

## LOWER POTTS GROVE TOWNSHIP AUTHORITY AUGUST 10, 2015

The Lower Pottsgrove Township Authority held their regularly scheduled meeting on Monday, August 10, 2015 the meeting was called to order at 7:00 p.m. The following attended:

Cody Robbins, Vice Chairman	Edward Wagner, Manager
David Richards, Treasurer	Chad Camburn, Engineer
Mark Loshnowsky, Secretary	Kathy Kurtas
James Vlahos	Stephen Kalis, Solicitor

Mr. Robbins announced that the meeting was being recorded.

**APPROVAL OF AUTHORITY MINUTES:** Mr. Richards motioned to approve the minutes of July 13, 2015 and Mr. Loshnowsky seconded the motion and unanimously approved by a 4-0 vote.

**COMMENTS FROM VISITORS:** None

### OLD BUSINESS:

**Sewer Engineering Report---**Mr. Camburn reviewed the highlights of the monthly engineering report including the CAP report with the Authority Board and the following work was completed in July 2015.

- 19 Sewer Inspections were performed in July
- 10 Flow meters were removed on June 16, 2015
- There were five significant rain events over 1" while the meters were in
- We are in the process of evaluating the meter data and in September we will be issuing a semi annual report to DEP including the analysis of the I/I reduction and with the hopes of either number (1) at a minimum getting flow credits or (2) getting out of the CAP altogether.

Mr. Camburn said that when the report is ready they will send it to DEP and arrange a meeting to discuss the report. If it would need to be changed we will do what we can to make the changes according to the needs of DEP to hopefully get our CAP release. Mr. Camburn continued with his engineering report and highlighted the capital projects.

- Completed the installation of the check valves for Porter Road PS
- Completed the installation of the sewage grinder control panel and power pack stand for Sanatoga Lake PS
- Received the delivery of the new VFDs at Porter Road PS

Mr. Camburn reviewed the list of capital projects that was approved by the Authority as part of the budget this year and showed them how it appeared on the list for an easier understanding of the all the projects and expenses. Mr. Camburn then presented the quotes from OCC & BSI contractors for the removal of the old VFDs and installation of the new VFDs, with BSI being the lowest quote at \$4,975.00 with an estimated start up cost of \$800.00 it was recommended that the contract be awarded to BSI.

Mr. Vlahos made a motion to approve the contract with BSI contractors of \$4,975.00 plus the estimated \$800.00 for a total of \$5,775.00 and Mr. Richards seconded the motion and it was unanimously approved by 4-0

**BOROUGH AUTHORITY AGREEMENT**---Mr. Camburn reported that this information was on the back of his engineering report in the Authority packets. He said the sewer service agreement is being reviewed by the Pottsgrove's as well as Mr. Kalis. Mr. Kalis said the focus will be on the manner of payment and reconciliation of those annual payments in section 6 and 7 of the agreement. Mr. Kalis explained how they want to proceed in getting the information updated and present it to the solicitors for Upper Pottsgrove and West Pottsgrove and on to the Borough Authority solicitors for their review.

Mr. Richards brought up the screw pump E that was cracked and wanted an explanation of the reasons the pump cracked, he did not feel it was because of the cold weather because they are supposed to rotate the pumps so they do not freeze up. After a discussion on the screw pump it was decided that Mr. Wagner will write to the Borough Authority Manager on this matter and follow up with the Authority at the next meeting.

Mr. Robbins asked if there was any news on the letter from the Borough in regards to having a seat at the table. Mr. Wagner responded that they did talk about the letter but feel that their decision has been made. Mr. Camburn said that is up to the Borough council and if we want to pursue this, the Board members may want to attend the Borough Council meetings and make your point known. Mr. Wagner said the Borough keeps reverting back to the third party study and responding that everything is fine. Mr. Robbins said that with their rank on I/I we should be able to help them more. Mr. Wagner responded that we want to address this in the agreement to make sure we are not paying for extra flows from the Borough's wastewater which enters Porter Road pump station.

#### **NEW BUSINESS:**

**Resolution 2015-100 for the 2016 Series Delaware Valley Regional Authority**—Mr. Kalis reviewed the process of this resolution with the Authority members and was asking for a motion to approve the resolutions with the contingency of the guarantee being signed by the Board of Commissioners at the September 8<sup>th</sup> meeting. Mr. Vlahos made a motion to approve the 2015-100 for the 2016 Series Delaware Valley Regional Authority and Mr. Loshnowsky seconded and it was unanimously approved 4-0.

**2404 Brown Street Lease Agreement**—Mr. Wagner spoke about the lease agreement for 2404 Brown Street between the Township and the Authority, there had been previous discussions on possibly selling the property. Mr. Wagner was getting quotes for a pole barn for Pleasantview Road but the prices have been significantly higher so he will continue to discuss this project in the future. The Board of Commissioners are currently in the process of reviewing their current building needs which may or may not have an impact on the sale of Brown Street.

