

**LOWER POTTS GROVE TOWNSHIP AUTHORITY    January 13, 2014**

The Lower Pottsgrove Township Authority held their regularly scheduled meeting on Monday, January 13, 2014 the meeting was called to order at 7:00 P.M. The following attended:

James Toth, Chairman	Edward Wagner, Manager
Joseph McGeehan, Vice Chairman	Chad Camburn, Engineer
David Richards, Treasurer	Stephen Kalis, Solicitor
Mark Loshnowsky, Secretary	
Jim Krynski	

**REORGANIZATION OF THE BOARD:**

Mr. Toth called the meeting to order at 7:00 P.M. then turned the meeting over to Mr. Kalis for the Reorganization of the Board. Mr. Kalis explained to the Board that if there were no new nominations that the same slate of officers could remain. Mr. Krynski made a motion to keep the same slate of officers and the motion to close was made by Mr. McGeehan and seconded by Mr. Loshnowsky. The Authority officers are as follows:

Mr. James Toth, Chairman  
Mr. Joseph McGeehan, Vice Chairman  
Mr. David Richards, Treasurer  
Mr. Mark Loshnowsky, Secretary  
Mr. James Krynski

Mr. McGeehan made a motion to approve the same slate of officers and Mr. Richards seconded and unanimously approved by a 5-0 vote.

The meeting was then turned back over to Mr. Toth. Mr. Toth then asked for a motion to retain Bursich Associates as Authority Engineer. A motion was made by Mr. Richards to retain Bursich Associates as Authority Engineer and Mr. Krynski seconded and unanimously approved by a 5-0 vote.

Mr. Toth asked for a motion to retain Fox Rothschild & Associates as the Authority Solicitor. A motion was made by Mr. Loshnowsky to retain Fox Rothschild & Associates as the Authority Solicitor and Mr. Krynski seconded and unanimously approved by a 5-0 vote.

**2014 Meeting Dates**—A motion was made to approve the 2014 meeting dates by Mr. Richards and seconded by Mr. McGeehan and unanimously approved by a 5-0 vote.

**COMMENTS FROM VISTORS:** None

**APPROVAL OF AUTHORITY MINUTES:** Mr. Krynski motioned to approve the minutes of December 9, 2013 and Mr. Richards seconded the motion and unanimously approved by a 5-0 vote.

**OLD BUSINESS:**

**Developers' Discussion & Update (CAP) and (CMP)**---Mr. Camburn expressed his thanks to the Board for reappointing Bursich Associates as their engineering firm and appreciates their trust with engineering decisions made by their firm. Mr. Camburn reviewed the CAP/CMP report # 78 dated January 9, 2014 with the Board and reported that the following work was performed in December 2013 as part of the I & I reduction program. SSS Inc. televised 14,676 LF of sewer, tested 556 joints, sealed 116 joints with 430 gallons of grout, and installed 10

cured in place pipe repairs. The majority of the work was performed in the Woodgate area and priority area 4 and through December 31, 2013 \$338,327.30 of the \$507,800.00 contract has been completed.

Nine payment requests totaling \$288,288.80 have been processed, and a tenth payment request for \$50,038.50 is pending approval. Upon payment of request number 10, the remaining contract cost will be \$169,472.70.

Mr. Camburn also reported that in 2013 we had 16 storms over 1" of rain. The last SSO was on 1/31/2013 and since then there have been 15 storms with no wet weather SSO's. The 4<sup>th</sup> quarter report for 2013 will be submitted to DEP this month.

**Consent Order & Agreement**----reported under CAP/CMP .

**Discussion on Borough Authority Issues**---Mr. Wagner and Mr. Camburn attended the Borough Authority meeting where Johnson, Mirmiran & Thompson (JMT) & Miller Environmental proposals were given. Mr. Wagner noted that we would like JMT to conduct the third party audit but the Borough Authority wants to re-evaluate their position in regards to this matter. Mr. Krynski asked if the cost were split between the municipalities. Mr. Camburn explained that the costs are based on percentage and we are at 26.28 percent of the overall tolls. Mr. Toth asked if there were any conflict of interest or teaming with JMT as noted in Mr. Flanders letter dated 1/3/2013. Mr. Camburn discussed with the board that there is no conflict of interest between JMT and Bursich and said the engineering consultants for the other representative municipalities and authorities expressed that they have also had working relationships with at least one of the consulting firms being interviewed.

