

LOWER POTTS GROVE TOWNSHIP AUTHORITY MAY 8, 2017

The Lower Pottsgrove Township Authority held their regularly scheduled meeting on Monday, May 8, 2017 the meeting was called to order at 6:30 p.m. The following attended:

James Toth, Chairman
Cody Robbins, Vice Chairman
Mark Loshnowsky, Secretary

Edward Wagner, Manager
Chad Camburn, Engineer
Kathy Kurtas
Stephen Kalis, Solicitor

Jim Vlahos, (Absent)
David Richards, Treasurer (Absent)

Mr. Toth announced that the meeting was being recorded.

APPROVAL OF AUTHORITY MINUTES: Mr. Robbins motioned to approve the minutes of April 10, 2017 and Mr. Loshnowsky seconded the motion and all unanimously approved by a 3-0 vote.

COMMENTS FROM VISITORS: Under New Business

OLD BUSINESS:

Review of Draft Corrective Action Plan (CAP)—Mr. Camburn updated the Authority on the three meters that we would be purchasing in 2017. He went on to say that we received (3) quotes and a discount that will allow us to get (4) meters purchased and installed for under the bidding threshold. Mr. Camburn said that is the only update we made other than reallocating some of the numbers to \$171,000.00 which includes the \$150,000.00 we budgeted for I/I this year and approximately \$21,000.00 for the new meters. Mr. Camburn then went over the amounts budgeted for 2018 and what we changed was adding (1) meter for 2018 which will be put in the Mervine Street area to monitor the North End Flows. Mr. Wagner intervened and said the meters will be located at Keim St., Welsh Drive, N. Sanatoga Rd., and Kauffman Road where we have done extensive work and also areas where there are concerns which is the Sanatoga Road and Welsh Drive areas. Mr. Camburn went over the map with the Authority to show the designated areas of concern and where the meters would be located and explained what improvements will be done based on our finances. Mr. Toth asked how the depth of flow is monitored and Mr. Camburn responded that we have area velocity meters that measure the depth of the water which calculates the area and then also measures the velocity. Mr. Robbins asked how we determine which is a priority area and what is the process we follow in determining that. After discussion it was determined that priority areas are found based on flow metering and visual inspections through our contractor Sewer Specialty Services.

Mr. Camburn asked for permission to authorize sending the Updated CAP Report to DEP. Mr. Loshnowsky motioned to authorize Mr. Camburn of Bursich Associates send updated CAP Report to DEP and Mr. Robbins seconded the motion and all unanimously approved by a 3-0 vote. Mr. Loshnowsky asked if there were any other municipalities under the CAP and the response was that numerous municipalities with older systems are also under a CAP.

Update on 422 Bridge Project—Mr. Wagner referred to the letter from Robert Magee, Civil Engineer PA Department of Transportation regarding the relocation of the sewer line under the 422 Bridge over Sanatoga Road. Mr. Wagner stated that we would not be responsible to pay for any costs affiliated with the relocation of the sewer line which could be up to \$100,000.00 and that this is some positive news.

Discussion on Pottstown Borough Authority May 4th Meeting—Mr. Wagner went over the highlights of the meeting with the Authority. He asked the Pottstown Borough Authority (PBA) for an update of the complete breakdown for the \$3.7 million dollar dryer costs to see if the costs fluctuate up or down. Mr. Wagner said the goal of the Borough is to have the DEP permit in place by September 2017. In addition he pointed out on the expenditure sheet provided by the PBA the difference in the flows report indicating the flows shown are 29.58%

which is significantly higher than our estimated 21%. Mr. Camburn explained to the Authority that there were different methods used that came up with this difference and said that we will coordinate with the Pottstown Borough Finance to collectively come up with the correct data concerning the flows. Mr. Wagner will keep trying to get the breakdown for the costs affiliated with the dryer for the Authority.

Sewer Engineering Report---Mr. Camburn reported some of the highlights of the report for the past month:

- Sewer Specialty Services televised 381 linear feet of sewer mains, tested 114 joints, sealed 42 joints with 91 gallons of grout, sealed 41 lateral wyes connections and sealed one manhole.
- Installed 17 cured in place pipe patches and hydraulically cleaned 1,886 linear feet of sewer.
- A total of 16 sewer inspections were performed in April 2017.
- 52 sewer inspections from January 1 to April 30, 2017 all completed and passed inspection
- A grant application was submitted for a Community Development Block Grant for the lining of 1,450 lf of 8 inch sewer main and replacement of 30 feet of collapsed 8 inch main between Pebble Beach Lane and Country Drive. The grant request was for \$110,000 with an additional \$24,000 designated as matching funds from the LPTA.
- The projected EDU's for upcoming projects near the Sanatoga Interchange exceeds the LPTA's EDU credits by almost 200 EDU's.

