

**LOWER POTTS GROVE TOWNSHIP AUTHORITY     July 13, 2009**

The Lower Pottsgrove Township Authority held their regularly scheduled meeting on Monday, July 13, 2009. Meeting was called to order at 7:00 P.M. The following attended:

James Toth, Vice Chairman  
David Richards, Treasurer  
Mark Loshnowsky, Secretary  
Joseph McGeehan

Rodney Hawthorne, Manager  
Howard Kalis, Solicitor  
William Dingman, Engineer  
Chad Camburn, Engineer

**COMMENTS FROM VISITORS:** None

**APPROVAL OF AUTHORITY MINUTES:** Mr. Mark Loshnowsky motioned to approve the minutes of June 8, 2009 and Mr. James Toth seconded the motion. All approved.

**OLD BUSINESS:**

1. **Developers Discussion & Update (CAP) and (CMP)**---Mr. Dingman handed out his CAP/CMP report # 26 and quarterly report and reviewed with the Board. The report was consistent with CO & A. Mr. Hawthorne will put the quarterly report on the Authority letterhead and have it sent back to DEP. Mr. Dingman reported excavation will start on July 20<sup>th</sup> on the new pumps at Porter Road Pump Station. Mr. Dingman reported Basile is requesting a planning module to allocate the number of EDUs so the planning module can move forward. This will be discussed again at the August meeting.
2. **DEP Consent Order & Agreement**---Solicitor Kalis is in daily contact with DEP and Mr. Howard Woods. Jennifer Fields of DEP wanted to know from Solicitor Kalis when we will get our first contribution from the developers. Mr. Brennan Marion is waiting to hear from the Board of Commissioners on July 23<sup>rd</sup> to ask if the Board is going to condemn his ground for future sports fields. Mr. Hawthorne, Solicitor Kalis and Commissioner John Spadt have been called and asked the questions on the condemnation. Mr. Hawthorne told Mr. Marion to address the Board of Commissioners on that issue on July 23, 2009.
3. **Act 537 Plan**--- Mr. Dingman reported the EQ tank to help eliminate I/I was nixed by DEP. DEP suggested a separate line to the Borough and an extensive I/I program. The separate line to the Borough will accommodate 17mgd flows. A future meeting will occur with the Borough. Approximately ½ a million of new construction could happen inside the treatment plant the dollars might be higher.

4. **Remediation Capacity Fee (Name Change)**---Solicitor Kalis addressed the Authority that he had an associate research the law on this matter. The associate recommended we change the name of the fee from the Remediation Capacity Fee (RCF) to Capacity Remediation Contribution Fee or simply “Remediation Contribution Fee”. Mr. Hawthorne will advise the Board of Commissioners of the fee to keep them updated.
5. **McCullough Consulting & PA H2O Grant**---Solicitor Kalis and Mr. Hawthorne reviewed with the Authority the agreement between the Board of Commissioners and the Authority. The agreement states that the Township will hire the McCullough Group if they obtain a grant, then the Authority will pay the Board of Commissioners back to fully reimburse the Township. Motion to approve the agreement between the Township and the Authority was made by Mr. David Richards and seconded by Mr. Mark Loshnowsky. Mr. James Toth voted yes and Joseph McGeehan voted no. Vote was 3-1.
6. **Pretreatment Resolution # 09-72**—Solicitor Kalis discussed with the Authority Board the Pretreatment Resolution 09-72. The Resolution is required by DEP/EPA and the Borough of Pottstown Authority. Motion to approve resolution # 09-72 was made by Mr. Mark Loshnowsky and Mr. Joseph McGeehan seconded the motion. All approved.
7. **Lateral Inspection Resolution #09-73**---Mr. Hawthorne and Solicitor Kalis reviewed with the Authority the Lateral Inspections Resolution. Mr. Hawthorne wanted to hear comments from the Authority and then discuss with the Board of Commissioners later this month. After a total discussion with both Boards and if it is acceptable, we as an Authority will address the issue.
8. **1929 E. High Street Edu Reduction**---Mr. Hawthorne received a letter from Mrs. Gail Lichtenwalner Peterka in reference to 1929 E. High St. The letter was for information and simply stated that they wish to continue with the sewer service they have now. They are currently being billed for (2) EDUs. Earlier in the year we received a letter from Carol Huff requesting a reduction of EDUs from (2) to (1). Based upon Mrs. Peterka’s letter the Authority will continue to bill for (2) EDUs. Mr. Hawthorne has advised the Authority and will send a letter to confirm.

