

**LOWER POTTS GROVE TOWNSHIP AUTHORITY    APRIL 10, 2017**

The Lower Pottsgrove Township Authority held their regularly scheduled meeting on Monday, April 10, 2017 the meeting was called to order at 6:30 p.m. The following attended:

James Toth, Chairman (Arrived 6:55pm)	Edward Wagner, Manager
Cody Robbins, Vice Chairman	Chad Camburn, Engineer
Mark Loshnowsky, Secretary	Kathy Kurtas
Jim Vlahos	Stephen Kalis, Solicitor

David Richards, Treasurer (Absent)

Mr. Robbins announced that the meeting was being recorded.

**APPROVAL OF AUTHORITY MINUTES:** Mr. Loshnowsky motioned to approve the minutes of March 13, 2017 and Mr. Vlahos seconded the motion and all unanimously approved by a 3-0 vote.

**COMMENTS FROM VISITORS:** NONE

**OLD BUSINESS:**

**Update on PA Small Water & Sewer Grant Application---**Mr. Wagner reported that on April 3, 2017 we received the news that we did not receive the PA Small Water & Sewer Grant for Welsh Drive and North Valley Road. Mr. Wagner said unfortunately we were not successful this year but will continue to apply each year.

**Sanatoga Green EDU Water Analysis----**Mr. Camburn reported and referred to his letter that was included in the Authority packets in regards to Resolution 2014-93 which outlines the procedures for allocating EDU's to a project through water analysis if available. If water records are not available a typical use chart is attached to the resolution to serve an initial baseline and guideline. Mr. Camburn informed the Authority of the upcoming projects with EDU needs and supplied them with a chart showing the Sanatoga Marketplace, Sanatoga Green and LFT Tornetta Evergreen projects. He said that if all the projects come through as currently projected there would be 681 EDU's required for all three projects, currently we have 589 EDU's to allocate. Mr. Camburn said we will continue working on I & I and this will be discussed under the updated CAP later on the agenda. Mr. Robbins asked if any questions and Mr. Loshnowsky asked how many EDU's are we expecting possible relief from DEP. Mr. Camburn responded when we met with DEP in January 2017 we discussed 20 EDU's if we continue working to update the CAP. Mr. Robbins asked if the Spring Valley Development is included in these EDU's and Mr. Camburn replied that their EDU's have already been allotted to them and are not included in the current EDU numbers.

**Discussion on Pottstown Borough Authority April 6 Meeting---**Mr. Wagner reviewed the information in the regards to the purchase of the Dryer that was supplied in the Authority packet. He explained that the estimated cost of the dryer \$3.42 million dollars and the new figures received last week indicate that the dryer is increased to \$3.7 million dollars. Mr. Wagner went over the explanation given by the PBA for the increase in dryer costs and permitting fees and expressed that it is hard to budget when the figures keep changing. Mr. Wagner did ask if he could be part of the bidding process for the dryer and the PBA was good with that. Hopefully he will have the breakdown of all the costs involved with the dryer, including engineering and the building expansion so he can present it to the Authority at a future meeting.

**PBA Asset Management Program---**Mr. Wagner reported that the Pottstown Borough Authority made a presentation on an Asset Management Program where they have inventoried all their assets as well as a work order sheet. This is an extensive undertaking for the Borough and it has been very well received by all the Pottsgrove's and felt that Borough employees Jason and Brent did an outstanding job. Mr. Wagner stated that this Asset Management Program is a positive for the PBA on how they are taking care of their equipment.

Mr. Wagner asked if Mr. Camburn had anything to add and Mr. Camburn responded that he felt they were doing a good job and the goal is to perform equipment maintenance before you have a catastrophic breakdown. Mr. Wagner stated that this program only started in the fall and has been making progress over the last 6 months.

**Five Year Capital Plan**---Mr. Wagner reported that they are still working on the figures and raised one point in the plant operation review on March 31<sup>st</sup> was that the Polymer was purchased and received in 2016 but they are putting towards the 2017 budget. Mr. Wagner looks to receiving more detailed information in the near future from PBA officials.

