge Community will be on the November 17, 2014 Planning Commission agenda for approval. They are working with PennDOT and they still need to revise their HOP.

OLD BUSINESS:

None.

SUBDIVISION AND LAND DEVELOPMENT:

Resolution No. 1039-14—Commissioner Vlahos made a motion to approve Resolution No. 1039-14, Babel Lot Line Adjustment at 1360 N. Pleasantview Road. Commissioner Watson seconded the motion and it was unanimously approved. Vote was 4-0 in favor.

NEW BUSINESS:

Snow Plow Proposals for 2014-2015 Season—Mr. Wagner reported Michele Cappelletti prepared a spreadsheet (copy attached) outlining the six (6) proposals that were received for snow plowing

Mr. Wagner advised John Fogel thought it would be good to accept all proposals so he can use numerous contractors to plow the Township. John feels by distributing the work, the Township roads can be plowed quickly and the cost would stay under the bid threshold of \$19,100 per contractor.

Commissioner Kaiser made a motion to accept all proposals submitted for the 2014-2015 Snow Plow contract. Commissioner Watson seconded the motion and it was unanimously approved. Vote was 4-0 in favor.

RESOLUTIONS AND ORDINANCES:

None.

Warrant—Warrant No. 830 for October 2014 will be distributed via email for the Commissioners' review.

COMMISSIONERS COMMENTS:

Commissioner Vlahos had no comments.

Commissioner Kaiser thanked staff for the Fall Festival event.

Commissioner Watson said the Township will be conducting its Annual Holiday Food Drive. Last year, we collected 2,900 pounds of food and donated it to the Pottstown Cluster. This year, our goal is to double that amount.

Bags will be distributed the week after Thanksgiving and donations will be collected during the Fire Companies' Santa Runs. Sanatoga Fire Company's Santa Run will be on December 20 and Ringing Hill's will be on December 21. There will also be collection points in the Township Municipal Office Lobby and the Police Department Lobby.

Commissioner Klotz thanked staff for a great job at the Fall Festival. He wasn't able to attend but heard it was a great event.

Commissioner Klotz said the food drive is important and the donations stay local. Last year, the Township fire companies did a great job and there were plenty of volunteers following the trucks and collecting the donations. He felt now that people know about it, this year will be even bigger.

Mr. Wagner and **Solicitor Brant** had no comments.

There being no further business, the public meeting was adjourned at 7:20 p.m. Next regularly scheduled meeting will be held on Thursday, November 20, 2014.

Respectfully submitted,


Michele M. Cappelletti
Secretary