

**LOWER POTTS GROVE TOWNSHIP AUTHORITY    MARCH 14, 2016**

The Lower Pottsgrove Township Authority held their regularly scheduled meeting on Monday, March 14, 2016 the meeting was called to order at 7:00 p.m. The following attended:

James Toth, Chairman	Edward Wagner, Manger
Cody Robbins, Vice Chairman	Stephen Kalis, Solicitor
Mark Loshnowsky, Secretary	Chad Camburn, Engineer
James Vlahos	Kathy Kurtas
Dave Richards- Absent	

Mr. Toth announced that the meeting was being recorded.

**APPROVAL OF AUTHORITY MINUTES:** Mr. Robbins motioned to approve the minutes of February 8, 2016 and Mr. Loshnowsky seconded the motion and unanimously approved by a 4-0 vote.

**COMMENTS FROM VISITORS:** NONE

**OLD BUSINESS:**

**Discussion on Borough Authority of March 2, 2016**—Mr. Wagner reviewed the project costs sheets from the Pottstown Borough Authority with the members of the Board. Mr. Wagner said there are some substantial differences in costs that need to be closely monitor and need explanation from the Borough. After discussion with the members Mr. Wagner and Mr. Camburn plan to continue to keep a close watch on the projected capital costs and report back to the Authority with any updates monthly.

**Screw Pump E**----Mr. Wagner revisited the insurance issue with Screw Pump E and brought to the Authority's attention the increase in the amount due by Lower Pottsgrove Authority. Mr. Vlahos felt that the insurance carrier for the Borough should have done a complete assessment cost of the claim which would give a breakdown of the costs. After discussion on this matter it was decided that in order to bring more clarity to this subject Mr. Kalis would write a letter request a breakdown of the expenses from Pottstown Borough in regards to the Screw Pump E and Mr. Wagner will see that the Authority gets copy for their review.

**PBA Agreement**----Mr. Wagner updated the Authority on the meeting of February 4, 2016 and said we are waiting to hear back on the comments from the West Pottsgrove Township's solicitor who is currently on family leave. Mr. Kalis said that the solicitors for West Pottsgrove had some changes in language that were well received but will have to wait to hear back from West Pottsgrove. Mr. Camburn would like to see a change in the penalty provision part of the agreement in regards to rental fees for overflows and would like this topic to be addressed as well and make it part of the PBA agreement.

**Developers Discussion & Update (CAP) & Sewer Engineering Report**—Mr. Camburn reported the following:

- 10 Sewer Inspections were performed in February as part of the I & I reduction program
- Semi-Annual CAP report was prepared and submitted to DEP
- Requesting 14 additional EDU credits from DEP as part of the report
- Currently we have 601 available EDU's
- Continue to download data from the portable flow meters at Sanatoga Pump Station

- Sanatoga Green have not submitted plans to date
- Three significant rainfalls in February 2016, wet weather SSO's were observed near Porter Road PS on February 3 and February 23.
- Rita's Water Ice may be interested in purchasing EDU's because of system failure
- Replacement of the final VFD pump estimated at a cost of \$7,200.00 to purchase and install
- 2016 LPTA budget includes \$25,000 to cover cost for Capital Improvements for Porter Road PS
- Chapter 94 was sent to Borough of Pottstown Engineer for inclusion in the overall DEP report

Mr. Wagner reviewed the DEP extension request letter dated 3/8/2016 that was in the Authority's packet and said the extension has been granted till April 1, 2018 with the originally approved design.

Mr. Camburn said he will be meeting with two contractors in association with the upgrades to the Sanatoga Lake Pump Station. The specifications and plans were sent out to the developers at Sanatoga Green and they passed it on to the contractors at Reading Sites One and MGK Industries who will meet with Bursich Associates to come up with a reasonable cost to do the upgrades.

**NEW BUSINESS:**

**Portnoff Associates Collection of Sewer Fees**--Mr. Kalis reviewed the collection procedure with the Authority Board in regards to a list we receive from Portnoff Law for delinquent property owners who have not responded to their collections efforts. Mr. Kalis would like to get the Authority approval for Portnoff to proceed with their additional collection efforts which may include writs of execution and possible sheriff sale. Mr. Toth asked for a motion for Portnoff to proceed. Mr. Loshnowsky motioned to approve Portnoff to continue with their collection efforts and Mr. Robbins seconded and it was unanimously approved by a 4-0 vote.

**Pottstown Wastewater Treatment Facility Tour**—Mr. Wagner said the treatment facility is having an open house on June 4, 2016 from 9:00 am to 1:00 pm at the Pottstown Wastewater Facility. All are welcome to attend.

**March 14, 2016**  
FINANCIAL REPORT

**I. TREASURERS REPORT:**

Mr. Kalis read the Treasurer's report dated March 14, 2016

<b>SEWER REVENUE ACCOUNT</b>	<b>\$3,904,428.83</b>
<b>CAPITAL IMPROVEMENT RESERVE</b>	<b>\$ 802,439.78</b>
<b>WELLS FARGO 2011 BOND ISSUE</b>	<b>\$ -0-</b>

A motion was made by Mr. Loshnowsky and seconded by Mr. Robbins and unanimously approved by a 4-0 vote to approve the Treasurer's Report of March 14, 2016.

## II. BILLS FOR PAYMENT

Mr. Kalis presented the following bills for payment:

### CAPITAL BILLS

#### SEWER CAPITAL RESERVE PLGIT

BURSICH ASSOCIATES-I&I Study	\$	625.50
BURSICH ASSOCIATES-Villa Dr	\$	161.25
BURSICH ASSOCIATES-Misc Capital	\$	1,242.10
WHEL-TECH INC-Porter Rd	\$	4,202.00

#### WELLS FARGO 2011 BOND ISSUE REQUISITIONS

2011-68 LWR POTTS GROVE AUTHORITY	\$	31,653.31
Reimbursement VFD/Grinder Pump Porter Rd		

#### OPERATING ACCT REQUISITIONS

00-389 BURSICH ASSOCIATES	\$	1,287.25
00-390 FOX ROTHSCHILD, LLP	\$	1,383.88

A motion was made by Mr. Loshnowsky and seconded by Mr. Vlahos and unanimously passed by a 4-0 vote to approve the bills for payment as presented.

Mr. Toth asked for a motion to adjourn the meeting and Mr. Robbins made the motion to adjourn. The meeting adjourned at 7:46 pm. The next meeting is scheduled for Monday, April 11, 2016.

Respectfully submitted,



Edward C. Wagner  
Manager