

LOWER POTTS GROVE TOWNSHIP AUTHORITY APRIL 13, 2015

The Lower Pottsgrove Township Authority held their regularly scheduled meeting on Monday, April 13, 2015 the meeting was called to order at 7:00 p.m. The following attended:

James Toth, Chairman	Edward Wagner, Manager
Cody Robbins, Vice Chairman	Stephen Kalis, Solicitor
David Richards, Treasurer	Chad Camburn, Engineer
Mark Loshnowsky, Secretary	Kathy Kurtas
James Vlahos-Absent	

APPROVAL OF AUTHORITY MINUTES: Mr. Robbins motioned to approve the minutes of March 9, 2015 and Mr. Loshnowsky seconded the motion and unanimously approved by a 4-0 vote.

COMMENTS FROM VISITORS: None

OLD BUSINESS:

April Sewer Engineering Report--Mr. Camburn reviewed the highlights of the monthly engineering report with the Authority Board. Mr. Camburn reported that in March there were 12 sewer inspections completed by township staff, and that the flow meter data continues to be downloaded and processed. Since the installation of the meters in September 2014 there were three significant rain events greater than 1 inch with no overflows. Mr. Camburn said that they are continuing to work with Sewer Specialty Services who will begin work at the end of April 2015 and will start repairs to Welsh Drive, Brookside Road, Crestwood Drive, Ivy Lane and the Woodgate Development. These areas were previously televised and now are scheduled for repairs to the I/I problems that were found. Mr. Camburn also reported that Pleasantview Road and Buchert Road will also be televised before the scheduled paving is done to make sure there are no sewer issues that may need to be repaired prior to Penn Dot paving these roads.

Mr. Camburn read his April 9, 2015 memo and highlighted the following:

- Developed a schedule for the planned Capital Projects with LPTA staff
- Starting working on the design for upgrades to the Sanatoga Lake Pump Station including the new design for the 125hp pumps.
- Working on getting metering information at the Villa Drive Pump Station and checking some alternate methods of metering that may be more cost effective. Planning to schedule a demonstration of metering methods.
- Metering contract is scheduled to be completed at the end of May 2015.

Joint Municipal Sewer Meeting—Topics Discussed

- Meeting held on March 12, 2015
- Looking for representation on the Board
- Working on amending Sewer Service Agreement
- Working on water main installation in the Doe Run area for the Spring Valley Farms Development
- Installation of Parshall Flume at the WWTP
- Replacement of Screw Pump Shaft at the WWTP

The next Joint Municipal Meeting will be held at Lower Pottsgrove Township on April 23, 2015 at 8:00 a.m. all are welcome to attend.

NEW BUSINESS:

PIRMA Intergovernmental Contract—Mr. Wagner explained the PIRMA Intergovernmental Contract to the Authority Board and stated that this is our liability insurance and the original contract was signed in 1996 and since then some modified changes have been made to the contract. Mr. Wagner said this is the same contract that the township received and has been reviewed by the township solicitor and it was recommended by the township solicitor that it could be signed by the Authority. A motion to have the Pirma contract signed was made by Mr. Loshnowsky and seconded by Mr. Richards and unanimously approved by a 4-0 vote.

Sewer Department Hours of Operation—Mr. Wagner spoke to the Authority Board about a written request by Mr. Tim Watson who works in the sewer department. Mr. Watson made a request to have his hours changed to the Public works department hours 6:30 am to 2:30 pm instead of his current hours 7:00 am to 3:00 pm for personal reasons. Mr. Toth asked if this would affect his work and Mr. Wagner said no that he would just start earlier. A motion was made by Mr. Robbins to accept the requested change in hours for Mr. Watson and the motion was seconded by Mr. Richards and unanimously approved by a 4-0 vote.

PennDot District 6 Surface Improvement Project Letter—Mr. Wagner explained the project letter that was in the Authority board packets in regards to the Pleasantview and Buchert Road paving project. Mr. Wagner said it was determined by the director that there were 46 castings at \$553.00 each and it is a possibility that the number of castings could change depending on what they find. Mr. Wagner said that they do have to purchase about 20 rings at \$400.00 each to be used as needed. Authority members had no objection to Mr. Toth signing Attachment B "Project Letter Agreement" to the Master Casting Agreement.

Capital Improvements Projects for 2015—Mr. Camburn referenced the spreadsheet on Capital Improvements in the Authority packets and explained the costs to the board. Mr. Camburn said that this is purely a construction cost estimate and that there were three items to be discussed.

