## LOWER POTTSGROVE TOWNSHIP AUTHORITY SEPTEMBER 14, 2015

The Lower Pottsgrove Township Authority held their regularly scheduled meeting on Monday, September 14, 2015 the meeting was called to order at 7:00 p.m. The following attended:

James Toth, Chairman Cody Robbins, Vice Chairman David Richards, Treasurer Mark Loshnowsky, Secretary James Vlahos (Absent) Edward Wagner, Manager Stephen Kalis, Solicitor Chad Camburn, Engineer Kathy Kurtas

Mr. Toth announced that the meeting was being recorded.

**APPROVAL OF AUTHORITY MINUTES:** Mr. Robbins motioned to approve the minutes of August 10, 2015 and Mr. Richards seconded the motion and unanimously approved by a 4-0 vote.

#### **COMMENTS FROM VISITORS:** None

#### **OLD BUSINESS:**

**Sewer Engineering Report---**Mr. Camburn reviewed the highlights of the monthly engineering report including the CAP report with the Authority Board and the following work was completed in August 2015.

- 16 Sewer Inspections were performed in August
- There were one significant rain event on August 20, 2015 and no wet weather SSOs were observed.
- Meter data continues to be evaluated for an analysis of I & I removal and flow credit request to be submitted in September 2015.
- Installation of the VFD's at Porter Road Pump Station has been completed
- Continuing Upgrades for the Sanatoga Pump Station
- Two quotes for two portable flow meters came in under 8,000.00
- A demonstration from Mission Control was done to show an alternate way to meter flows

Mr. Camburn said that they will be submitting the report this month to DEP and as part of the report we are going to ask for flow credits/ removal of the CAP program. Mr. Camburn highlighted with the Authority previous rain events and how much I & I elimination has improved at Porter Road Pump station over the last 28 months. Mr. Camburn feels we have a very strong case to get out of the CAP at Porter Road and we will see how we do with Sanatoga Lake Pump after the report is reviewed by DEP. Mr. Toth asked when we plan to meet with DEP? Mr. Camburn responded that after the report is submitted and that part of the report will include a flow credit/CAP removal request. We will allow DEP time to review before setting up the meeting.

Mr. Camburn explained how the Mission Control Metering System works to the Authority Board and passed out the flyer to review. Mr. Camburn explained that is a wireless system and it works based on your wet well, pumps and draw downs and want to use at the Villa Drive Pump Station to start. Mr. Wagner said that they are looking into the model M- 800 which is capable of doing flow calculations right from Mr. Watson's android or I Phone this way if there would be a false alarm Mr. Watson could make the correction right from his phone.

Motion to execute the 2016 series Fixed Rate Conversion---Mr. Wagner said a presentation was done for the Board Of Commissioners and the ordinance to guarantee the loan on behalf of the Authority was processed with the Fixed Rate being 2.365%. Mr. Loshnowsky motioned to execute the 2016 series Fixed Rate Conversion at a rate of 2.365% and Mr. Richards seconded the motion and unanimously approved by 4-0 vote.

Motion to execute the 2016 Series Notice Fixed Rate Conversion---Mr. Wagner asked for a motion to execute the Notice for the Fixed Rate of 2.365%. Mr. Loshnowsky motioned to approve the Notice to execute the 2016 Series Fixed Rate Conversion of 2.365% and Mr. Richards seconded and it was unanimously approved by a 4-0 vote.

Super Duty 2008 F250 Truck----Mr. Wagner updated the Board on the sale of the Super Duty 2008 250F truck which was put on municibid with a reserve of \$11,000 and sold to the highest bidder at \$12,322.00. Mr. Kalis prepared a bill of sale for the Super Duty 2008 F250 truck that will be signed by Mr. Wagner and the buyer and will be notarized. The Authority was pleased with the amount received for the truck.

#### **NEW BUSINESS:**

Mission Control SCADA Proposal---Mr. Wagner discussed the quote received from Mission Control SCADA to use for 90 days at no charge except the installation charge of \$675.00. If we wish to return the unit the only monies we will be out is the \$675.00. The unit is a model M- 800 for a cost of \$3,894.00 and that includes one year of monitoring services, once the year is up it will only be a monthly monitoring fee of \$47.00. Mr. Wagner said that this will give a lot more data which is really needed at the Villa Drive Pump station. Mr. Robbins motioned to approve the Mission Control SCADA system for the Try-B-4-Buy 90 day period and the motion was seconded by Mr. Loshnowsky and unanimously approved by a 4-0 vote.