There have been no decisions made at this time and Mr. Wagner will keep the Board posted with the results from the next meeting in early February.

**2483 East High Street DEP Planning Module Approval**---Mr. Wagner reported to the Board that there was no planning module needed for 2483 E. High Street to connect to the public sewer system. Since there is no need for the module Mr. Kalis will draw up the agreements for the EDU fee of \$5,493.00 to complete this process.

**5 S. Sunnybrook Road EDU's Update**--- Mr. Kalis reported that Mr. Garner, solicitor for Fisher Scheler LLC is still questioning the EDU issue for 5 S. Sunnybrook Road and how it pertains to the conditions on a building permit. Mr. Wagner reported that we have a Sec. 701-2 building resolution that gives us the legal right to do an EDU analysis at the time of a building permit. Mr. Toth also stated that what we have learned is that we have the legal right to do an EDU analysis not necessarily just when a permit is applied for but anytime there is a need to. Mr. Kalis discussed the ongoing EDU issue with the Board and he will report back to the Board at the next Authority meeting with the progress made on this issue.

#### **NEW BUSINESS:**

##### **Approval of Authority Resolutions for 2014**

**Resolution # 2014-88**--A motion was made by Mr. Krynski to approve resolution 2014-88 Operating Budget and seconded by Mr. McGeehan and unanimously approved by a 5-0 vote.

**Resolution # 2014-89**--A motion was made by Mr. Richards to approve resolution 2014-89 Capital Fund Budget and seconded by Mr. Loshnowsky and unanimously approved by a 5-0 vote.

**Resolution # 2014-90**--A motion was made by Mr. Loshnowsky to approve resolution 2014-90 Sewer Rental Fee and seconded by Mr. Richards and unanimously approved by a 5-0 vote.

**M & S Service Company Contract for 2014**---A motion to approve M & S Service Contract for \$3,273.00 was made by Mr. Krynski and seconded by Mr. Richards and unanimously approved by a 5-0 vote.

**January 13, 2014**  
**FINANCIAL REPORT**

**I. TREASURERS REPORT:**

Mr. Richards read the Treasurer's Report for January 13, 2014:

A motion was made by Mr. McGeehan, and seconded by Mr. Krynski, and unanimously approved by a 5-0 vote to approve the Treasurer's Report of January 13, 2014.

<b>SEWER REVENUE ACCOUNT</b>	<b>\$2,291,091.49</b>
<b>CAPITAL IMPROVEMENT RESERVE</b>	<b>\$1,112,186.77</b>
<b>WELLS FARGO 2011 BOND ISSUE</b>	<b>\$ 261,996.51</b>

**II. BILLS FOR PAYMENT**

Mr. Kalis presented the following bills for payment:

**CAPITAL BILLS**

<b>SEWER CAPITAL RESERVE PLGIT</b>	
<b>BURSICH ASSOCIATES-I&amp;I Study</b>	<b>\$ 1,994.25</b>

<b>WELLS FARGO 2011 BOND ISSUE REQUISITIONS</b>	
<b>2011-55 SEWER SPECIALTY SERVICES</b>	<b>\$ 45,034.65</b>

<b>OPERATING ACCT REQUISITIONS</b>	
<b>00-338 BURSICH ASSOCIATES</b>	<b>\$ 4,748.56</b>
<b>00-339 FOX ROTHSCHILD, LLP</b>	<b>\$ 1,085.00</b>

A motion was made by Mr. Loshnowsky, seconded by Mr. Richards, and unanimously passed by a 5-0 vote to approve the bills for payment as presented.

Mr. Toth asked for a motion to adjourn the meeting and Mr. Loshnowsky made the motion to adjourn the meeting. The meeting adjourned at 7:35 PM. The next meeting is February 10, 2014.

Respectfully submitted,



Edward C. Wagner  
Manager