**Information:** This is just a supplement to the audit document you received as an Authority earlier. The auditors just wanted to note on this supplement that the Borough Authority has not reconciled their actual costs and flows for the years 2003 and 2006 through 2008. This is just for information. Mr. Hawthorne has been having meetings with the Borough Finance Director and Plant Manager on reconciling these past audits.

**NEW BUSINESS:**

1. **Authority Minutes Posted On Website**----Mr. Hawthorne has received a request from a resident who would like to have the Authority Minutes posted on the Township website once the Board has approved them. Motion to approve the posting of the Authority Minutes on the Township website was made by Mr. Joseph McGeehan and Mr. David Richards seconded the motion. All approved.
2. **Borough of Pottstown First Qtr. Payment**---Mr. Hawthorne has asked the Authority to approve the 1<sup>st</sup> quarter payment for treatment cost with our standard language. This was done to show good as both Authorities are starting a new good faith partnership to move forward in the future. Motion to approve the first quarter payment was made by Mr. Mark Loshnowsky and Mr. David Richards seconded the motion. All approved.
3. **Borough of Pottstown Treatment Costs**—LPTA has received additional audit information from the Borough Authority as both Authorities are working together to reconcile past audits. With this information the LPTA will need additional detail and so meetings will be set in the near future to begin the process. Mr. Hawthorne has a meeting scheduled with the Borough Finance Director and the Plant Manager on July 16, 2009 to discuss the above.
4. **H2O Grant Resolution # 09-74**---Motion to approve Resolution #09-74 authorizing the Authority to request an H2O Grant under Act 63 was made by Mr. Mark Loshnowsky and Mr. David Richards seconded the motion. All approved.

**July 13, 2009**  
FINANCIAL REPORT

**I. TREASURERS REPORT:**

Mr. Mark Loshnowsky motioned to approve the Treasurer's Report, as reported by Mr. David Richards and Mr. Joseph McGeehan seconded the motion. All approved

<b>SEWER REVENUE ACCOUNT</b>	<b>\$3,056,390.54</b>
<b>CAPITAL IMPROVEMENT RESERVE</b>	<b>\$ 95,129.46</b>
<b>DEBT SERVICE RES EMMAUS LOAN</b>	<b>\$ 351,500.00</b>
<b>WATER FUND</b>	<b>\$ 187,582.12</b>
<b>DEVELOPERS CIP ACCOUNT</b>	<b>\$ 146,923.58</b>
<b>DEVELOP TREATMENT CAPACITY</b>	<b>\$ 28,229.62</b>

**II. BILLS FOR PAYMENT**

Mr. Howard Kalis presented the following bills for payment. Mr. David Richards motioned approval for payment and Mr. Mark Loshnowsky seconded the motion. All approved.

**CAPITAL BILLS**

**SEWER CAPITAL RESERVE PLGIT**

<b>BURSICH ASSOCIATES</b>	<b>\$ 1,898.40</b>
<b>BURSICH ASSOC.ACT 537</b>	<b>\$ 10,405.50</b>
<b>GOAL SERVICES</b>	<b>\$ 750.00</b>
<b>PIPE SERVICES CORP(Repair Sleeves)</b>	<b>\$ 5,000.00</b>
<b>PIPE SERVICES(Contract)</b>	<b>\$ 4,051.56</b>

**REQUISITIONS**

<b>#230 BURSICH ASSOCIATES</b>	<b>\$ 1,981.75</b>
<b>#231 FOX ROTHSCHILD, LLP</b>	<b>\$ 13,485.11</b>

**WET WEATHER SEWER SYSTEM CONVEYANCE CAPACITY**

<b>BURSICH ASSOCIATES(Sanatoga)</b>	<b>\$ 2,941.63</b>
<b>BURSICH ASSOCIATES(Porter Rd)</b>	<b>\$ 3,315.00</b>

**OCCIDENTAL PERMIT**

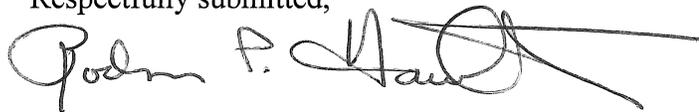
<b>BURSICH ASSOCIATES</b>	<b>NONE</b>
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**WATER FUND**

<b>FOX ROTHSCHILD, LLP</b>	<b>NONE</b>
<b>BURSICH ASSOCIATES</b>	<b>NONE</b>

There being no further business, the meeting adjourned. The next meeting is Monday, August 10, 2009.

Respectfully submitted,



Rodney P. Hawthorne  
Manager