

**LOWER POTTS GROVE TOWNSHIP AUTHORITY    February 8, 2010**

The Lower Pottsgrove Township Authority held their regularly scheduled meeting on Monday, February 8, 2010. Meeting was called to order at 7:00 P.M. The following attended:

James Toth, Vice Chairman  
David Richards, Treasurer  
Mark Loshnowsky, Secretary  
Joseph McGeehan

Rodney Hawthorne, Manager  
Howard Kalis, Solicitor  
William Dingman, Engineer

**APPROVAL OF AUTHORITY MINUTES:** Mr. Joseph McGeehan motioned to approve the minutes of January 11, 2010 and Mr. David Richards seconded the motion.

**OLD BUSINESS:**

1. **Developers Discussion & Update (CAP) and (CMP)**---Mr. Dingman handed out the CAP report #33 and updated the Board on the Porter Road Pump Station. We are up and running, the last 200 hp Pump was installed today. Flow monitoring was complete in the Sanatoga area. Flow meters are removed, the 10" meter is up and running the 18 was running a little low. Electrical work is being done at Porter Road and we had an SSO on 1/25/2010 at Porter Road. Mr. Dingman reported on the residential lateral ordinance and a draft letter that would be mailed to residents to inspect their property for low vents and downspouts that could be flowing into the sanitary sewer system. The inspector would also have a checklist or property survey that would be filled out for each inspection. Inspectors would also ask about sump pumps in the lower section of the house and offer suggestions on removing it and where to put the ground water. Each board member was handed a draft letter and asked to provide comments now and by the next meeting. Mr. McGeehan wanted to remove the word entering from the letter and suggested access to the exterior of the property. Discussed also was Township personnel will have proper identification. Township employees will only enter the house if invited.
2. **DEP Consent Order & Agreement-Cap Report** --See Old Business # 1
3. **537 Plan Update**---Mr. Dingman reported he called DEP to check the progress of our 537 Plan submittal and was told that he would have a checklist to him within two weeks. Once we complete the checklist they will start the review.
4. **Capital Projects Borough of Pottstown Treatment Plant**---Mr. Hawthorne reported that he has met with the Borough Authority Manager at their monthly

meetings and was given a Capital Projects list by the Pottstown Borough Plant Manager. Each Board member received the handout. Some of the work will be done this year under the Borough budget, while other items are to be pursued this year because they have received a \$250,000 grant. Item #3 will be bid later this year.

Mr. Hawthorne reported other than being notified about this a month or two ago we have had no input and we do not have these items budgeted for. This was reported to the Borough Staff earlier. We are responsible for 26 % of the costs. Solicitor H. Kalis will check the sewer service agreement on this issue. Mr. McGeehan suggested they should have had a post audit completed on the dryer because of the overruns. Mr. Hawthorne asked the Board to authorize a meeting with the Borough Manager to discuss and then set up a meeting with our staff personnel as well as the Boroughs. Mr. Loshnowsky motioned for Mr. Hawthorne to meet with the Borough Manager and Mr. Richards seconded the motion. All approved.

5. **Spring Valley Escrow Authorization**--- Mr. Hawthorne reported he has gathered a list of expenses from Bulldog Construction along with all certifications for payment from Bulldog which amounts to more than \$538,000 that figure represents the amount Spring Valley has donated to the Township per our developer's agreement. Mr. Hawthorne wanted to move on with the process to be authorized to use those escrowed funds to offset our cost for the Bulldog payments. Mr. Hawthorne will proceed with the process and send Spring Valley proof of payment certificates and ask for his permission to use the escrow funds to replenish our accounts since we have paid the bill to Bulldog. The Board was in full agreement for Mr. Hawthorne to proceed.
6. **Authorization to Sign and Date the BCW Associates and Occidental Chemical Sewer Easement Agreement** ----Mr. McGeehan made a motion to authorize the signing and dating of the sewer easement agreements with BCW and Occidental and Mr. Richards second the motion. All approved.
7. **Resolution # 09-75 (Remediation Contribution Fee)**----Mr. Loshnowsky made a motion to reaffirm the Remediation Contribution Fee Resolution # 09-75 and Mr. Richards seconded the motion. All approved.

