

LOWER POTTS GROVE TOWNSHIP AUTHORITY AUGUST 11, 2014

The Lower Pottsgrove Township Authority held their regularly scheduled meeting on Monday, August 11, 2014 the meeting was called to order at 7:00 p.m. The following attended:

James Toth, Chairman -Absent	Edward Wagner, Manager
Joseph McGeehan –Vice Chairman	Stephen Kalis, Solicitor-Absent
David Richards, Treasurer	Chad Camburn, Engineer
Mark Loshnowsky-Secretary	Kathy Kurtas
Jim Krynski	

COMMENTS FROM VISTORS: None

APPROVAL OF AUTHORITY MINUTES: Mr. Richards motioned to approve the minutes of July 14, 2014 and Mr. Krynski seconded the motion and unanimously approved by a 4-0 vote.

OLD BUSINESS:

Developers' Discussion & Update (CAP) and (CMP)---Mr. Camburn gave a summary of the CAP-CMP quarterly report to the Board. Mr. Camburn said that we removed approximately 52 gallons per minute of I & I through pipe work for a total of about 175 gallons for the year. Through manhole repairs we estimated 81 gallons per minute for the quarter and 125 gallons for the year. Mr. Camburn also reported the highest flow through the Porter Road Pump Station was 9,200 gallons per minute and we will continue to work on the I & I through sewer inspections and through monitoring the sanitary sewer systems. All further statistics were included in Mr. Camburn's summary report which was in the Authority packet.

Consent Order & Agreement----reported under CAP/CMP

Borough Authority Meeting—Mr. Wagner reviewed the highlights of the meeting with the Board and reported that the meters at Porter Road, Industrial Highway and Home Depot are not getting accurate readings so a meeting has been scheduled with the Borough on Thursday at 10:00 a.m. to go over the Enterprise System to make sure it is working properly. Mr. McGeehan asked what information data do they have that indicates were are not providing accurate flows.

Mr. Wagner explained that manual readings were done at the Porter Road PS and Industrial Highway Flume needs to be re-calibrated and Home Depot needed updated numbers. Mr. Camburn made it known that the Borough was not saying that we gave them incorrect data but they are using our data as the accurate data to compare with the Enterprise System.

Mr. Wagner made the Authority aware of their annual Borough Plant Tour sometime in September or early October for any member that would like to tour the plant. Mr. Wagner will get back to the Board with the exact dates when he receives them.

Update on 1366 Randy Drive---Mr. Wagner updated the Board on 1366 Randy Drive repair and said it should be completed by Wednesday of this week, SDR 26 pipe was used. W.R. Friel Excavating will be completing the work by the end of the week.

NEW BUSINESS:

Authorize Bursich Associates to Prepare Contract Documents for Metering Project: Mr. Camburn reported to the Board the need for sewer metering system to report data to DEP that we removed I & I from our systems and therefore will aid us in obtaining more EDU's through using the sewer metering system. Mr. McGeehan asked if we have to do this on a yearly basis or is the need only one time, Mr. Camburn responded that this is not regulated and we can do the metering whenever we need too as it benefits us. Mr. Loshnowsky made a motion to authorize Bursich Associates to prepare contract documents and obtain quotes for the sewer metering project and Mr. Krynski seconded the motion and unanimously approved by a 4-0 vote.

Motion to Accept the Retirement Letter of Richard Yoder Effective July 31, 2015— Mr. Wagner said that Mr. Yoder has been with us for 38 years and has submitted his letter retirement letter effective July 31st, 2015. Mr. Richards motioned to accept Mr. Yoder's resignation letter and Mr. Loshnowsky seconded the motion and unanimously approved by a 4-0 vote.

Review and Discuss Proposals for Backup Assistance to Richard Yoder---Mr. Wagner reported that in the Authority packet he received a brief report from JMT. JMT recommended in their report that we get a backup assistant. Mr. Wagner after speaking with Mr. Camburn looked into getting some 3rd party backup companies to cover for Mr. Yoder in case of emergencies, vacations, and sick time etc.

Mr. Wagner met with M & B Environmental Inc. and Miller Environmental Inc .in the later part of July and received proposals for their backup services. Mr. Wagner reviewed with the Board the proposals from each company and discussed all the options available to the Authority. After discussion the Board wanted to see the comparisons of the numbers for our current employee versus backup assistance and Mr. Wagner agreed to have the requested information available at the next Authority meeting.

Borough of Pottstown Unused Capacity---Mr. Camburn reported to the Board that the PBA's unused capacity report has been reviewed and accurately agrees with the LPTA's flow data.

August 11, 2014
FINANCIAL REPORT

I. TREASURERS REPORT:

Mr. Richards read the Treasurer's Report for August 11, 2014

A motion was made by Mr. Krynski and seconded by Mr. Loshnowsky and unanimously passed by a 4-0 vote to approve the Treasurer's Report of August 11, 2014.

SEWER REVENUE ACCOUNT	\$3,023,452.18
CAPITAL IMPROVEMENT RESERVE	\$1,156,248.11
WELLS FARGO 2011 BOND ISSUE	\$ 81,222.50

II. BILLS FOR PAYMENT

Mr. Richards presented the following bills for payment:

CAPITAL BILLS

SEWER CAPITAL RESERVE PLGIT

BURSICH ASSOCIATES-I&I Study \$ 637.00

WELLS FARGO 2011 BOND ISSUE REQUISITIONS

2011-60 SEWER SPECIALTY SERVICES \$ 14,968.35

2011-61 BOROUGH OF POTTSTOWN \$ 9,635.00

OPERATING ACCT REQUISITIONS

BURSICH ASSOCIATES NONE

00-352 FOX ROTHSCHILD, LLP \$ 2,223.49

A motion was made by Mr. Loshnowsky and seconded by Mr. Krynski and unanimously passed by a 4-0 vote to approve the bills for payment as presented.

There being no further business, the meeting adjourned at 7:36 p.m. The next meeting is scheduled for September 8, 2014.

Respectfully submitted,



Edward C. Wagner
Manager