Mr. Wagner thought it would be prudent to get the lease agreement renewed because it expired and asked Mr. Kalis to prepare an addendum to the lease agreement for an additional 5 years which goes retroactively from January 2015 to December of 2020. Mr. Kalis asked for a motion to approve the addendum to the lease agreement dated August 10, 2015 for the property located at 2404 Brown Street. Mr. Loshnowsky made the motion to approve the addendum to the lease agreement for 2404 Brown St. and Mr. Richards seconded the motion and it was unanimously approved 4-0.

**2008 F250 Sewer Truck**—Mr. Wagner discussed selling the 2008- F250 Super Duty Truck that has approximately 58,000 miles on it and has an approximate book value of 11,000.00. This was based on research with various websites. Mr. Wagner said there is no need for two sewer trucks and sewer operator Mr. Watson wanted to keep the 2013 truck because he felt it was more practical. Mr. Wagner asked the Authority if he could put the 2008- F250 truck on Municibid. Mr. Loshnowsky made a motion to put the 2008-F250 Super Duty Truck on Municibid with a reserve of \$11,000.00 and Mr. Richards seconded and it was unanimously approved 4-0.

**Boundry & Topography Survey for Villa Drive Pump Station**—Mr. Camburn went over the boundary & topography survey on the Villa Drive Pump Station with the Authority Board and discussed the improvements that had been discussed by staff for future upgrades. The completed boundary and topography survey of the property showed the property lines and right-of- way information needed to make sure there are no conflicts with the adjacent property. Mr. Camburn discussed and illustrated to the Board that the adjoining property owner’s driveway (parking/storage area) encroaches between 6 and 10 feet onto the Township’s Villa Drive right-of-way adjacent to the pump station. The driveway is located approximately 10 feet from the pump station building at its closest point and 2 feet from the concrete bypass port pad. Mr. Camburn said the most important improvement is getting an automatic generator for the Villa Drive Pump Station and looking into getting a demonstration of a metering system that you can do monitoring, metering and set up with our telephone system.

Mr. Vlahos asked about some of the problems in the past without a generator at the pump station. Mr. Camburn responded that it is a good practice to have a backup power supply ready in case of power outages and to know and to track flows and trends for monitoring purposes and Mr. Wagner agreed. Mr. Wagner also said that his concern is that he does not want the sewer flows to end up in the neighboring community due to a loss in electric power situation. Mr. Vlahos suggested getting some prices on the generator and installation and Mr. Wagner hopes to get the monitoring system all on Mr. Watson’s laptop so he can check on the pump stations. Further discussion will be necessary since the type of generator and need for an enclosure will depend on other modifications being discussed for the building.

**August 10, 2015**  
**FINANCIAL REPORT**

**I. TREASURERS REPORT:**

Mr. Richard’s read the treasurer’s report dated August 10, 2015.

<b>SEWER REVENUE ACCOUNT</b>	<b>\$3,355,585.88</b>
<b>CAPITAL IMPROVEMENT RESERVE</b>	<b>\$1,272,220.28</b>
<b>WELLS FARGO 2011 BOND ISSUE</b>	<b>\$ 59,059.30</b>

A motion was made by Mr. Loshnowsky and seconded by Mr. Vlahos and unanimously passed by a vote of 4-0 to approve the Treasurer’s Report of August 10, 2015.

## II. BILLS FOR PAYMENT

Mr. Kalis presented the following bills for payment:

### CAPITAL BILLS

#### SEWER CAPITAL RESERVE PLGIT

BURSICH ASSOCIATES-I&I Study	\$	2,009.00
BURSICH ASSOCIATES-Villa Dr -Rehab	\$	1,249.50
BURSICH ASSOCIATES-Pump Station Misc	\$	1,497.75
W G MALDEN-Meter Rentals	\$	26,500.00
NORTHEAST TECH-Porter Rd Aqua Dr	\$	17,667.62
C L WEBER & CO, Inc-Check Valve Porter Rd	\$	1,900.00

#### WELLS FARGO 2011 BOND ISSUE REQUISITIONS

2011-63 BURSICH-Sanatoga Lake PS Design	\$	5,647.75
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#### OPERATING ACCT REQUISITIONS

00-375 BURSICH ASSOCIATES	\$	814.75
00-376 FOX ROTHSCHILD, LLP	\$	875.20

A motion was made by Mr. Loshnowsky and seconded by Mr. Richards and unanimously passed by a 4-0 vote to approve the bills for payment as presented.

Mr. Robbins asked for a motion to adjourn the meeting and Mr. Loshnowsky made a motion to adjourn. The public meeting adjourned at 7:37 pm and then the Board went into an executive session and did not reconvene. The next meeting is scheduled for Monday, September 14, 1015

Respectfully submitted,



Edward C. Wagner  
Manager