

**LOWER POTTS GROVE TOWNSHIP AUTHORITY    JANUARY 9, 2017**

The Lower Pottsgrove Township Authority held their regularly scheduled meeting on Monday, January 9, 2017 the meeting was called to order at 6:30 p.m. The following attended:

James Toth, Chairman	Edward Wagner, Manager
Cody Robbins, Vice Chairman	Stephen Kalis, Solicitor
Dave Richards, Treasurer	Chad Camburn, Engineer
Mark Loshnowsky, Secretary	Kathy Kurtas
Jim Vlahos	

Mr. Toth announced that the meeting was being recorded.

**APPROVAL OF AUTHORITY MINUTES:** Mr. Robbins motioned to approve the minutes of December 12, 2016 and Mr. Richards seconded the motion and all unanimously approved by a 5-0 vote.

**REORGANIZATION OF THE BOARD:** Mr. Toth adjourned the meeting at 6:31pm for the Reorganization of the Board for 2017. Mr. Robbins nominated Mr. Toth as temporary chairman and Mr. Loshnowsky seconded. Mr. Vlahos motioned to close the nominations. Mr. Kalis asked for vote on the motion to appoint Mr. Toth a temporary chairperson. Vote was unanimously approved 5-0. Mr. Vlahos motioned to nominate the same Slate of Candidates. A formal nomination of a Slate of Candidates as presented.

James Toth, Chairman  
Cody Robbins, Vice-Chairman  
Mark Loshnowsky, Secretary  
David Richards, Treasurer  
James Vlahos, Board Member

Mr. Richards seconded the motion to nominate the same slate of officers and all unanimously approved 5-0 vote. Mr. Kalis asked for a motion to close the nominations. Mr. Vlahos made the motion to close the nominations and Mr. Loshnowsky seconded and all unanimously approved by a 5-0 vote. Mr. Kalis said do I hear a motion to approve the Slate of Candidates as presented motion to approve and all unanimously approved 5-0.

Mr. Toth made the motion to retain Fox Rothschild LLP as the Authority Solicitor at a rate of \$180.00 per hour and Bursich Associates as the Authority Engineer at a rate of \$129.00 per hour for the year 2017 and Mr. Vlahos seconded the motion and all unanimously approved by a vote 5-0.

Mr. Toth asked for a motion to approve the 2017 meeting dates. Mr. Loshnowsky made a motion to approve the 2017 meeting dates as listed: January 9, February 13, March 13, April 10, May 8, June 12, July 10, August 14, September 11, October 9, November 13, and December 11. All meetings will begin at 6:30 pm. and Mr. Robbins seconded the motion and all unanimously approved by a vote 5-0.

Mr. Toth adjourned the reorganization meeting at 6:35 pm and returned to the regular Authority Meeting.

**COMMENTS FROM VISITORS:** John Fogel, Directors of Utilities came to discuss a snow plow for the Authority truck under New Business.

## **OLD BUSINESS:**

**Discussion on Borough Authority January 5, 2017 Meeting**----Mr. Wagner updated the Authority and discussed plant and operation costs which have increased slightly but is still well within our budget. All the sewer projects are completed to date a full list projects for 2017 will be presented at the next monthly meeting on February 2<sup>nd</sup>. Mr. Wagner referred to the authority packet and said there is a summary of the dryer. The dryer is complete with additional costs of \$96,419.00 they had problems removing the shaft and the paddles with the total cost being approximately \$200,000.00. Mr. Wagner also reported that Marshall Industry waived about \$75,000.00 of additional charges on December 22<sup>nd</sup> which was for hard facing the paddles and consulting with Komline the manufacturer of the dryer and helped save the Pottsgroves' additional expenses. Mr. Wagner said that last year the Borough did 2.4 million dollars in bulk hauling which is a significant financial increase. Mr. Wagner concluded with and referenced Screw Pump A, B, and D saying projected repairs and maintenance for these pumps are scheduled to be decreased from \$500,000.00 projected to \$150,000.00 because of routine inspections as well as stock piling spare parts.

**DEVELOPERS DISCUSSION & UPDATE –(CAP)**—Mr. Camburn updated the Authority on October through December 2016 and reported the following:

- A Total of 40 Sewer Inspections have been completed for the quarter.
- A grant application was submitted for a PA Small Water & Sewer Grant to replace sanitary sewer mains and laterals. Still waiting for the grant to be rewarded.
- Through December 2016 approximately \$745, 541.85 was spend on I & I from February 2013 that is roughly \$187,000.00 per year.
- There was one significant rain event on November 29-30 (1.22") and no wet weather SSOs were observed.
- During the rain event we only pushed 5200 gallons per minute which is less than half of what we can push indicating the I & I improvement.

**Sewer Engineering Report**---Mr. Camburn reported some of the highlights of the past month:

- Coordinated with Sewer Specialty Services for release of retainage associated with I/I contract and have allocated 150,000.00 for I & I work in 2017
- Met with DEP on December 21, 2016 to discuss I/I remediation progress, upcoming efforts, and data analysis. Three wet-weather SSOs occurred between November 2013 and January 2017 (April 2014, two in February 2016). Due to the two SSOs during the extreme snow melt and rain in February 2016, the DEP is requesting the LPTA to prepare and submit a new Corrective Action Plan. Follow-up meetings will be scheduled to continue discussions.

Mr. Wagner and Mr. Camburn discussed further with the Authority more in detail what DEP expects from us. After discussion it was decided that Mr. Wagner would set up a meeting with Jennifer Fields from DEP to confirm the requirements necessary concerning I & I.

