

**LOWER POTTS GROVE TOWNSHIP AUTHORITY    APRIL 11, 2016**

The Lower Pottsgrove Township Authority held their regularly scheduled meeting on Monday, April 11, 2016 the meeting was called to order at 7:00 p.m. The following attended:

James Toth, Chairman	Edward Wagner, Manger
Cody Robbins, Vice Chairman	Stephen Kalis, Solicitor
Mark Loshnowsky, Secretary	Chad Camburn, Engineer
Dave Richards, Treasurer	Kathy Kurtas
Jim Vlahos- Absent	

Mr. Toth announced that the meeting was being recorded.

**APPROVAL OF AUTHORITY MINUTES:** Mr. Loshnowsky motioned to approve the minutes of March 14, 2016 and Mr. Robbins seconded the motion and unanimously approved by a 4-0 vote.

**COMMENTS FROM VISITORS:** NONE

**OLD BUSINESS:**

**Discussion on Borough Authority of April 13, 2016**—Mr. Wagner stated that the PBA meeting will take place after our meeting on Wednesday, April 13<sup>th</sup> at West Pottsgrove. The highlighted items that will be discussed are the article in the Mercury in regards to Sanatoga Green and Spring Valley Farms. Mr. Wagner spoke about the article and explained to the Authority that since 2004 the Spring Valley Farms development has been either in the approval and/ or planning stages with the 179 EDU's already accounted for and as for Sanatoga Green this topic has been discussed several times and we have purchased enough capacity at the Pottstown Wastewater Plant to handle these developments at this time.

**Screw Pump E Update**---Mr. Wagner updated the Authority on the insurance issue with Screw Pump E and said the Mr. Kalis is working on the letter which was discussed at a prior meeting and brought to the Authority's attention and reported a change in the amounts due from Lower Pottsgrove Authority again. Mr. Wagner will keep the Authority posted on any changes at a future meeting.

**PBA Agreement Update**----Mr. Kalis gave the update on the PBA agreement and said that he received a message from Mr. English, solicitor for West Pottsgrove Township and was assured that we would receive their comments in the next couple days. Once the comments are received they will be incorporated into a revised draft and we will proceed from there. Mr. Toth said that if the comments are not received by the May 9<sup>th</sup> meeting we will make a decision on how to proceed.

**Portnoff Credit Card for Sewer Payments Update**---Mr. Wagner updated the Authority on the progress made with the credit card payments for sewer delinquent accounts with Portnoff, and said that in the first two months of 2016 there were 17 payments in the amount of \$4,034.00. Mr. Wagner said we are happy with the progress being made with the credit card usage.

**Discussion Back-up Agreement Rich Yoder**---Mr. Wagner discussed with the Authority that Mr. Yoder wanted to change his employee agreement to get paid 8 hours a month for a total of \$280.00 per month and if over 8 hours in that month will get paid \$35.00 an hour. Mr. Loshnowsky motioned to amend the employee agreement to reflect the change and Mr. Richards seconded the motion and Mr. Robbins abstained from the vote. 3-0 in favor.

**2159 Yerger Road Property**---Mr. Wagner reviewed with the Authority the property at 2159 Yerger Road that is for sale but has a failed septic system. The property owner would like to install a low flow line with a grinder pump that will connect to our manhole at the intersection of Bleim and Yerger Roads. Mr. Wagner showed a drawing prepared by the contractor which in turn depicted how the contractor would like to connect to the property to public sewer. A lengthy discussion on this issue persuaded and it was mentioned that Chad Camburn meet with the owner as well as the contactor on site to review his design to determine if it indeed can work. A motion was made by Mr. Loshnowsky to enter into a agreement with the property owner to connect to the Authority's system subject to review and approval of all terms and conditions by the Authority solicitor and engineer and subject further to the following conditions: the low flow line will only cross under the roadway one time at a 45 degree angle, the property owner posting all required financial security to prepare the agreement and related engineering costs, post maintenance security bond for the completion of work for the duration as determined by the Township Director of Utilities, property granted 1 EDU based upon the letter received from DEP dated March 25, 2016 and Mr. Toth seconded the motion and unanimously approved by a 4-0 vote.

**Update on Delval Loan Closing**---Mr. Wagner reported that the Delval Loan closing conversion from a bond to a loan will be completed this Friday. Mr. Wagner also said that we just received our S&P rating and we are Double A stable which is a really good rating and all the details were in the Authority packets.

**Developers Discussion & Update (CAP) & Sewer Engineering Report**---Mr. Camburn reported the following:

- 12 Sewer Inspections were performed in March as part of the I & I reduction program
- One EDU for 2159 Yerger Road was added to the CMP table and EDU's went from 601 to 600
- I & I investigation televising when we get the next big rain event
- The 60 hp VFD was installed on April 6, 2016
- Continuing to monitor the PBA flow information monthly

Mr. Wagner made the Authority and Mr. Camburn aware that the property at 1720 Orlando Road has completed their connection to the sewer system effective April 1, 2016.

**April 11, 2016**  
FINANCIAL REPORT

**I. TREASURERS REPORT:**

Mr. Kalis read the Treasurer's report dated April 11, 2016

<b>SEWER REVENUE ACCOUNT</b>	<b>\$3,891,745.94</b>
<b>CAPITAL IMPROVEMENT RESERVE</b>	<b>\$ 825,936.96</b>
<b>WELLS FARGO 2011 BOND ISSUE</b>	<b>\$ -0-</b>

A motion was made by Mr. Robbins and seconded by Mr. Loshnowsky and unanimously approved by a 4-0 vote to approve the Treasurer's Report of April 11, 2016.

## II. BILLS FOR PAYMENT

Mr. Kalis presented the following bills for payment:

### CAPITAL BILLS

#### SEWER CAPITAL RESERVE PLGIT

BURSICH ASSOCIATES-I&I Study	\$	1,594.26
BURSICH ASSOCIATES-Misc Capital	\$	529.25
NORTH EAST TECHNICAL SALES-Porter Rd	\$	6,205.46

#### WELLS FARGO 2011 BOND ISSUE REQUISITIONS

None-Account Closed

#### OPERATING ACCT REQUISITIONS

00-391 BURSICH ASSOCIATES	\$	1,552.25
00-392 FOX ROTHSCHILD, LLP	\$	1,824.25

A motion was made by Mr. Loshnowsky and seconded by Mr. Robbins and unanimously passed by a 4-0 vote to approve the bills for payment as presented.

Mr. Wagner wanted to report that he met with Mr. Richards and John Fogel last week in regards to the sewer lines under the bridge overtop Route 422 at the Armand & Hammer Blvd. Currently there is an access road the contractor is using to construct the new bridge. Once the construction is completed the access roadway must be restored back to its previous condition. Mr. Richards would like to approach the contractor as well as Penn Dot to allow a portion of the roadway to stay in order for the Authority to access the sewer line that if it would need to be repaired. Mr. Richards will provide the phone number for the Penn Dot engineer so Mr. Camburn can speak to him about possibly keeping a portion of the road to be able to access our sewer lines. Mr. Wagner said that once the Penn Dot engineer is contacted we will schedule an on-site meeting on the subject. Mr. Richards agreed to keep the Authority updated on these issues as they unfold.

Mr. Toth asked for a motion to adjourn the meeting and Mr. Robbins made the motion to adjourn and Mr. Loshnowsky seconded. The meeting adjourned at 7:44 pm. The next meeting is scheduled for Monday, May 9, 2016.

Respectfully submitted,



Edward C. Wagner  
Manager