- Replace the sewage grinder control panel at Sanatoga Lake Pump Station at a cost of \$3,170.85
- Replace two 10 inch check valves at the Porter Road Pump Station at a cost of \$5,978.00
- Replace the grinder pump at Porter Road PS

The third referenced item replace the grinder pump at Porter Road PS will be tabled tonight for further discussion with Mr. Wagner and Solicitor S. Kalis to make sure there are no bidding requirements. Mr. Camburn requested a motion for the first two items noted. Mr. Loshnosky made a motion to accept the quotes on the sewage grinder control panel and the two 10 inch checks valves and Mr. Richards seconded the motion. Mr. Robbins abstained from the vote. Vote approved 3-0

Mr. Loshnowsky asked about the automatic generator at Villa Drive Pump Station that was referenced on the costs sheet as a possible future item. Mr. Camburn responded that this was discussed as a group with the consultants and that this would be asset to the pump station to get an automatic generator and Mr. Loshnowsky was in agreement. Mr. Camburn also said that Mr. Wagner in his foresight would like to see future improvements made to Villa Drive Pump Station.

Backup Operations & Maintenance Agreement—Mr. Kalis, Mr. Wagner and Mr. Yoder met with M & B Environmental in regards to the Operations and Maintenance Agreement previously entered into on or about September 24, 2014. Mr. Kalis reported that it was mutually agreed upon that the agreement in no longer practical for both parties since the decision to hire an employee to replace Mr. Yoder upon his retirement. After a

discussion with the members of the board it was determined that M & B Environmental agreed to provide back-up/support service should it be required up April 30, 2015 for no further consideration.

A motion was made by Mr. Loshnowsky to terminate the agreement by convenience effective April 30, 2015 with the condition that it is subject with waiving the advanced notification requirement for termination and Mr. Richards seconded the motion and unanimously approved 4-0.

Mr. Robbins questioned who would be a back up after April 30, 2015. Mr. Wagner said that Mr. Yoder expressed interest to serve as a back-up after he retires for 4 to 5 hours a week until Authority employee Mr. Watson gets his operating license. Mr. Wagner is checking to see if this can be done and will get back to the Authority at the next meeting.

Borough of Pottstown Unused Capacity-----Mr. Wagner reported to the Board that the PBA's unused capacity report has been reviewed and accurately agrees with the LPTA's flow data.

April 13, 2015
FINANCIAL REPORT

I. TREASURERS REPORT:

Mr. Richard's read the treasurer's report dated April 13, 2015

SEWER REVENUE ACCOUNT	\$3,145,637.33
CAPITAL IMPROVEMENT RESERVE	\$1,283,259.41
WELLS FARGO 2011 BOND ISSUE	\$ 64,704.92

A motion was made by Mr. Robbins and seconded by Mr. Loshnowsky and unanimously passed by a vote 4-0 to approve the Treasurer's Report of April 13, 2015.

II. BILLS FOR PAYMENT

Mr. Kalis presented the following bills for payment:

CAPITAL BILLS

SEWER CAPITAL RESERVE PLGIT

BURSICH ASSOCIATES-I&I Study, Villa Dr	\$ 2,275.00
D R CORDELL-Pump Station Trolleys	\$ 1,350.00
M & S Service-Porter Rd Pump Station	\$ 850.00

WELLS FARGO 2011 BOND ISSUE REQUISITIONS

None

OPERATING ACCT REQUISITIONS

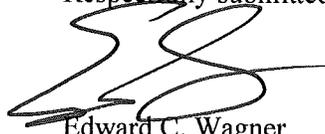
00-367 BURSICH ASSOCIATES	\$ 2,965.98
00-368 FOX ROTHSCHILD, LLP	\$ 3,360.20

A motion was made by Mr. Loshnowsky and seconded by Mr. Richards and unanimously passed by a 4-0 vote to approve the bills for payment as presented.

Mr. Kalis spoke and referred to his letter dated April 9, 2015 in reference to Mr. Robbins remaining on the Authority Board now that he accepted a full time position with the Township Public Works Department. After a discussion with the Authority Board and as long as Mr. Robbins abstains from voting on Authority business that may affect the Township it was agreed upon with the Authority Board that we would not need an opinion letter from the State Ethics Commission.

Mr. Toth asked for a motion to adjourn the meeting and Mr. Loshnowsky made a motion to adjourn. The meeting adjourned at 7:40 pm. The next meeting is scheduled for Monday, May 11, 2015.

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'E. Wagner', written over a horizontal line.

Edward C. Wagner
Manager