

LOWER POTTS GROVE TOWNSHIP
PARKS AND RECREATION MEETING
MONDAY, APRIL 25, 2011 7:00 PM

The regularly scheduled Parks and Recreation meeting was held on Monday, April 25, 2011 and was called to order at 7:05 pm. The following were in attendance:

Tom Troutman
Dennis Cimino
Bill Keohane
Rich Wood

Alyson Elliott, Assistant Manager
Jennifer Corley

PARKS AND RECREATION REPORT

Mr. Wood made the motion to approve the April Parks and Recreation report. The motion was seconded by Mr. Cimino and carried with 4 – 0 vote.

OLD BUSINESS

Gerald Richards / Pleasantview Park - Ms. Elliott reported that the last public meeting will be held Tuesday, April 26, 2011 at 6:30 pm and the Township did not submit a grant application for 2011 due to budget restraints this year and in the foreseeable future. Ms. Elliott did note that Coventry Christian School applied for a grant from the Pennsylvania Department of Conservation and Natural Resources (DCNR) for the construction of a soccer field. This field would be located on their Pleasantview Campus and will be available to Township residents for use. This will prove helpful as we add another field into the rotation and will potentially be able to rest a field and make necessary improvements. Coventry Christian still needs a land development for their improvements. As they expand the facilities at their Pleasantview campus, there are many opportunities for cooperation. Mr. Wood asked if the Coventry Christian property is part of our master plan. Ms. Elliott commented that their development is part of the master planning document because there is a lot of opportunity for sharing of facilities between the Township and Coventry Christian; however, the development of site improvements at Coventry Christian will be the responsibility of Coventry Christian. Mr. Cimino asked about the storm water issues at Gerald Richards Park and if the residences on Pebble Beach will have issues when the new basins are implemented. Ms. Elliott responded that although formal engineering has not been completed at this time, rough estimates by the Township Engineer show that the Pebble Beach basin should be able to handle 2/3 of the storm water from Gerald Richards Park in addition to stormwater from Pebble Beach and Coventry Christian. (The basin to be created on the Buchert Road side of the park should be able to handle 1/3 of the storm water from Gerald Richards Park.

Sprogel's Run Trail - Ms. Elliott reported the bids for the project came back very high. The low bid was \$130,000 and the high bid was \$199,000. The grant funds available are \$75,000, including design, construction, and construction management.

The commissioners are allowed to reject the bids. Bursich suggested re-bidding the project with the accessories, such as signage benches and trash/recycle bins, removed. Also, it was bid as a design and build. We will do design and rebid project to eliminate excess. Wetland permits are completed and in the scope of the project the Township is trying to be ecologically conscious. The bid was spect to use recycled lumber compared to pressure treated lumber; however, the bid may ask for quotes on both. Mr. Keohane suggested that, bridge design aside, be offered as a project to the local Boy Scouts who are looking for an Eagle Scout project. Ms. Elliott commented that because of the sensitive nature of the area and size of the bridge, the Township would like to have the project permitted and done professionally. Mr. Wood asked who was redoing the specifications on the project, the Township or Bursich Engineers. Ms. Elliott responded that Bursich is responsible for the bid documents. Mr. Wood commented he would like to review the bid documents and specifications. He commented that Montgomery County has used other alternatives for projects in a natural area. Mr. Wood asked that Ms. Elliott receive authorization from Township Manager Rod Hawthorne prior to his reviewing the plans.

Annual Events Update - Ms. Corley reported that the 2011 Parks & Recreation season is underway. It began on April 16, 2011 with the Easter Egg Scramble. In spite of cold, windy weather there was a great turnout for the event.

NEW BUSINESS

Summer Concert Schedule – Ms. Corley reported she is having difficulty booking the final band for the August 7th concert. At this point, all other concerts are scheduled and she would like to finalize the schedule. It was suggested that she inquire as to whether Pottsgrove Community Band can move up one week to finalize the schedule. She is sending an email to Mr. Boyer to inquire about the change. A final concert schedule will be posted once Ms. Corley receives a response from Mr. Boyer.

Ms. Corley also noted that one concert will not be on a Sunday, but Wednesday of that week. This was to accommodate the Army band. It will also be used as a test to market the possibility of changing concerts next year to Wednesday evenings versus having them on Sunday evenings.

Promotional Items - Ms. Corley and Ms. Elliott proposed creating an exit survey for the events and as incentive, to have promotional items available to give away. They suggested either lunch totes or water bottles that will be printed with the Township logo and web address. Either of these items is appealing to both young and old and could be used as prizes at the children's events as well as incentive for a completed survey at the end of an event.

Mr. Wood excused himself at 7:50 pm.

Mr. Keohane suggested that we contact local businesses to ask for the donation of gift cards as incentive prizes as well. He listed several businesses that might be interested.

The motion to adjourn the meeting at 7:55 pm was made by Mr. Cimino. The motion was seconded by Mr. Keohane and passed with a 3 – 0 vote.

Respectfully submitted,
Jennifer J. Corley