Mr. Camburn discussed with the Authority the EDU chart for the upcoming projects at the Sanatoga Interchange. The LFT Evergreen Road Project next to the Sanatoga Green project feels they need 186 EDU's and has doubled since the first time reviewing the project. If all projects Sanatoga Green, Sanatoga Marketplace and LFT Evergreen Road come through we will need 200 EDU's more then we have to give. Mr. Camburn said that certainly the CAP we are sending in to DEP is a good start and will help us obtain some EDU credits but he explained to the Authority how much I/I work we would have to do in order to get 200 EDU credits. After discussion on the subject on allocating the EDU's and the costs affiliated with this process Mr. Camburn continued with his report:

- Approximately \$800,000 has been used for SSS, Inc. for sewer repairs since February 2012. Under review are payment request number 22 for \$7,263.50 and 23 for \$38,769.00
- There was one significant rain event (1.8") on March 30-31 and wet weather SSOs were observed.

NEW BUSINESS:

Discussion on 2404 Brown Street—Mr. Wagner reminded the Authority that back in 2014 we had an appraisal done at no charge by Herb Real Estate for the property at 2404 Brown Street. This was purchased by the Authority back in January 1999; currently it's the operation of the sewer department and public works. The township pays approximately \$5000.00 a year rent and approximately \$3000.00 in utilities. The Public Works Department will be moving from Brown St. to 1239 N. Pleasantview Road towards early fall and at that time the yearly rent and utility payments will cease. Mr. Wagner asked the Authority if they would be interested in selling the property and said the prior appraisal from Herb Real Estate is still consistent. The property is zoned Limited Commercial which opens it up to various uses from single family home to some unlimited commercial uses. After discussion the Authority will take under consideration the sale of Brown Street and make a decision at a later date.

Harmonic Filter Replacement at Porter Road Pump Station \$13,500---Mr. Wagner explained the need for the new Harmonic Filter which is a filter tied to the VFD pump at Porter Road Pump Station that failed during an overflow and needs to be replaced. The quoted replacement price is \$13,500. BCI temporarily fixed the filter but since this is an emergency replacement and BCI is the only one that services the VFD pumps in this area it was decided by the Authority to purchase the pump. A motion was made by Mr. Robbins to purchase the Harmonic Filter at a purchase price of \$13,500 and the motion was seconded by Mr. Loshnowsky and all unanimously approved by 3-0 vote.

Purchase of Four (4) Portable Velocity Flow Meters---Mr. Wagner discussed the purchase of (4) Velocity Flow Meters and received three quotes as needed to purchase these meters. Mr. Wagner stated the out of the three bids that Hartco Environmental, LLC is the lowest bid at \$17,792.48. Mr. Kalis agreed with Mr. Wagner and said that it is the recommendation to accept the lowest bidder out of the three received. Mr. Loshnowsky made a motion to purchase (4) Velocity Meters from the lowest bidder Hartco Environmental, LLC and Mr. Robbins seconded the motion and all unanimously approved by a 3-0 vote.

1536 N. Pleasantview Road EDU Approval---Mr. Wagner reviewed the steps needed with the Authority to allow the hook up to the sewer system at the property 1536 N. Pleasantview Road including the allocation of 1 EDU to the property for a total cost of \$5,493.00. Mr. Wagner said another step would be to work with Penn Dot to bore underneath the road. Mr. Chrusch said he put in a request to get the right away verified today and is waiting on that information. Mr. Wagner said that since we do not know the size of the right away and if the stub to hook up would be on Township property. We would need a tri-party agreement (Mr. Chursch, Authority and Township). The agreement should be structure to a similar one we did last year on Yerger Road. After discussing this situation with Authority members it was also determined that because Mr. Chrusch was within the 150 foot area radius of the sewer line that he is required to hookup. Mr. Wagner did ask for a motion to allocate 1 EDU to Mr. Chrusch at 1536 N. Pleasantview Road. Mr. Loshnowsky motioned to allocate 1 EDU to the property at 1536 N. Pleasantview Road at a cost of \$5,493.00 and Mr. Robbins seconded and all unanimously approved by a 3-0 vote.

May 8, 2017
FINANCIAL REPORT

I. TREASURERS REPORT:

Mr. Kalis read the Treasurers report dated May 8, 2017:

SEWER REVENUE ACCOUNT	\$4,027,694.20
CAPITAL IMPROVEMENT RESERVE	\$ 666,343.47

A motion was made by Mr. Loshnowsky and seconded by Mr. Robbins and all unanimously approved by a 3-0 vote to approve the Treasurer's Report of May 8, 2017.

II. BILLS FOR PAYMENT

Mr. Kalis presented the following bills for payment:

CAPITAL BILLS

SEWER CAPITAL RESERVE PLGIT	
BURSICH ASSOCIATES	\$ 4,849.00
CAPITAL BILL FOR DISCUSSION:	
BOROUGH OF POTTSTOWN-DRYER LINER	\$ 25,339.00
OPERATING ACCT PAYMENTS	
BURSICH ASSOCIATES	\$ 1,408.60
FOX ROTHSCHILD, LLP	\$ 2,909.80

Mr. Kalis said that since a decision had not been made on the payment of the Dryer Liners that they be removed from the Bills for Payment. A motion to approve the amended Bills for Payment with the removal of the Dryer Liners as presented was made by Mr. Loshnowsky and seconded by Mr. Robbins and all unanimously approved by a 3-0 vote.

Mr. Loshnowsky motioned to adjourn the meeting. The meeting adjourned at 7:09 pm. The next meeting is scheduled for Monday, June 12, 2017.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Edward C. Wagner', with a long horizontal flourish extending to the right.

Edward C. Wagner
Manager