

**Lower Pottsgrove Township Parks and Recreation Board Meeting  
Monday November 28, 2016**

The regularly scheduled Parks and Recreation meeting was held Monday November 28, 2016 and was called to order at 7:01 PM. The following were in attendance:

Rich Wood, Chairperson

Dennis, Cimino, Vice Chair 7:06

Patty Bleakley

Bill Keohane

Tom Troutman

Katie Smith

A motion was made by Mr. Keohane to approve the October Minutes and was then seconded by Mr. Troutman which was carried out with a 4-0 vote of approval.

**Daily Bread Food Pantry:**

A presentation was given by Carol from the Daily Bread Food Panty to give information on what her nonprofit's mission is and where they get their donation from. She explained that they do receive money from the government to spend on food for the participants in the program but that does not include any toiletries. Carol explained that they have teamed up with various grocery stores which they donate items that did not sell that day. Carol also explained that the summer time is when their shelves are the barest, and that most people donate during the holidays. Rich Wood explained that the Township Park and Recreation is looking to hold a food drive during the summer concerts. Mrs. Bleakly had the idea of doing a Christmas in July where people would donate goods and food at the Summer Concerts Series. Mr. Wood asked Carol what Lower Pottsgrove Township could do to help out the Daily Bread Food Pantry; she explained that awareness of the program is one of the most helpful things that can be done. Mr. Wood asked of Carol to get the statics of the amount of residents from Lower Pottsgrove Township that use The Daily Food Pantry programs that are available for them.

**Michael Lane Regional Recreation Coordinator:**

Michael Lane introduced himself as the new Regional Recreation Coordinator. He informed the Board that he has read through all of the grants and projects that Lower Pottsgrove has applied for and what projects the township is looking accomplish in the parks. Mr. Lane spoke to the Board about what they would like to accomplish this year as far as using the grant money that they received for the 2016 year. Mr. Lane walked the Board through each of the grants that they received for the year. The Board recommended that the Township gets a proposal from Bursich for Gerald Richards Park Improvements by the end of 2016.

Mr. Lane explained that he was at a meeting in the beginning of the month and Montgomery County is looking into a project that will connect trails in the area and called the Pottstown Trails. They wanted to notify all of the Board Members that are involved in the priority project which is centered on the connection from Pottsgrove High School and over to Orlando Road and up to Sunset Park and Hollenbach Park. DVRPC is working on the project, and received a grant for \$60,000. Mr. Lane had one last thing for the board and stated that at Lower Pottsgrove Township's website should have a map of all of the parks in the Township and not just a list of Parks in the Township. The Board thanked Mr. Lane for coming out to the meeting and wishes him well in his new job and they are looking forward to working with him.

**OLD BUSINESS:**

*Sign:*

Mr. Wood began the discussion that the new LED sign had been installed out front of the Lower Pottsgrove Township building. After much discussion the board was pleased with the way that the sign turned out.

**NEW BUSINESS:**

*Meeting Dates:*

Mrs. Bleakley made a motion to approve the 2017 Park and Recreation meeting dates which is always the fourth Monday of the month unless that date falls on a holiday, which was then seconded by Mr. Keohane and was carried out by a 5-0 vote of approval.

**Comments by Board Members**

There were no comments from the Board Members.

**Comments by Visitors**

There were no comments from visitors.

A motion was made Mrs. Bleakley by to adjourn the meeting at 8:27 PM. The motion was then seconded by Mr. Troutman and was carried out by a 5-0 vote of approval.

The next regularly scheduled meeting will be held on Monday January 23, 2017.

Respectfully submitted,

Katie H. Smith