

LOWER POTTS GROVE TOWNSHIP AUTHORITY DECEMBER 12, 2016

The Lower Pottsgrove Township Authority held their regularly scheduled meeting on Monday, December 12, 2016 the meeting was called to order at 7:00 p.m. The following attended:

James Toth, Chairman	Edward Wagner, Manager
Cody Robbins, Vice Chairman	Stephen Kalis, Solicitor
Dave Richards, Treasurer	Chad Camburn, Engineer
Mark Loshnowsky, Secretary	Kathy Kurtas
Jim Vlahos	

Mr. Toth announced that the meeting was being recorded.

APPROVAL OF AUTHORITY MINUTES: Mr. Loshnowsky motioned to approve the minutes of November 14, 2016 and Mr. Robbins seconded the motion and it was unanimously approved by a 5-0 vote.

COMMENTS FROM VISITORS: None

OLD BUSINESS:

Update on DEP meeting on Sanatoga Green Development---Mr. Wagner updated the Authority and said the Mr. Camburn joined him in a meeting with DEP on December 1, 2016 in regards to the Sanatoga Green Development. Mr. Wagner said it was a very productive meeting and that Sanatoga Green would have to go through a full planning module. Currently the only information sent out was the mailer which just starts the process. Mr. Wagner said that DEP thought there was a permit needed to do the upgrades but after researching our records a permit is not required to do the upgrades to the Sanatoga Pump Station. Mr. Wagner reported that we do have a meeting with Mr. Burke from DEP regarding our Chapter 94 next Wednesday December 21st at the township. Mr. Camburn said that the process is at least 6 months to get the sewage planning module and DEP made it clear that they cannot issue that permit until all the other DEP permits required have been issued.

Discussion on Borough Authority December 6, 2016 Meeting----Mr. Wagner discussed with the Authority and referred to the Borough report dated 11/30/2016. Mr. Wagner discussed some of the percentages of our payments and said that our projections will be around 23% and our estimated payment will be somewhere around the \$ 500,000.00 based on the flows. Mr. Wagner concluded with there were no other capital improvement projects being worked on currently at the plant but the Borough is working on I & I and replacing some mains.

Sewer Engineering Report---Mr. Camburn reported some of the highlights:

- Our office met with Mr. Kalis and Mr. Wagner in regards to the Sewer Service Agreement on December 6th and discussed the proposed peak flow limits we feel are appropriate to be conveyed to the north end area of the Borough. The meter receives flow from Pottstown Borough (286 EDUs), Upper Pottsgrove Township (45 EDUs), and Lower Pottsgrove Township (26 EDUs) properties and has shown indications of high inflow and infiltration. The flows impact the amount of flow that can be contributed by Lower Pottsgrove Township before the limit to the WWTP (11,800 gallons) is reached. Mr. Kalis is currently preparing updates to the SSA to reflect the impact of the flows.
- Researched local municipality and authority EDU allocations and state guidelines for a comparison of LPTA EDU allocations. LPTA staff met on December 6 to discuss the comparison and potential updates to the LPTA EDU determination Resolution.

- Met with the LPT Zoning Officer/Director of Codes, LPTA Operator, and an electrical contractor at the Villa Drive Pump Station on November 15 in response to the authority's request for bid package preparation to purchase and install an emergency generator at the new pump station shed. Documents were distributed to the LPT and LPTA representatives pertaining to pump station classification and codes requirements for their reference and consideration in completing the pump station upgrades.

The latest joint sewer meeting was held on December 6th at Upper Pottsgrove Township. The following is a highlighted summary of the discussion:

- The WWTP operating expenses are expected to come in very close to the budgeted expenses for 2016. The actual costs to the municipalities will be determined based on the final expenses and flow percentages.
- The dryer continues to work very efficiently. The PBA will be meeting with the contractor who performed the capital rehabilitation project to resolve the contractor's request for an additional \$80,000 in change orders resulting from problems encountered in removing the shafts and paddles.
- A new blower is required at the WWTP due to a bearing failure in the old blower. The cost will be approximately \$50,000 and will be part of the 2017 expenditures. The PBA believes the failure was due to a design error and is working with the manufacturer to resolve the disagreement.
- The security upgrade project at the WWTP will be advertised for bidding at the end of January 2017.
- The generator quick-connect project will be completed within the next few weeks.
- The WWTP preventative maintenance inventory project is ongoing. All WWTP assets are loaded into the program, and a structure is in place to generate work orders.
- The PBA is currently preparing an updated Capital Plan.
- Spring Valley Farms – the developer will be meeting with Pottstown Borough on December 8th to discuss the water needs, design, requirements, and ownership.

NEW BUSINESS:

1637 N. Valley Road Sewer Fees---Mr. Wagner explained to the Authority the letter that was enclosed in their packets from the attorney representing Mr. John Seigfried in regards to his delinquent sewer and trash services. Mr. Wagner went on to say that Mr. Seigfried had the opportunity to respond to the inquiries sent to him by Portnoff law in regards to his delinquency but failed to do so therefore causing more interest and attorney fees to accrue. Portnoff law has agreed to reach out to them through their attorney to make clear the policies that we have set forth as part of the collection procedures. Mr. Wagner said that when he receives a copy of the letter from Portnoff he will provide copies to the Authority members.

Spring Valley Farms---Mr. Wagner discussed the email from Spring Valley Farms who withdrew their presentation from the meeting tonight. The presentation was to ask the Authority if they would consider accepting the dedication of all their internal sewer mains inside of Spring Valley Farms Development. Mr. Wagner gave some examples to the authority of the other private communities in the township and said that Spring Valley Development roads are all to be private. Mr. Camburn said this was always presented as a private community and never offered it for dedication. A discussion arose amongst the members on the pros and cons on accepting dedicated lines or to remain private lines in the development. Mr. Wagner just wanted to make the authority aware of what was being requested by Spring Valley Farms and no decisions needed to be made tonight.

December 12, 2016
FINANCIAL REPORT

I. TREASURERS REPORT:

Mr. Richard's read the Treasurer's report dated December 12, 2016:

SEWER REVENUE ACCOUNT	\$3,626,357.69
CAPITAL IMPROVEMENT RESERVE	\$ 689,626.51

A motion was made by Mr. Vlahos and seconded by Mr. Robbins and it was unanimously approved by a 5-0 vote to approve the Treasurer's Report of December 12, 2016.

II. BILLS FOR PAYMENT

Mr. Kalis presented the following bills for payment:

CAPITAL BILLS

SEWER CAPITAL RESERVE PLGIT	
BURSICH ASSOCIATES-Villa Dr	\$ 997.00
SEWER SPECIALTY SERVICES-KeimSt	\$ 1,500.00

OPERATING ACCT PAYMENTS	
BURSICH ASSOCIATES	\$ 3,626.93
FOX ROTHSCHILD, LLP	\$ 945.00

A motion was made by Mr. Vlahos and seconded by Mr. Loshnowsky and it was unanimously passed by a 5-0 vote to approve the bills for payment as presented.

Mr. Toth asked for a motion to adjourn the meeting and Mr. Robbins made the motion to adjourn. The meeting was adjourned at 7:16 pm. The next meeting is scheduled for Monday, January 9, 2017.

Respectfully submitted,



Edward C. Wagner
Manager