W. G. Malden Flow Meter Purchase---Mr. Wagner discussed the flow meters which had metered our flows for the last 6 months that expired back in June. It was in the budget for capital improvement to purchase 2 flow meters at a cost \$7,102.90 and an additional cost of \$600.00 to install and calibrate the meters. Mr. Wagner said this will help monitor the flows in order for us to get out of the CAP program. Mr. Richards made a motion to purchase the two flow meters from W. G. Malden and Mr. Robbins seconded the motion and unanimously approved by a 4-0 vote.

Sanatoga Lake Replacement Grinder----Mr. Camburn reported that at a recently performed site visit to the Sanatoga Lake Pump Station it was discovered that the grinder system (Muffin Monster) was not running properly, and after investigating found that the bearings were bad. Mr. Wagner said that the Muffin Monster will need to be replaced because of these findings but due to the state law bidding requirements the purchase will have to be reviewed by our solicitor Mr. Kalis before we can move forward. According to Mr. Dick Smith of Bursich Associates, the cost of the rebuilt unit would be 19,844.50. This does not include labor costs. The current state bid requirement is \$19,399.00.

Mr. Camburn explained to the Authority and Solicitor Kalis the difference between purchasing a Muffin Monster rebuilt unit from the sole manufacturer versus having a local mechanic repair the unit. Mr. Kalis reviewed the law regarding the sole manufacturer and determined it was legal for the Authority to proceed. Mr. Loshnowsky made a motion to approve the replacement of the Muffin Monster subject to the solicitor's final review and Mr. Richards seconded and unanimously approved by a 4-0 vote.

1752 N. Pleasantview Sanitary Connection—Mr. Wagner explained the situation with the 1752 N. Pleasantivew wanting to hook up to our sewer service. Mr. Wagner explained to the resident the requirements involved before they could hook up. The resident was told that they would have to get an easement to go through the Donna Lane property and also create a maintenance agreement between all parties that share the lateral which exist onto Donna Lane. Mr. Wagner said the resident proceeded to get all this completed and record an easement across the property at 1732 N. Pleasantview Road without the Authority's review. After a discussion with the Authority on this matter Mr. Kalis contacted the attorney Mr. Murray to ask him to rescind the recorded easement, Mr. Kalis will report the outcome to the Authority at the next meeting.

# September 14, 2015 FINANCIAL REPORT

#### I. TREASURERS REPORT:

Mr. Richard's read the treasurer's report dated August 10, 2015.

SEWER REVENUE ACCOUNT	\$2,420,374.1	2
CAPITAL IMPROVEMENT RESERVE	\$1,044,618.9	5
WELLS FARGO 2011 BOND ISSUE	\$ 54,882.3	0

A motion was made by Mr. Loshnowsky and seconded by Mr. Robbins and unanimously passed by a vote of 4-0 to approve the Treasurer's Report of September 14, 2015.

### II. BILLS FOR PAYMENT

Mr. Kalis presented the following bills for payment:

### **CAPITAL BILLS**

### SEWER CAPITAL RESERVE PLGIT

BURSICH ASSOCIATES-I&I Study	\$ 1,210.00
<b>BURSICH ASSOCIATES-Pump Station Misc</b>	\$ 2,448.13
BSI-remove and install new LPTA controller	\$ 1,675.00

### WELLS FARGO 2011 BOND ISSUE REQUISITIONS

2011-64 BURSICH-Sanatoga Lake PS Design \$ 4,177.00

## **OPERATING ACCT REQUISITIONS**

00-377	BURSICH ASSOCIATES	\$ 853.00
00-378	FOX ROTHSCHILD, LLP	\$ 1,750.00

A motion was made by Mr. Richards and seconded by Mr. Loshnowsky and unanimously passed by a 4-0 vote to approve the bills for payment as presented.

Mr. Richards said that he liked the response we received from Mr. Flanders in regards to the screw pump. Mr. Wagner said he met with Mr. Vlahos and Mr. Camburn about the question of why the insurance agent was contacted instead of going directly to the insurance carrier. Mr. Kalis is going to do a follow up letter on this screw pump insurance issue with the Borough of Pottstown to see where we stand.

Mr. Wagner reported to the Authority Board that he is looking into other options for a back up for Mr. Watson when Mr. Yoder leaves. Mr. Watson took his test up in Dover, PA and will not have the test scores for several weeks. Mr. Wagner will keep the Authority updated on the results.

Mr. Wagner asked for a motion to cancel the Sewer Authority meeting for Monday, October 12, 2015 for personal reasons. Mr. Loshnowsky motioned to cancel the Authority Meeting on October 12<sup>th</sup> and Mr. Richards seconded and unanimously approved by a 4-0 vote.

Mr. Toth asked for a motion to adjourn. Mr. Loshnowsky made a motion to adjourn the meeting. The public meeting adjourned at 7:31 pm. The next meeting is scheduled for Monday, November 9, 2015.

Respectfully submitted,

Edward C. Wagner

Manager