

LOWER POTTS GROVE TOWNSHIP AUTHORITY NOVEMBER 9, 2015

The Lower Pottsgrove Township Authority held their regularly scheduled meeting on Monday, November 9, 2015 the meeting was called to order at 7:00 p.m. The following attended:

James Toth, Chairman	Edward Wagner, Manager
Cody Robbins, Vice Chairman	Stephen Kalis, Solicitor
David Richards, Treasurer	Chad Camburn, Engineer
Mark Loshnowsky, Secretary	Kathy Kurtas
James Vlahos	

Mr. Toth announced that the meeting was being recorded.

APPROVAL OF AUTHORITY MINUTES: Mr. Robbins motioned to approve the minutes of September 14, 2015 and Mr. Loshnowsky seconded the motion and unanimously approved by a 4-0 vote.

COMMENTS FROM VISITORS: Mr. Magdy Mohamed From Pottsgrove Diner Corp. request for EDU relief is discussed under New Business.

James Vlahos arrived at 7:08 pm

OLD BUSINESS:

Developers Discussion & Update (CAP)-- Mr. Camburn handed out a work summary on some statistics on the I & I work done as part of the contract with Sewer Specialties Services between February 2013-July 2015 with the Authority Board. Mr. Camburn proceeded to say that they checked the I & I prior to repairs as well as after by comparing the rainfalls that produced 1 to 2-1/2 inches of rain. Mr. Camburn said what was found in their calculations was in the Porter Road Pump Station area that 1.25 MGD of I & I was removed from our system and in the Sanatoga Lake Pump Station area 650,000 GPD of I & I was removed. Mr. Camburn referred to the township sewer map and said in the past 4 years we have not exceeded our capacity and feels with this being said we have a very good chance in being removed from the CAP for the Porter Road Pump Station. In addition we are requesting flow credits for the Sanatoga Pump Station because part of the CAP for that pump station required that we install the upgraded pumps which has not been done yet but with the 650,000 GPD removed DEP allows us 1/10 of that in flow credits. Mr. Camburn said that amount in EDU credits would be equivalent to 325 credits which is more than double of what we have currently.

Mr. Toth asked when we might be hearing from DEP on the report and Mr. Camburn said he has been in contact with them and wants to meet with them within the next few months to review the data. Mr. Kalis recognized Mr. Camburn for his efforts on I & I and Mr. Camburn was appreciative of the comments.

Update On Screw Pump E—Mr. Wagner gave an update on Screw Pump E and reported that the Borough will take a closer look based on Mr. Kalis's letter dated 9/18/2015 in regards to Borough's insurance provider. Mr. Wagner said that PIRMA was out at the wastewater treatment plant on October 30, 2015 and met with the Borough plant operator Brent Wagner. PIRMA plans to do a follow up at the plant, but we do not have a timeline on when the insurance claim will be process. Mr. Wagner will keep the Authority updated on this matter.

Private Sanitary Sewer System Agreements---Mr. Kalis reviewed with the Authority that we previously executed the Private Sanitary Sewer System agreements for the Home Depot site. It was a joint agreement that involved Home Depot, Aldi Grocery Store and Pennsylvania Eye Consultants. This joint agreement was for the maintenance of the lines and pump station associated with that project. Mr. Kalis said that all of the bodies involved signed off on the agreement. When it went to DEP for approval they had some final comments that they wanted to add to the end of the agreement none which will affect the content of the agreement but it requires us to do an amendment to the agreement.

Mr. Kalis asked for a motion to approve the amended agreement. Mr. Vlahos made the motion to approve the amended Private Sanitary Sewer System agreement Mr. Richards seconded and unanimously approved by a 5-0 vote.

Sewer Operator Update---Mr. Wagner told the Authority that Mr. Watson received his official Sewer Operator license through DEP. Mr. Watson passed his test back in September and was able to get 2 ½ months credit for time served because he had 25 hours worth of training. Mr. Wagner then referred to the employee agreement authorized back in July 2015 with Mr. Yoder who was serving as the licensed operator and reporting every day for 1 ½ hours a day. Mr. Wagner said they he would like to speak to Mr. Yoder about possibly serving as a back- up for Mr. Watson when needed, this in turn would mean that we would need to amend Mr. Yoder's employee agreement to reflect this change if Mr. Yoder agrees. Mr. Wagner will speak with Mr. Yoder and if he agrees Mr. Kalis will have the amended employee agreement ready for the next meeting.

