

## LOWER POTTS GROVE TOWNSHIP AUTHORITY JULY 13, 2015

The Lower Pottsgrove Township Authority held their regularly scheduled meeting on Monday, July 13, 2015 the meeting was called to order at 7:00 p.m. The following attended:

James Toth, Chairman	Edward Wagner, Manager
Cody Robbins, Vice Chairman	Nate Rostad, Engineer
David Richards, Treasurer	Kathy Kurtas
Mark Loshnowsky, Secretary	Stephen Kalis, Solicitor
James Vlahos	

**APPROVAL OF AUTHORITY MINUTES:** Mr. Richards motioned to approve the minutes May 11, 2015 and Mr. Robbins seconded the motion and unanimously approved by a 5-0 vote.

**COMMENTS FROM VISITORS:** Scott Exley asked why do the commissioners have to back the loan for the Sewer Authority and Mr. Kalis answered they are the elected body and they have guaranteed the debt in the previous bond.

### **PRESENTATION FROM CALHOUN, BAKER INC.**

Mr. Jeff Calhoun from Calhoun, Baker presented to the Authority Board the conversion option for the 2011 Wells Fargo Bonds and 2011 Del Val Loan. Mr. Calhoun said that now we are paying a variable rate on the 2011 Del Val Loan which the current interest rate is below 1% but it is variable and can increase or decrease at anytime. Since the rates are near all time lows it would be prudent to change to a fixed rate. Mr. Calhoun went over the two options available remain at the current principal payment or accelerate to a level debt principal payment. After a brief question and answer period it was decided to go with the accelerated debt which will be a significant savings.

Mr. Vlahos made the motion to lock the fixed rate on the 1,700,000.00 on the accelerated payoff with Del Val and Mr. Loshnowsky seconded the motion and unanimously approved by a 5-0 vote.

Mr. Vlahos made the motion to authorize the Authority to start the application process for the refunding of the 7.4 million dollar bond based on the projected savings of 1.1 million and Mr. Robbins seconded the motion and unanimously approved by 5-0 vote.

### **OLD BUSINESS:**

**May Sewer Engineering Report---**Mr. Rostad reviewed the highlights of the monthly engineering report including the CAP report with the Authority Board and the following work was completed in May & June:

- Approximately 150 gallons per minute to identify leaks for seals in the course of that work about 25% in the Sanatoga Basin and the rest in the Porter Road Basin, Buchert Road and Brookside Road some on Crestwood Drive and Welsh Drive areas and on Sanatoga Road and that marks the end of the budgeted work for 2015.
- 38 laterals were grouted and sealed
- Installed 43 cured pipe patches

- Cleaned roots from one lateral, and hydraulically cleaned 1,704 linear feet of sewer
- 29 Sewer Inspections were completed by Township staff
- There was one significant rainfall event on June 27-28 (1.3") and no SSOs were observed

#### Update on Capital Projects

- The grinder replacement was completed at Porter Road PS
- Received two check valves for Porter Road/one to be installed 7/14/2015 and one on 7/21/2015
- Pumps and trash racks are in at Villa Drive
- Sewage grinder control panel and power pack stand was received
- The base plan for the Villa Drive Pump Station is almost complete
- Electric Valve Actuator demo requested because of price increase
- On target with the design Sanatoga Pump Station upgrades

Mr. Rostad finished his report and asked if any questions.

Mr. Richards asked Mr. Rostad when School Road will be repaired. Mr. Rostad explained where the sewer line was located to Mr. Richards and the Authority Board but was not completely sure who would be responsible for the repair. After a discussion on this matter it was decided that Mr. Wagner will need to investigate and get back to the Authority at a future meeting.

**BOROUGH AUTHORITY DISCUSSION**---Mr. Wagner reported on the letter from the Pottstown Borough Council saying that they are not interested in giving us a seat at the table and that we are considered wholesale customers. Mr. Wagner said that it was not the response he was looking for and Mr. Robbins said that they should look at us as Authority that can help with upgrades to the sewer lines.

Mr. Wagner reported on the highlights of the July 9<sup>th</sup> Borough Authority meeting and said sewer plant operations are within budget estimated the end of the year 445,000. The VPN line which is the hard computer line from the wastewater treatment plant to Porter Road will begin this Thursday at the cost of the Borough. Mr. Wagner said the problem is the signal is not working correctly and they are saying they cannot read our flows so they are going to repair the problem.

Mr. Wagner reported that the other issue is that the screw pump E in the sewer plant was cracked in the cold winter snap and needs to be replaced at approximately \$318,000.00 with a nine month lead time. The Borough will begin the process to bid out this is part of the 2016 capital improvement project. Mr. Wagner said that our costs at 26% would be approximately \$82,680 in 2016.

