

**LOWER POTTS GROVE TOWNSHIP AUTHORITY    June 13, 2016**

The Lower Pottsgrove Township Authority held their regularly scheduled meeting on Monday, June 13, 2016 the meeting was called to order at 7:00 p.m. The following attended:

James Toth, Chairman	Edward Wagner, Manger
Cody Robbins, Vice Chairman	Stephen Kalis, Solicitor
Mark Loshnowsky, Secretary	Chad Camburn, Engineer
Dave Richards, Treasurer	Kathy Kurtas
Jim Vlahos- Absent	

Mr. Toth announced that the meeting was being recorded.

**APPROVAL OF AUTHORITY MINUTES:** Mr. Robbins motioned to approve the minutes of April 11, 2016 and Mr. Loshnowsky seconded the motion and unanimously approved by a 4-0 vote.

**COMMENTS FROM VISITORS:** NONE

**OLD BUSINESS:**

**Discussion on Borough Authority of June 8, 2016 Meeting**—Mr. Wagner updated the Authority on the PBA meeting and said he thought it went very well. Mr. Camburn had commented on the PBA meeting and said that the dryer trough liner has not been functioning for awhile and explained that the dryer is very important part of the treatment plant because it dries the sludge to about 90% dry. He said this makes the load much lighter to haul which in turn keeps the costs down for sludge disposal. Mr. Camburn said the dryer should be back operation within the next couple weeks and added that the Borough is working on security improvements design as well as quick- connect for the generator so that if the power would go out this enables the generator to respond quickly.

Mr. Wagner reported that a meter was down on Industrial Highway and was repaired immediately following the meeting but all in all felt the meeting was good. Mr. Robbins who attended the May meeting said that he would like to see the PBA agreement be completed as quickly as possible. Mr. Kalis explained to Mr. Robbins that the comments were received from West Pottsgrove and were incorporated into the revised agreement and have been sent out to the municipalities involved for their review. Mr. Kalis said that we can meet with just the two Pottsgroves to review and confirm that everybody is in agreement with the proposed changes and or we can just get acknowledgement that all is good from their solicitors and then make the formal presentation to the Borough of Pottstown. Mr. Wagner will keep the Board updated on the agreement progress and will follow up with the Township Managers.

**1630 Orlando Road Low Flow Line Proposal**—Mr. Wagner reported and referred to the drawings in the Authority packet that there is another low flow line being proposed for 1630 Orlando Road. Mr. Wagner went over the low flow line procedures that was previously installed on 2159 Yerger Road back in May and stated these same procedures will have to be completed with the property at 1630 Orlando Road. This will involve a Tri Party Agreement that will need approval by the Board of Commissioners as well as the Authority, posting a 12 month maintenance bond as well as pay for professional consultant fees to review and prepare the agreement. Mr. Wagner plans to have a meeting with the contractor in the next week to go over the plans.

**2016 Capital Improvement Projects**---Mr. Wagner reviewed some of the capital improvement projects such as Porter Road PS where the Mission Control SCADA System has already been installed and a VFD pump replaced.

On Villa Drive prices are being obtained for the enclosures, the additional 12' X 20' pad, 4000 psi concrete, footer. Once the enclosure is installed, we will move on to the generator and pipe valves. At Sanatoga Lake pump station we want to install a Mission Control SCADA system and in the future possibly install an electrical valve. Mr. Camburn explained the function of the electrical valve to the Authority and said it is not needed immediately but to consider it as a future purchase.

**Update on Sewer Specialty Services**—Mr. Wagner reported that Sewer Specialty Services was out at the Pottsgrove High School but could not televise the line because of the size of the main was only 6 inches. They did feel confident that if there were something lodged in the line that they would not be able to get their equipment out to reseal the line.

Mr. Richards felt that the whole pipe should be replaced but Mr. Camburn responded that they have not be able to see a full video of the pipe to know if it all needs to be replaced or can be repaired and once this is done a decision can be made. Mr. Wagner will keep the Authority updated on any progress at the next meeting.

**Developers Discussion & Update (CAP) & Sewer Engineering Report**—Mr. Camburn reported the following for April & May 2016.

- SSS televised 398 linear feet of sewer, tested 207 joints, sealed 89 joints with 265 gallons of grout.
- Installed 7 cured pipe patches and hydraulically cleaned 1,692 linear feet of sewer
- 30 Sewer Inspections were completed (12) in April and (18) in May.
- 600 EDU's available to be allocated

Mr. Camburn went right into his engineering report and highlighted specific areas of their work:

- Coordinated with LPTA Operator for I/I Investigations and repairs
- Updated database with televising and repairs

At the Villa Drive PS discussions with LPTA Manager and Operator and prepared a memo on April 20<sup>th</sup> regarding concerns with creating a confined space over the wet well and mechanical equipment could cause an explosive condition but Mr. Wagner confirmed that an explosive environment will not be created and all codes will be complied with.

