

## LOWER POTTS GROVE TOWNSHIP AUTHORITY February 13, 2012

The Lower Pottsgrove Township Authority held their regularly scheduled meeting on Monday, February 13, 2012 meeting was called to order at 7:00 P.M. The following attended:

James Toth, Chairman	Rodney Hawthorne, Manager
Joseph McGeehan, Vice Chairman	Stephen Kalis, Solicitor
Mark Loshnowsky, Secretary	William Dingman, Engineer
David Richards, Treasurer	

**APPROVAL OF AUTHORITY MINUTES:** Mr. David Richards motioned to approve the minutes of January 9, 2012 and Mr. Joseph McGeehan seconded the motion. All Approved.

### OLD BUSINESS:

1. **Developers' Discussion & Update (CAP)** ---Mr. Dingman reported the new flow data was added to table 2. Mr. Dingman also noted that 10 million gallons was sent to the Borough treatment plant on two different dates. He reported on Cap #57 that we have had very high flows and were permitted \$11,800 GPM that can flow to the Borough treatment plant.
2. **Consent Order and Agreement**---All items completed in finalizing the new force main. DEP will want to see multiple months with rain events and no surcharges before we are released from the consent order.
3. **Force Main Report**---Mr. Dingman explained change order # 12 see memo dated 2/3/2012 and payment # 7 in a memo from Chad Camburn dated 2/13/2012. Mr. Dingman asked approval a payment of \$79,231.88 to Bulldog Construction, but not to send the check because of a discrepancy in the retainage and change order #12. A motion to approve the payment of \$ 79,231.88 and change order # 12 was made by Mr. Richards and seconded by Mr. Loshnowsky.
4. **Force Main Locking System**---Mr. Dingman reported on a memo dated 1/23/12 from Tom Welds and a letter from Pottstown Borough Manager Jason Bobst dated 1/12/12. Mr. Dingman reviewed the procedure on the force main for locking it (out) at the Porter Road Pump Station. Mr. Dingman explained several scenario's on the number of gallons we would pump. LPTA would have full control of closing the valve. Mr. McGeehan recommended OSHA regulations a lockout procedure with locks being put on the electrical breaker system and LPTA would also lock the system so no flow would occur during hours of maintenance. Each municipality would have a lock on the electrical breaker. Pottstown Borough Authority personnel would control the lock when maintenance is being done on the channel or bar screen.

**NEW BUSINESS:**

1. **Borough of Pottstown Quarterly Payment**---Mr. Hawthorne asked the Authority to approve the 1<sup>st</sup> quarter payment to the Borough for treatment plant O &M cost. The bill for the first quarter is \$97,747.50. The initial first quarter O & M cost were \$147,542.50 with the \$80,032 final 2010 O & M cost added and still in dispute with Borough Authority minus the \$129,827.00 giving LPTA a net due payment due of \$97,747.50 for the first quarter. The check will be sent the Borough Authority with a letter and new language that reserves our right to set off, or receive credit for the amount sent to the Borough Authority for payment of O & M costs. Mr. McGeehan motioned to approve the first quarter payment to the Borough and Mr. Richards seconded the motion. All approved.
  
2. **Sewer Service Agreement**—Mr. Dingman reviewed his email on recommended changes to our Sewer Service Agreement. Mr. Hawthorne and Mr. Dingman are in an ongoing negotiation with Borough staff to amend certain sections of the agreement. Mr. Dingman is asking the Borough to provide exhibits to sections 6.02 of the agreement, addition detail to sections 7.01 and a mechanism for resolving issues of costs where there are disagreements and an example of how sections 7.01 reconciliation costs will be compared and adjusted to audited annual costs. We will keep the Authority updated on the progress of negotiations.

**February 13, 2012**  
**FINANCIAL REPORT**

**I. TREASURERS REPORT:**

Mr. Loshnowsky motioned to approve the Treasurer's Report, as reported by Mr. Richards, and Mr. McGeehan seconded the motion. All approved

<b>SEWER REVENUE ACCOUNT</b>	<b>\$1,789,895.63</b>
<b>CAPITAL IMPROVEMENT RESERVE</b>	<b>\$ 997,212.55</b>
<b>WELLS FARGO 2011 BOND ISSUE</b>	<b>\$1,176,812.16</b>

**II. BILLS FOR PAYMENT**

Mr. S. Kalis presented the following bills for payment, Mr. Richards motioned to approve for payment and Mr. Loshnowsky seconded the motion. All approved.

**CAPITAL BILLS**

**SEWER CAPITAL RESERVE PLGIT**

<b>BURSICH ASSOCIATES</b>	<b>\$</b>	<b>695.63</b>
<b>SHAFFER INDUSTRIAL REPAIR</b>	<b>\$</b>	<b>1,317.52</b>

**WELLS FARGO 2011 BOND ISSUE REQUISITIONS**

<b>2011-20 BURSICH ASSOCIATES INC</b>	<b>\$</b>	<b>3,563.47</b>
<b>2011-21 BOROUGH OF POTTSTOWN</b>	<b>\$</b>	<b>59,033.75</b>

**OPERATING ACCT REQUISITIONS**

<b># 293 FOX ROTHSCHILD, LLP</b>	<b>\$</b>	<b>672.20</b>
<b># 292 BURSICH ASSOCIATES</b>	<b>\$</b>	<b>3,782.88</b>

There being no further business, the meeting adjourned. The next meeting is Monday March 12, 2012.

Respectfully submitted,



Rodney P. Hawthorne  
Manager