

**LOWER POTTS GROVE TOWNSHIP AUTHORITY    October 15, 2013**

The Lower Pottsgrove Township Authority held their regularly scheduled meeting on Tuesday, October 15, 2013 the meeting was called to order at 7:00 P.M. The following attended:

James Toth, Chairman  
Joseph McGeehan, Vice Chairman  
Mark Loshnowsky, Secretary  
Jim Krynski

Rodney Hawthorne, Manager  
Edward Wagner, Manager  
Chad Camburn, Engineer  
Stephen Kalis, Solicitor

**COMMENTS FROM VISTORS:** None

**APPROVAL OF AUTHORITY MINUTES:** Mr. McGeehan motioned to approve the minutes of September 9, 2013 and Mr. Toth seconded the motion. All Approved.

**OLD BUSINESS:**

**Developers' Discussion & Update (CAP) and (CMP)---**Mr. Camburn reviewed the CAP/CMP report # 75 dated October 15, 2013 with the Board, highlighted the following pages 2 and 3. Mr. Camburn reported that Sewer Specialty Services Inc. televised 2,677 LF of sewer and cleaned 1,095 LF, tested 235 joints, sealed 110 joints and sealed 42 laterals. The I & I repairs map has been updated to illustrate work completed.

**Consent Order & Agreement----**There was nothing new to report at this time.

**Discussion on Borough Authority Issues---**Mr. Hawthorne and Mr. Camburn discussed ongoing Borough issues and the discussions on the capital projects, the clarifier and baffle projects. The Borough is hosting a meeting on October 17, 2013 to review the RFQ. All four municipalities will be discussing and reviewing the 14 submitted proposals. Mr. Hawthorne and Mr. Camburn will attend.

**5 S. Sunnybrook Road Edu's---**Mr. S. Kalis addressed the recent letter received by Mr. Charles Garner attorney for Fisher & Scheler LLC, 5 S. Sunnybrook Road. Mr. Kalis reviewed the chain of letters between both attorneys. Mr. Garner tried to comply with our request and they also requested information from the Authority. We will comply with their request providing our rules and regulations and other recent reevaluations for Edu's. Mr. Kalis addressed the Board on a potential conflict which Mr. Kalis is checking into; he thinks one of his partners was involved with Fisher & Scheler LLC, 5 S. Sunnybrook Road sometime ago. Once it is reviewed by his managing partner he will advise the Board. If a conflict is a concern we can address the issue with the Township solicitor.

**Future Capital Costs---** Mr. Hawthorne and Mr. Camburn reviewed future capital lists with the Authority of which if all approved going forward could cost the four municipalities 3 plus million dollars of which LPTA is 26.8 percent of the total cost for each item approved at the treatment plant. A baffle system, clarifier, effluent meters, centrifuge system, sludge unloading and security gates was the discussion. Mr. Camburn and Mr. Hawthorne will keep the Authority updated on what gets approved for budget purposes.

**Dialysis Center Edu Fees---**Mr. McGeehan motioned to approve use of the monies collected from the Dialysis Center to engage an engineering firm for a web page monitoring system for the pumping station not to exceed \$30,000 and use up to 100,000.00 for our I & I program pending risk assessment Preventative Main Source Program reviewed by our engineer. Mr. Krynski seconded the motion. All approved.

**FM Group Financial Advisor---**Mr. Bill Carlin discussed with the Authority the Bank of New York Mellon 2000 Escrow account with a follow up to a presentation by Mr. Carlin at the August meeting regarding an Escrow Fund established for the outstanding Series of 1995 Capital Appreciation Bonds ("CAB's"). Since the U.S. Treasury

Department has still suspended the sale of State and Local Government Securities (“SLG’s”), it is being recommended that authorization be given to the Trustee to do the following investments on the dates specified:

<u>Date</u>	<u>Amount Available</u>	<u>Treasury Bill Face Amount</u>	<u>Maturity Date of Treasury Bill</u>
11/1/2013	\$1,963,000	\$1,963,000	3/6/2014
11/15/2013	\$1,592,000	\$1,592,000	3/6/2014

To extent the suspension of the sale of State and Local Governments is lifted by the U.S. Treasury Department prior to the investment dates, the Trustee is authorized to purchase the zero coupon SLG’s in accordance with the requirements of the 2000 Escrow Agreement between the Authority and Bank of New York Mellon, As Trustee.

A motion was made by Mr. Loshnowsky to move forward with the recommendation of PFM’s advisor Mr. Carlin, conditioned upon if the Governments, State & Local securities are still suspended by November 1 and November 15, 2013. Mr. Krynski seconded the motion. All Approved.

**NEW BUSINESS:**

**Easement Agreements for Southview Development**—Mr. Kalis & Mr. Camburn are still gathering information for the Deeds of Dedication and Easements for the Southview Development and Brookside Estates, and will follow up with the Authority Board and the next meeting.

**Authority Budget & Capital Budget for 2014**---Mr. Hawthorne noted that there will be a \$6.00 /Edu quarterly increase in the capital budget because of DEP requirements; EPA and Borough of Pottstown Authority future capital costs that are being requested. Mr. Loshnowsky motioned to approve the 2014 Authority and Capital Budget and Mr. Krynski seconded the motion. All Approved.

**October 15, 2013  
FINANCIAL REPORT**

**I. TREASURERS REPORT:**

Mr. McGeehan motioned to approve the Treasurer’s Report, as reported by Mr. Kalis and Mr. Loshnowsky seconded the motion. All approved

<b>SEWER REVENUE ACCOUNT</b>	<b>\$2,239,501.63</b>
<b>CAPITAL IMPROVEMENT RESERVE</b>	<b>\$1,126,782.49</b>
<b>WELLS FARGO 2011 BOND ISSUE</b>	<b>\$ 383,813.87</b>

**II. BILLS FOR PAYMENT**

Mr. Kalis presented the following bills for payment Mr. Loshnowsky motioned to approve payment of the bills and Mr. McGeehan seconded the motion. All approved.

**CAPITAL BILLS**

**SEWER CAPITAL RESERVE PLGIT**

<b>BURSICH ASSOCIATES-I&amp;I Study</b>	<b>\$</b>	<b>2,586.00</b>
<b>TELOG INSTRUMENTS</b>	<b>\$</b>	<b>2,698.34</b>

**WELLS FARGO 2011 BOND ISSUE REQUISITIONS**

<b>2011-52 SEWER SPECIALTY SERVICES CO</b>	<b>\$</b>	<b>25,452.45</b>
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**OPERATING ACCT REQUISITIONS**

<b>00-332 BURSICH ASSOCIATES</b>	<b>\$</b>	<b>4,355.35</b>
<b>00-333 FOX ROTHSCHILD, LLP</b>	<b>\$</b>	<b>1,558.82</b>

There being no further business, the meeting adjourned. The next meeting is Tuesday, November 12, 2013

Respectfully submitted,



Rodney P. Hawthorne  
Manager