**Sewer Engineering Report**---Mr. Camburn reported some of the highlights of the report for the past month:

- 4,200 Linear feet of sewer mains were televised under the direction of the LPTA's Operator. The work was performed in the North End and Welsh Drive areas. A draft of the updated CAP has been prepared for review with the LPTA Board.
- A PA Small Water & Sewer Grant application was not awarded to the LPTA project. A CDBG grant application has been prepared for the lining of 1,450 linear feet of 8-inch sewer main and replacement of 30 feet of collapsed 8-inch main between Pebble Beach Lane and Country Drive. The application will be submitted by the April 17 deadline.
- We have coordinated with the PBA finance department for receipt of detailed calculations of the 2016 O&M cost reconciliation and 2017 cost allocation. The calculations have been reviewed and a few corrections have been made by the PBA. Mr. Camburn discussed with the Authority the budgeting process in comparison with the Pottstown Borough's and did review the reconciliation and do agree with their final numbers.
- The PBA 5-year Capital Plan was reviewed. Additional information is needed for proposed project and a break-down of costs associated with the dryer project was requested.
- Municipal proportions of flows through the Porter Road PS were calculated for cost allocation of the Porter Road PS O&M costs.
- The PBA is waiting on information from the applicants of the Spring Valley Farms project and Sanatoga Green project in Lower Pottsgrove Township prior to approving the water supply components.

#### **NEW BUSINESS:**

**Motion to allocate 1EDU to Schmuck Residence-2027 Kepler Road**---Mr. Wagner explained that Mr. Schmuck has purchased a lot that was part of the Koss subdivision at Bleim and Kepler Roads. The lot he purchased is on 2027 Kepler Road directly across from Doe Run Lane development. Mr. Wagner said he needs 1 EDU allocated to the property. Mr. Vlahos motioned to approve 1 EDU to the Schmuck property and Mr. Loshnowsky seconded and all unanimously approved by a 3-0 vote.

**Review Draft of the Corrective Action Plan (CAP)**---Mr. Camburn reviewed the requirements that DEP wants in regards to updating our Corrective Action Plan (CAP). Mr. Camburn referred to the charts on estimated costs and schedule for 2017 & 2018 that were supplied to the Authority. He went over the outline of a CAP is to look at a number of things as follows:

- Metering/Flow Monitoring
- Purchasing (4) new meters to monitor the flows in the Keim Street, Welsh Drive, Sanatoga Rd. & Kauffman Road areas.
- Continue working with Sewer Specialty Services on televising, inspecting manhole covers for elevated flows etc.
- Investigation/Repair Privately-Owned Sewers
- Public awareness
- Installing manhole dishes
- Inspect houses for illicit connections
- Smoke testing of laterals

Mr. Camburn mentioned some other means of remediation of I/I that was included in his report and a discussion came about in regards to how this will affect the homeowner and what steps need to be taken moving forward. After discussion it was decided that we revisit at the next meeting to allow time for Authority members to review further.

**Resolution 2017-109 Community Development Block Grant (CDBG)---** Mr. Wagner asked for a motion to approve Resolution 2017-109 (CDBG) for repair of 30 linear feet of the sewer main at Country Drive as well as replace pipe lining of approximately 1,450 linear feet as it exits Rolling Hills Development across to Pebble Beach Lane. Mr. Vlahos made the motion to approve Resolution 2017-109 Community Development Block Grant and Mr. Loshnowsky seconded and all unanimously approved by a 4-0 vote.

**April 10, 2017**  
**FINANCIAL REPORT**

**I. TREASURERS REPORT:**

Mr. Loshnowsky read the Treasurer's report dated April 10, 2017

<b>SEWER REVENUE ACCOUNT</b>	<b>\$4,118,911.56</b>
<b>CAPITAL IMPROVEMENT RESERVE</b>	<b>\$ 696,531.47</b>

A motion was made by Mr. Robbins and seconded by Mr. Vlahos and it was unanimously approved by a 4-0 vote to approve the Treasurer's Report of April 10, 2017.

**II. BILLS FOR PAYMENT**

Mr. Loshnowsky presented the following bills for payment:

**CAPITAL BILLS**

**SEWER CAPITAL RESERVE PLGIT**

<b>BURSICH ASSOCIATES</b>	<b>\$ 6,286.25</b>
<b>SEALMASTER-Manhole Kits</b>	<b>\$ 2,107.00</b>

**OPERATING ACCT PAYMENTS**

<b>BURSICH ASSOCIATES</b>	<b>\$ 2,122.00</b>
<b>FOX ROTHSCHILD, LLP</b>	<b>\$ 450.00</b>

A motion was made by Mr. Vlahos and seconded by Mr. Toth and it was unanimously passed by a 4-0 vote to approve the bills for payment as presented. Mr. Robbins motioned to adjourn the meeting. The meeting was adjourned at 7:20 pm. The next meeting is scheduled for Monday, May 8, 2017.

Respectfully submitted,



Edward C. Wagner  
Manager