NEW BUSINESS:

1600 Industrial Highway EDU's and FEES---Mr. Wagner reviewed the Pottsgrove Diner Corp. situation where the owner Mr. Magdy Mohamed has requested relief from the 8 EDU's the outstanding sewer charges for his property located at 1600 Industrial Highway. Mr. Mohamed asked to relinquish the 8 EDU's as well as removing any interest and penalty charges relating to his account. Mr. Kalis explained to Mr. Mohamed to make sure he was clear on the relinquishment of the 8 EDU's and that if he ever changed his mind and want to rebuild that he would have to repurchase the EDU's at whatever the current rate would be at that time. Mr. Mohamed agreed and understood Mr. Kalis's explanation. Mr. Kalis asked the Authority for the approval to prepare the agreement for the abandonment of the 8 EDU's and will have the agreement available for Authority's review and approval at the December meeting. In addition the Authority was willing to waive the fees that were accrued starting July 1, 2015 on his account but would be responsible for fees prior to July 1, 2015.

Mr. Camburn brought to the Authority's attention that he felt the sewer lateral at this property should be televised and inspected to make sure no excess storm water is being infiltrated into the system. After a discussion with the Authority on who will take care of checking the line because of Mr. Mohamed's financial situation it was decided by the Authority that Mr. Wagner would look into getting this taken care of. Mr. Mohamed did request that if the Township knows of anyone who would like to purchase a property in the Township to please keep him in mind. Mr. Wagner response was we will do that.

Motion to adopt 2016 Operation and Capital Sewer Budgets---Mr. Wagner gave a brief review of the budget which was given to Authority members weeks prior to review. The quarterly sewer rent fee would remain the same at \$136.00 per EDU. Mr. Loshnowsky motioned to approve the 2016 Operation and Capital Sewer Budgets and Mr. Richards seconded and unanimously approved by a 5-0 vote.

Pottstown Borough Sewage Treatment Service Agreement Draft---Mr. Kalis gave a brief review of the PBA agreement where all three municipalities had offer comments with regards to suggested amendments. Mr. Kalis said that he incorporated the majority of those suggested amendments into a revised document which was provided to Mr. Wagner who then distributed to West Pottsgrove and Upper Pottsgrove as well. Mr. Kalis and Mr. Wagner thought that before they were formally presented to the Borough that all three municipalities will meet to review and make any necessary changes. Mr. Wagner is preparing to set up the meeting with the Borough after the draft is reviewed and satisfied by West Pottsgrove and Upper Pottsgrove.

Pottstown Borough FOG Ordinance---Mr. Wagner reported that back in 2014 we amended our FOG Ordinance to be consistent with the Borough. The Borough has looked at their Fat, Oil & Grease (FOG) Ordinance and they have made some minor changes which Mr. Camburn and I have reviewed. We only offered two minor changes to the draft amended ordinance. The Borough will incorporate our two changes and they are looking to pass the ordinance sometime in January or February 2016. Mr. Wagner stated that the Borough administrates the Fat, Oil and Grease (FOG) program for Lower Pottsgrove.

November 9, 2015
FINANCIAL REPORT

I. TREASURERS REPORT:

Mr. Richard's read the treasurer's report dated November 9, 2015.

SEWER REVENUE ACCOUNT	\$3,165,406.36
CAPITAL IMPROVEMENT RESERVE	\$ 940,698.60
WELLS FARGO 2011 BOND ISSUE	\$ 36,779.07

A motion was made by Mr. Loshnowsky and seconded by Mr. Vlahos and unanimously passed by a vote of 5-0 to approve the Treasurer's Report of November 9, 2015.

II. BILLS FOR PAYMENT

Mr. Kalis presented the following bills for payment:

CAPITAL BILLS

SEWER CAPITAL RESERVE PLGIT

BURSICH ASSOCIATES-I&I Study	\$ 12,351.53
BURSICH ASSOCIATES-Pump Station/Misc	\$ 5,110.39
BSI-remove and install VFD's Porter Rd	\$ 4,975.00
JWC ENVIRONMENTAL-Grinder Porter Rd	\$ 19,844.50
WG MALDEN-2 Portable Flow Meters	\$ 7,102.90
BOROUGH OF POTTSTOWN-Capital Upgrades	\$ 100,882.00

WELLS FARGO 2011 BOND ISSUE REQUISITIONS

2011-65 BURSICH-Sanatoga Lake PS Design	\$ 18,104.85
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OPERATING ACCT REQUISITIONS

00-379 BURSICH ASSOCIATES	\$ 718.00
00-380 FOX ROTHSCHILD, LLP	\$ 2,361.00
00-381 BURSICH ASSOCIATES	\$ 857.38
00-382 FOX ROTHSCHILD, LLP	\$ 1,557.50

A motion was made by Mr. Richards and seconded by Mr. Vlahos and unanimously passed by a 5-0 vote to approve the bills for payment as presented.

Mr. Loshnowsky asked when the diner burned down at 1600 Industrial Highway was the sewer line checked at that time. Mr. Wagner responded the fire occurred in early 2010 and he was not working with township at the time but agreed to check into it and report back at the next meeting.

Mr. Toth asked for a motion to adjourn. Mr. Loshnowsky made a motion to adjourn the meeting. The public meeting adjourned at 7:37 pm. The next meeting is scheduled for Monday, December 14, 2015.

Respectfully submitted,



Edward C. Wagner
Manager