

**LOWER POTTS GROVE TOWNSHIP AUTHORITY    JUNE 9, 2014**

The Lower Pottsgrove Township Authority held their regularly scheduled meeting on Monday, June 9, 2014 the meeting was called to order at 7:00 P.M. The following attended:

James Toth, Chairman	Edward Wagner, Manager
David Richards, Treasurer	Stephen Kalis, Solicitor
Mark Loshnowsky-Secretary	Chad Camburn, Engineer
Jim Krynski	
Joseph McGeehan-Absent	

**COMMENTS FROM VISTORS: None**

**APPROVAL OF AUTHORITY MINUTES:** Mr. Richards motioned to approve the minutes of May 12, 2014 and Mr. Krynski seconded the motion and unanimously approved by a 4-0 vote.

**OLD BUSINESS:**

**Developers' Discussion & Update (CAP) and (CMP)---**Mr. Camburn reviewed the CAP-CMP report # 83 with the Board and reference the priority areas 1, 2 and 3 and 4 of the township that I & I work has been completed. Priority area 1 (Pleasantview Road) is almost 100% complete with the exception of one low priority repair in that area. Priority area 2 (Keim Street) the televising is 80% complete and of those televised areas the repairs are approximately 95% complete. Mr. Camburn talked about priority areas 3 and 4 indicating that it was decided that priority area 4 (Welsh Drive Area) would take preference for repairs over area 3 because of new development coming in that all goes to the Sanatoga Pump Station. The televising of the sewer mains in priority area 4 is approximately 95% complete and repairs are about 70% complete.

Mr. Camburn also reported that the following work was performed in May 2014. Sewer Specialty Services televised 7,597 linear feet of sewer, tested 85 joints, sealed 33 joints and sealed 9 laterals, and also cleaned roots from 4 laterals. The majority of the work was performed in Priority area 3 and within the miscellaneous Porter Road Pump Station Area on Bahr Rd, Brooke Rd, Ivy Ln, Briar Ln and Crimson Ln. Mr. Camburn stated that they have reviewed the application for the fourteenth payment of \$41,474.50 and it is pending approval, and a fifteenth payment request for \$16,631.50 is under review. After payment request number 15, the remaining contract cost will be \$29,343.70. Mr. Camburn said there are now 275 EDU credits still available and once we start metering this will give us actual numbers on the I & I taken out of our system. The actual numbers will enable DEP to allocate additional EDU's.

**Consent Order & Agreement----**reported under CAP/CMP

**Discussion on Borough Authority Issues:** Mr. Wagner updated the Board on the Borough Authority Meeting that he and Mr. Camburn attended on May 8, 2014. Mr. Wagner reported that the Borough estimated an approximate credit for 2014 and indicated that overall the numbers are very favorable. Mr. Wagner reported that there was a minor chlorine leak at the plant last week that was resolved and self contained and in addition all the meters are working with the enterprise system. Mr. Wagner reported that the TELOG system was not working due to changes in our computer system server and Mr. Yerger from PBA met with Mr. Wagner and Authority Staff to take care of that computer issue and try to resolve the problem. Mr. Wagner stated that the flume that was previously installed was inaccurately showing flows at 286 GPM, and that it has been readjusted and is back to the normal flow and the Borough was notified on that issue. Mr. Wagner said that Dick Smith from Bursich attended the second review at the Porter Road Pump Station on June 3, 2014. Mr. Camburn said in speaking with Mr. Smith about the meeting he reported that it was more of an operating group from JMT.

**JMT Finance Review**---Mr. Wagner, Mrs. Christman & Mrs. Kurtas met with JMT on May 29<sup>th</sup> to go over the sewer finances and billing procedures of the Authority. Mr. Wagner reported that one of the main objectives was reviewing the 2003 agreement with the Pottstown Borough and possibly rewriting in the future. Mr. Wagner said that JMT should be providing us with a draft agreement by June 30, 2014 and then a meeting will be scheduled with all the municipalities involved to review the draft agreement. Mr. Richards asked for clarification on the Pottstown Borough Authority Budget Comparison. Mr. Wagner reviewed the budget and provided an explanation to Mr. Richards.

**Amending EDU Allocation Chart (Resolution 58)**---Mr. Kalis explained to the Board the amended Resolution # 58 which starts with the utilization of water records for a 2 year period to monitor and allocate the EDU's for commercial users. Mr. Kalis went on to say that if no water records are available at the time we would then refer to the EDU Estimates Chart provided by Bursich Engineering to determine the EDU's. After a brief discussion a motion was made by Mr. Krynski to approve the Resolution 2014-93 adopting procedures to establish and monitor the proper allocation of EDU's for commercial users and Mr. Richards seconded and unanimously approved by a 4-0 vote.

## **NEW BUSINESS**

**LPTA Articles of Incorporation**---Mr. Wagner reviewed with the Board the Articles of Incorporation dates and amendments to the charter and said they have been filed properly and are good till the year 2041. Mr. Kalis agreed and said there is no further action needed.

**Borough of Pottstown Unused Capacity**---Mr. Camburn reported to the Board that the PBA's unused capacity report has been reviewed and accurately agrees with the LPTA's flow data.

**1366 Randy Drive Sewer Backup**---Mr. Wagner said that there had been a sewer backup reported by the resident at 1366 Randy Drive. Mr. Yoder followed up and had Pipe Data clean the lines that were filled with tree roots. The resident wrote a letter to Mr. Wagner on this issue and wants the soiled carpet replaced. After further discussion on this matter it was determined that there was a potential sag in the sewer line that would be the Authority's responsibility to repair. Mr. Wagner will contact several contractors to obtain quotes on what the cost to repair would be and will get back to the Board at the July 14<sup>th</sup> meeting.

## **June 9, 2014** **FINANCIAL REPORT**

### **I. TREASURERS REPORT:**

Mr. Richards read the Treasurer's Report for June 9, 2014:

A motion was made by Mr. Loshnowsky and seconded by Mr. Krynski, and unanimously passed by a 4-0 vote to approve the Treasurer's Report of June 9, 2014.

<b>SEWER REVENUE ACCOUNT</b>	<b>\$2,610,797.62</b>
<b>CAPITAL IMPROVEMENT RESERVE</b>	<b>\$1,105,550.37</b>
<b>WELLS FARGO 2011 BOND ISSUE</b>	<b>\$ 143,239.76</b>

## II. **BILLS FOR PAYMENT**

Mr. Kalis presented the following bills for payment:

### **CAPITAL BILLS**

#### **SEWER CAPITAL RESERVE PLGIT**

<b>BURSICH ASSOCIATES-I&amp;I Study</b>	<b>\$ 3,743.39</b>
<b>SEWER SPEC SERVICES-Pleasantview Rd</b>	<b>\$ 3,600.00</b>

#### **WELLS FARGO 2011 BOND ISSUE REQUISITIONS**

**None**

#### **OPERATING ACCT REQUISITIONS**

<b>00-348 BURSICH ASSOCIATES</b>	<b>\$ 1,508.75</b>
<b>00-349 FOX ROTHSCHILD, LLP</b>	<b>\$ 700.00</b>

A motion was made by Mr. Krynski and seconded by Mr. Richards and unanimously passed by a 4-0 vote to approve the bills for payment as presented.

Mr. Toth asked for a motion to adjourn the meeting and Mr. Krynski made the motion to adjourn the meeting. The meeting adjourned at 7:30 P.M. The next meeting is scheduled for July 14, 2014.

Respectfully submitted,



Edward C. Wagner  
Manager