

**LOWER POTTS GROVE TOWNSHIP AUTHORITY    June 10, 2013**

The Lower Pottsgrove Township Authority held their regularly scheduled meeting on Monday, June 10, 2013 meeting was called to order at 7:00 P.M. The following attended:

James Toth, Chairman  
David Richards  
Mark Loshnowsky  
Jim Krynski

Rodney Hawthorne, Manager  
Chad Camburn, Engineer

**APPROVAL OF AUTHORITY MINUTES:** Mr. Loshnowsky motioned to approve the minutes of May 13, 2013 and Mr. Richards seconded the motion. All Approved.

**OLD BUSINESS:**

**Developers' Discussion & Update (CAP) and (CMP)**---Mr. Camburn reviewed with the Board the CAP/CMP #71 report dated June 7, 2013 with attached summary. Highlighted was the priority area # (1) Pleasantview Road is 100% complete, priority #2 the Keim Street area 80% complete & televised, 39 sewer runs or 10,440 LF. In addition to the above there were 6 other areas that were televised and repairs will be made.

**Discussion on Borough Authority Issues**---Mr. Hawthorne reported that he and Mr. Camburn had discussion on the Borough's requirement that we add Telog metering equipment to the existing meters at the 422 Sports Complex and Home Depot. Mr. Camburn reported the Home Dept flows are approximately 0.1% of the total Lower Pottsgrove Flows to the WWTP and the 422 Sports Complex flows are approximately 0.01% of the flows. These minimal flows do not warrant the expense of installing the Telog equipment. Mr. Hawthorne stated the Borough insisted on the meters because the agreement says so, Mr. Hawthorne stated he will not install those meters it makes no sense. The Borough then said how about adding them in three years. Mr. Hawthorne said we will take that option back to my Board and see what decision they arrive at.

Mr. Krynski motioned to reject the 3 year option and write a letter requesting a waiver because of inconsequential flows from the 422 Sports Complex and Home Depot. The motion was seconded by Mr. Richards. All approved.

Mr. Hawthorne reported on the meeting he and Mr. Camburn had with the 3 other municipalities on June 5<sup>th</sup>. A variety of items were discussed which included an operation update out at the Borough wastewater plant, Grants, amended sewer service agreement. A 3<sup>rd</sup> party review of the Plant and Finance Dept. on billing at the Borough and the distributed 2012 reconciliation statement invoices for each municipality.

Mr. Hawthorne also reported that originally all municipalities were invited to attend the Borough Authority Meeting which is public and the Borough Authority Finance Meeting which are held during the day at 1:00 PM. Mr. Hawthorne called ahead to make sure the finance meeting was still on for June 11 at 1:00. Ginny from the Borough emailed him back and said the meeting is for staff only and not the Townships.

**Authority Audit Year Ending**---Mr. Hawthorne handed out the audit report year ending 2011-2012 for the Board to review. If there are any questions, call Mr. Hawthorne.

**NEW BUSINESS:**

**Cutillo Car Wash Billing**---Mr. Richards asked about the Cutillo billing issue and Mr. Hawthorne reported he is in full agreement with our letter of understanding and that the Board will be provided that letter.

**June 10, 2013**  
**FINANCIAL REPORT**

**I. TREASURERS REPORT:**

Mr. Krynski motioned to approve the Treasurer's Report, as reported by Mr. Richards and Mr. Loshnowsky seconded the motion. All approved

<b>SEWER REVENUE ACCOUNT</b>	<b>\$2,198,767.99</b>
<b>CAPITAL IMPROVEMENT RESERVE</b>	<b>\$ 953,908.18</b>
<b>WELLS FARGO 2011 BOND ISSUE</b>	<b>\$ 530,061.94</b>

**II. BILLS FOR PAYMENT**

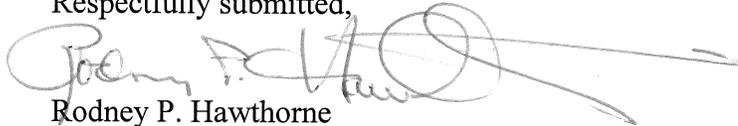
Mr. Loshnowsky motioned to approve payment of the bills and Mr. Krynski seconded the motion. All approved.

**CAPITAL BILLS**

<b>SEWER CAPITAL RESERVE PLGIT</b>	
<b>BURSICH ASSOCIATES-I&amp;I Study</b>	<b>\$ 18,920.91</b>
<b>WELLS FARGO 2011 BOND ISSUE REQUISITIONS</b>	
<b>2011-48 SEWER SPECIALTY SERVICES CO</b>	<b>\$ 79,519.05</b>
<b>OPERATING ACCT REQUISITIONS</b>	
<b>00-324 BURSICH ASSOCIATES</b>	<b>\$ 5,824.38</b>
<b>00-325 FOX ROTHSCHILD, LLP</b>	<b>\$</b>
<b>PAYMENT TO BOROUGH OF POTTSTOWN</b>	<b>\$ 285,307.00</b>
<b>FOR 2012 FINAL PLANT OPERATION COST</b>	

There being no further business, the meeting adjourned. The next meeting is Monday, July 8, 2013

Respectfully submitted,

  
Rodney P. Hawthorne  
Manager