#### **NEW BUSINESS:**

1. **Lower Pottsgrove Authority & Pottstown Borough Working Together On the Collection of Owed Quarterly payments to LPTA Pilot Program**---As Mr. Hawthorne reported earlier he meets with the Pottstown Borough Manager and personnel every month. Mr. Hawthorne discussed the idea of working with the

Borough on a Pilot Program concerning shut off notices and quarterly sewer bills that affect both Authorities. We would work on a Pilot Program with the Borough to coordinate the Borough water shut off's in Lower Pottsgrove Township for non-payment and the non-payment of sewer bills concerning LPTA. Motion to authorize the solicitor and Mr. Hawthorne to work with Borough personnel was made by Mr. McGeehan and seconded by Mr. Richards. All approved. Mr. Dingman also suggested we can call Lower Salford as they have a similar program.

**INFORMATION:**

1. Solicitor H. Kalis reported that as of this date he has not heard anything back from the Emmaus Loan Council on our request to use this \$351,500 held in escrow.
2. Mr. Hawthorne reported he authorized payment to Shafer Industrial as per Jane Smale's memo dated 2/1/10. Mr. Hawthorne approved payment early to save 2% on the invoice. The Board also approved as part of the financial report approval.

**February 8, 2010**  
FINANCIAL REPORT

**I. TREASURERS REPORT:**

|                                     |                       |
|-------------------------------------|-----------------------|
| <b>SEWER REVENUE ACCOUNT</b>        | <b>\$1,454,904.61</b> |
| <b>CAPITAL IMPROVEMENT RESERVE</b>  | <b>\$ -0-</b>         |
| <b>DEBT SERVICE RES EMMAUS LOAN</b> | <b>\$ 351,500.00</b>  |
| <b>WATER FUND</b>                   | <b>\$ 66,712.32</b>   |
| <b>DEVELOPERS CIP ACCOUNT</b>       | <b>\$ 147,186.02</b>  |
| <b>DEVELOP TREATMENT CAPACITY</b>   | <b>\$ 32,783.72</b>   |

**II. BILLS FOR PAYMENT**

**CAPITAL BILLS**

**SEWER CAPITAL RESERVE PLGIT**

|                                   |                    |
|-----------------------------------|--------------------|
| <b>BURSICH ASSOCIATES</b>         | <b>\$ 7,976.25</b> |
| <b>BURSICH ASSOC-ACT 537</b>      | <b>\$ 2,451.71</b> |
| <b>BURSICH ASSOC DIESEL PUMPS</b> | <b>\$ 3,795.75</b> |

**BULLDOG CONSTRUCTION** \$  
**GODWIN PUMPS** \$ 26,038.65

**REQUISITIONS**

**#244 BURSICH ASSOCIATES** \$ 3,294.50  
**#245 FOX ROTHSCHILD, LLP** \$ 2,295.00

**WET WEATHER SEWER SYSTEM CONVEYANCE CAPACITY**

**BURSICH ASSOCIATES(Sanatoga)** \$ 57.00  
**BURSICH ASSOCIATES(Porter Rd)** \$ 117.00  
**\*\*Porter Rd Emergency 12/26/09 Expenses**  
**Paid to Vendors To Date:** \$ 38,197.69  
**\*\*Porter Rd Emergency 12/16/09 Overtime**  
**Paid to Date 101 Manhours:** \$ 3,834.34

**WATER FUND**

**FOX ROTHSCHILD, LLP** NONE  
**BURSICH ASSOCIATES** NONE

There being no further business, the meeting adjourned. The next meeting is Monday, March 8, 2010.

Respectfully submitted,



Rodney P. Hawthorne  
Manager