- Assisted LPTA with obtaining a Penn Dot permit for repair of a collapsed sewer main in South Pleasantview Road.
- Correspondence with PBA staff regarding WWTP Capital Improvement costs
- Reviewed flows provided by PBA for accuracy
- Security Improvements at WWTP is 70% complete, once completed the \$250,000 cost estimate will be revised
- Generator quick-connect preconstruction meeting is scheduled for June 15. Estimated project cost is \$160,000.

Mr. Wagner updated the Authority on Sanatoga Green which is going through the process of a map amendment scheduled for July 5, 2016 extending the zoning to Gateway Mixed Use (Gateway Residential Overlay) down one additional lot and then there is a conditional use hearing which will be held on July 21<sup>st</sup>. Mr. Wagner and Mr. Camburn were both in agreement that with a project this size should go through preliminary plan and then final and Mr. Kalis agreed.

Mr. Wagner then updated the Authority on Spring Valley Farms Development after having a meeting with PennDot on road alignment issues that were in the original plan. Penn Dot would like to see major road improvements by going back to the original plan by aligning Bleim Road with Sanatoga Road. The developer

does not want to go that route and want to explore the possibility of aligning Bleim Road with Pruss Hill Road and installing a three lane cross section along their frontage on N. Pleasantview Road. A future meeting will be scheduled in the next few weeks. After a lengthy discussion on this issue with the Authority, Mr. Wagner said he will keep the Authority updated with any new information on this matter.

**Borough of Pottstown FOG ordinance**---Mr. Wagner reported that the Borough of Pottstown amended their ordinance and Mr. Camburn reviewed the ordinance and had a few comments which were addressed in the ordinance in regards to the fines. Mr. Richards had questioned if the outside haulers that haul to Pottstown are checked for fats, oil & grease before they dump into that system. Mr. Camburn responded that he did not believe so and a discussion prevailed. Mr. Wagner will bring this up at the next PBA meeting which will be held on July 6<sup>th</sup> to see if we can get some answers on the outside haulers and report back to the Authority at the next meeting. Mr. Wagner asked for a motion to forward the ordinance to the Board of Commissioners for their approval. Mr. Toth made a motion recommending that the updated FOG Ordinance be forwarded to the Board of Commissioners for their review and approval and Mr. Robbins seconded the motion and unanimously approved by 4-0 vote.

**June 13, 2016**  
FINANCIAL REPORT

**I. TREASURERS REPORT:**

Mr. Richards read the Treasurer's report dated June 13, 2016:

<b>SEWER REVENUE ACCOUNT</b>	<b>\$4,173,561.65</b>
<b>CAPITAL IMPROVEMENT RESERVE</b>	<b>\$ 733,936.75</b>

A motion was made by Mr. Loshnowsky and seconded by Mr. Robbins and unanimously approved by a 4-0 vote to approve the Treasurer's Report of June 13, 2016.

**II. BILLS FOR PAYMENT**

Mr. Kalis presented the following bills for payment:

**CAPITAL BILLS**

**SEWER CAPITAL RESERVE PLGIT**

BURSICH ASSOCIATES-I&I Study	\$ 2,688.25
BURSICH ASSOCIATES-Misc Capital	\$ 578.00
M & S SERVICE COMPANY INC-Porter Rd	\$ 1,120.00
<b>BOROUGH OF POTTSTOWN</b>	<b>\$ 140,871.00</b>
SACKS & SONS, INC.-Pleasantview Rd	\$ 5,230.00
SEWER SPECIALTY SERV-Pleasantview Rd	\$ 4,500.00

**OPERATING ACCT REQUISITIONS**

00-393 BURSICH ASSOCIATES	\$ 738.00
00-394 FOX ROTHSCHILD, LLP	\$ 5,040.20

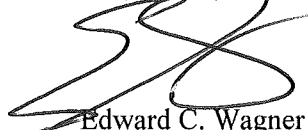
<b>00-395 BURSICH ASSOCIATES</b>	<b>\$ 310.75</b>
<b>00-396 FOX ROTHSCHILD, LLP</b>	<b>\$ 2,575.07</b>

Mr. Kalis explained to the Authority that we no longer have to use requisitions to have the bills paid for Bursich Associates and Fox Rothschild LLP and that moving forward after this meeting the bills can be incorporated with the Treasurer's Report. Mr. Kalis concluded by saying that completes the bills for payment.

A motion was made by Mr. Richards and seconded by Mr. Loshnowsky and unanimously passed by a 4-0 vote to approve the bills for payment as presented.

There being no further business the meeting was adjourned, the next meeting is July 11, 2016.

Respectfully submitted,



Edward C. Wagner  
Manager