#### **NEW BUSINESS:**

**Motion to consider Employment Agreement with Richard Yoder**---Mr. Wagner spoke about the employment agreement with Richard Yoder that was in the Authority's packet for their review and asked for a motion to approve the employment agreement with Richard Yoder. The motion to approve the employment agreement was made by Mr. Loshnowsky and seconded by Mr. Richards and unanimously approved by a 4-0 vote. Mr. Robbins abstained from the vote.

**Motion to assign 1 EDU to 1720 Orlando Road**----Mr. Wagner explained that the resident at 1720 Orlando Road has a failing septic system at intersection of Orlando & Continental Drive. In speaking with DEP we were able to get her a full exemption. Mr. Wagner asked for a motion that 1 EDU be allocated to Kathy Jula, 1720 Orlando Road. Mr. Loshnowsky made the motion to allocate 1 EDU to Kathy Jula 1720 Orlando Road and the motion was seconded by Mr. Richards and unanimously approved by a 5-0 vote.

**Update on I & I Contract with Sewer Specialty Services**---Mr. Wagner reported that this was covered under the CAP report and the contract is completed for the year.

**Motion to purchase 2VFD pumps for Porter Road PS at a cost of \$17,567.95**---Mr. Wagner explained that part of the Capital Improvement Project requires 2 VFD pumps (1) dry weather pump and (1) wet weather pump. We budgeted \$20,000 and the prices were based on the three quotes with the lowest quote being Northeast Technical Sales for \$17,567.95 with estimated cost of \$1000.00 to install. Mr. Richards made a motion to purchase the (2) VFD pumps for \$17,567.95 and the motion was seconded by Mr. Vlahos and unanimously approved by a 4-0 vote. Mr. Robbins abstained from the vote.

**Borough of Pottstown Unused Capacity**-----Mr. Wagner reported to the Board that the PBA's unused capacity report has been reviewed and accurately agrees with the LPTA's flow data.

## **July 13, 2015**

### **FINANCIAL REPORT**

#### **I. TREASURERS REPORT:**

Mr. Richard's read the treasurer's report dated July 13, 2015

<b>SEWER REVENUE ACCOUNT</b>	<b>\$3,358,153.76</b>
<b>CAPITAL IMPROVEMENT RESERVE</b>	<b>\$1,078,551.52</b>
<b>WELLS FARGO 2011 BOND ISSUE</b>	<b>\$ 64,706.50</b>

A motion was made by Mr. Robbins and seconded by Mr. Loshnowsky and unanimously passed by a vote 5-0 to approve the Treasurer's Report of July 13, 2015.

#### **II. BILLS FOR PAYMENT**

Mr. Kalis presented the following bills for payment:

#### **CAPITAL BILLS**

##### **SEWER CAPITAL RESERVE PLGIT**

<b>BURSICH ASSOCIATES-I&amp;I Study</b>	<b>\$ 9,599.50</b>
<b>BURSICH ASSOCIATES-Villa Dr Rehab</b>	<b>\$ 4,270.75</b>
<b>BURSICH ASSOCIATES-Sanatoga Lake/Misc</b>	<b>\$ 10,911.30</b>
<b>CONTINENTAL CONCRETE-Manhole covers</b>	<b>\$ 8,000.00</b>
<b>JWC ENV-Sanatoga Lake Motor Controller</b>	<b>\$ 3,383.46</b>
<b>JWC ENV-Porter Road Grinder</b>	<b>\$ 19,300.00</b>
<b>MLK &amp; ASSOC-Porter Rd Valves</b>	<b>\$ 7,454.28</b>
<b>BOROUGH OF POTTSTOWN-2013 Capital Mod</b>	<b>\$ 29,506.00</b>
<b>SEWER SPECIALTY-Release #16</b>	<b>\$ 53,560.89</b>
<b>SEWER SPECIALTY-Release #17</b>	<b>\$ 98,479.26</b>

**WELLS FARGO 2011 BOND ISSUE REQUISITIONS**

**None**

**OPERATING ACCT REQUISITIONS**

<b>00-371 BURSICH ASSOCIATES</b>	<b>\$</b>	<b>967.50</b>
<b>00-372 FOX ROTHSCHILD, LLP</b>	<b>\$</b>	<b>229.30</b>
<b>00-373 BURSICH ASSOCIATES</b>	<b>\$</b>	<b>483.75</b>
<b>00-374 FOX ROTHSCHILD, LLP</b>	<b>\$</b>	<b>1,372.34</b>

A motion was made by Mr. Richards and seconded by Mr. Loshnowsky and unanimously passed by a 5-0 vote to approve the bills for payment as presented.

The meeting adjourned at 7:48 pm. The next meeting is scheduled for Monday, August 10, 2015.

Respectfully submitted,



Edward C. Wagner  
Manager