- The PA Small Water & Sewer Grant application was submitted on October 21, 2016. The \$496,000 project includes the replacement of deteriorated and sagging mains, laterals, and manholes in Welsh Drive and Valley Road. Grant awards are expected to be made in early 2017.
- The LPTA Solicitor is currently preparing updates to the SSA to reflect the impact of the flows through the North End meter.
- A meeting was held with the PaDEP, developer group Sanatoga Green, and LPTA Manager, and our office on December 1 to discuss the project, CAP/CMP, and PaDEP planning process and requirements. The applicant will prepare the required documents for review.

- Reviewed water usage records for 1954 E. High Street and prepared EDU letter.

The latest joint sewer meeting was held on January 5th at Lower Pottsgrove Township. The following is a highlighted summary of the discussion:

- The WWTP operating expenses are expected to come in very close to the budgeted expenses for 2016. The actual costs to the municipalities will be determined based on the final expenses and flow percentages.
- A new blower is required at the WWTP due to a bearing failure in the old blower. The cost will be approximately \$51,000. The blower was received earlier than expected and will be included in the 2016 capital expenses.
- The security upgrade project at the WWTP will be bid in February 2017.
- The generator quick-connect project has been completed.
- The PBA is currently preparing an updated 5-year Capital Plan. The PBA is considering replacing the dryer with a more modern unit that will be more efficient and easier to maintain.
- The boiler was inspected at the end of 2016 and no issues were discovered. The screw pumps were also inspected with no major issues found.
- The next meeting is scheduled for February 2, 2017 at Pottstown Borough.

#### **NEW BUSINESS:**

**Approval of Authority Resolutions for 2017**---Mr. Toth asked for a motion to approve Resolution 2017-106 Operating Budget. Mr. Vlahos made the motion to approve Resolution 2016-106 Sewer Operating Budget and Mr. Richards seconded the motion and all unanimously approved by a 5-0 vote.

Mr. Toth asked for a motion to approve Resolution 2017-107 Capital Fund Budget. Mr. Loshnowsky motioned to approve Resolution 2017-107 Capital Fund Budget and Mr. Richards seconded the motion and all unanimously approved by a 5-0 vote.

Mr. Toth asked for a motion to approve Resolution 2017-108 Quarterly Sewer Rental Fee. Mr. Vlahos motioned to approve Resolution 2017-108 Quarterly Sewer Rental Fee and Mr. Loshnowsky seconded the motion and all unanimously approved by a 5-0 vote.

**Discussion Snow Plow Purchase for Authority Truck**---Mr. Wagner said that back in November it was decided by the Board members to keep the 2013 sewer truck. Mr. Wagner had spoke to Mr. Fogel in reference to the purchase of a snow plow for the truck to plow the various pump stations as well as the side streets in the township. Mr. Wagner asked Mr. Fogel to do some research which was done based on two companies (Triad Truck) and the other from (TP Trailer). He then turned the meeting over to Mr. Fogel who reviewed the snow plow specifications with the Authority and determined that the snow plow from Triad Truck Company would be the better choice. Mr. Fogel asked for board approval to purchase the plow.

Mr. Vlahos motioned to approve the purchase of the Boss 9ft heavy duty straight blade snow plow for a cost of \$6,294.00 along with the snow deflector at \$172.00 at a total cost of \$6,466.00 from Triad Truck Equipment. Mr. Richards seconded the motion and all unanimously approved 4-0 vote. Mr. Robbins abstained from the vote.

**Motion to Approve Maillie to Conduct The 2016 Audit**---Mr. Vlahos motioned to approve Maillie to conduct the sewer audit for 2016 and Mr. Robbins seconded it and all unanimously approved by a 5-0 vote.

**January 9, 2017**  
**FINANCIAL REPORT**

**I. TREASURERS REPORT:**

Mr. Richard's read the Treasurer's report dated January 9, 2017:

<b>SEWER REVENUE ACCOUNT</b>	<b>\$3,766,770.67</b>
<b>CAPITAL IMPROVEMENT RESERVE</b>	<b>\$ 676,678.03</b>

A motion was made by Mr. Vlahos and seconded by Mr. Robbins and it was unanimously approved by a 5-0 vote to approve the Treasurer's Report of January 9, 2017.

**II. BILLS FOR PAYMENT**

Mr. Kalis presented the following bills for payment:

**CAPITAL BILLS**

**SEWER CAPITAL RESERVE PLGIT**

<b>BURSICH ASSOCIATES</b>	<b>\$ 1,480.48</b>
<b>SEWER SPECIALTY SERVICES</b>	<b>\$ 3,200.00</b>
<b>SEWER SPECIALTY SERVICES</b>	<b>\$ 59,359.13</b>

**OPERATING ACCT PAYMENTS**

<b>BURSICH ASSOCIATES</b>	<b>\$ 316.63</b>
<b>FOX ROTHSCHILD, LLP</b>	<b>\$ 1,103.90</b>

A motion was made by Mr. Richards and seconded by Mr. Vlahos and it was unanimously passed by a 5-0 vote to approve the bills for payment as presented.

Mr. Toth asked for a motion to adjourn the meeting and Mr. Robbins made the motion to adjourn. The meeting was adjourned at 6:57 pm. The next meeting is scheduled for Monday, February 13, 2017.

Respectfully submitted,



Edward C. Wagner  
Manager