

LOWER POTTS GROVE TOWNSHIP AUTHORITY SEPTEMBER 11, 2017

The Lower Pottsgrove Township Authority held their regularly scheduled meeting on Monday, September 11, 2017 the meeting was called to order at 6:30 p.m. The following attended:

James Toth, Chairman
Cody Robbins, Vice Chairman
David Richards, Treasurer
Mark Loshnowsky, Secretary
James Vlahos

Edward Wagner, Manager
Chad Camburn, Engineer
Stephen Kalis, Solicitor

Mr. Toth announced that the meeting was being recorded.

APPROVAL OF AUTHORITY MINUTES: Mr. Vlahos motioned to approve the minutes of July 10, 2017 and Mr. Loshnowsky seconded the motion and all unanimously approved by a 4-0 vote. Mr. Robbins abstained from the vote. He was away and did not attend that meeting.

COMMENTS FROM VISITORS: NONE

OLD BUSINESS:

Discussion on Pottstown Borough Authority August 10, 2017 Meeting---Mr. Wagner reviewed the information supplied to the Authority about the PBA meeting and stated that we are currently \$408,000.00 for current operations. The current dryer was down for 10 days in the month of July to repair cracks on the paddles. The next meeting is scheduled for September 14, 2017 at the Pottstown Borough. A copy of the agenda was supplied in the packets for the Authority to review. Mr. Wagner said that we will be hosting the next meeting in October if anyone is interested and he will email the dates once they become available.

Update of PBA Agreement---Mr. Kalis updated the Authority on the PBA Agreement and referred to a staff meeting that was held on July 11, 2017 with all the participating municipalities. At that time each municipality had a representative to discuss the earlier draft of the agreement. The newly appointed representative for West Pottsgrove Township was provided a brief history to get up to speed. Following the staff meeting, emails and letters were received from all the municipalities with their final comments along with their request for certain changes or additions. Mr. Kalis said that he made all the changes to the draft and it will be reviewed at the upcoming meeting on September 14, 2017.

1536 N. Pleasantview Road Property Agreement---Mr. Wagner reviewed some of the issues happening regarding the hook up of the sewer system to 1536 N. Pleasantview Rd that caused an extensive hump in Pleasantview Road. Mr. Wagner said that he had met with Penn Dot and they want Mr. Chrusch to fix the hump in the road by possibly heating the asphalt and roll the hump out. A new contractor was hired by Mr. Chrusch to install the low flow line but they cannot begin until the week of October 2, 2017. Mr. Wagner agreed to provide an update once the work is completed.

Update on Brown Street Garage---Mr. Wagner updated the Authority on the Brown Street garage and said that everything relating to the Public Works Department will be out of the garage by October 31, 2017. The road crew is currently reporting to their new facility at 1239 N. Pleasantview Road. Mr. Wagner asked the Authority if they would like to move forward with the possible sale of the Brown Street property. Everyone was in agreement with the sale of the property and the Board granted Mr. Wagner permission to reach out and get information on how to market the property and report back at the next meeting.

CAP/CMP Summary Report # 1--Mr. Camburn reviewed some of the new charts he had prepared to make the reports more user friendly and show improvements that had being done on the I & I from 2013 to 2017. The following work was performed in July 2017:

- 115 Pipe Runs and 28,678 lf were televised
- 41 Sewer Inspections were completed for the months June & August 2017
- Through July 10, 2017 \$17,168.95 is remaining in the contract for repairs
- There are 587 EDU credits to allocate at a future date
- There were four significant rain events over 1" inch (2) in July & (2) in August and no wet weather SSOs were observed

Approved CAP for 2017:

- Continue flow monitoring
- Purchased and installed (4) flow meters throughout the township
- Inspect 30 manholes checking for leaks and repairing
- Purchased and installed 25 manhole inserts
- Televised 11,000 lf of sewer mains has been completed

Mr. Camburn was happy to report that we are expecting to receive the CDBG grant funds for 2017 in the amount of \$110,000. Mr. Camburn said this is a full funded project that includes 1,450 linear feet of lining and 30 linear feet of sewer replacement in the Pebble Beach and Country Drive open spaces areas. Mr. Camburn continued on with the CAP report and talked about the continuation of the sewer inspections being done to find illicit connections to our sewer system and then touched on some of the highlights in the Sewer Engineering report.

Sewer Engineering Report Highlights:

- Review Sewer Service Agreement Procedures on PBA capital projects
- A visit to the WWTP to observe the existing dryer and new dryer areas on July 25, 2017
- Met with LPTA staff for 2018 capital projects and budgeting
- Attended a site meeting with LPTA staff and PennDot on the sewer lateral for 1536 N. Pleasantview

Mr. Toth asked if there was any other old business. Mr. Wagner responded that when inspecting 844 N. Keim Street the new St. Aloysius Elementary School location there were several areas of illegal sewer discharge that have been capped and sealed. We requested that they televise the main that goes out to Mulberry St. The line has been televised and appears to be in fairly good shape with some minor roots balls. They agreed to address this in the near future.

NEW BUSINESS:

Construction Escrow Agreement for Phase I of Spring Valley Farms---Mr. Wagner reported that the escrow agreement for Spring Valley Farms Phase I consist of 59 homes and they have posted an escrow of \$928, 975.00. They agreed also to post escrow for engineering and legal fees and are operating currently on a grading permit for grading the site. Mr. Vlahos made the motion to approve the Spring Valley Phase I Construction Escrow Agreement and Mr. Robbins seconded and all unanimously approved 5-0 vote.

Porter Road Pump Station Heating/AC Replacement---Mr. Wagner reported that five commercial contractors have been contacted in regards to the Heating/AC replacement at Porter Road that is part of this year's Capital Improvement project. Mr. Wagner said that out of the five contractors two responded and one retracted, therefore, under the bid requirements only one bid was received from Limerick Mechanical for \$14, 990.00.

Mr. Vlahos made a motion to approve the Heating/AC Replacement bid to Limerick Mechanical for a total cost of \$14,990.00 and Mr. Richards seconded and all unanimously approved by 5-0 vote.

September 11, 2017
FINANCIAL REPORT

I. TREASURERS REPORT:

Mr. Richards read the Treasurers Report dated September 11, 2017:

SEWER REVENUE ACCOUNT	\$4,084,959.03
CAPITAL IMPROVEMENT RESERVE	\$ 925,682.04

A motion was made by Mr. Robbins and seconded by Mr. Loshnowsky and all unanimously approved by a 5-0 vote to approve the Treasurer's Report of September 11, 2017.

II. BILLS FOR PAYMENT

Mr. Kalis presented the following bills for payment:

CAPITAL BILLS

SEWER CAPITAL RESERVE PLGIT

BSI ELECTRICAL-Porter Rd	\$ 15,300.00
BURSICH ASSOCIATES	\$ 3,859.50
SEWER SPECIALTY SERVICES	\$ 3,400.00
BURSICH ASSOCIATES	\$ 5,121.50
DECKMAN ELECTRIC	\$ 2,990.00
BOROUGH OF POTTSTOWN-Security	\$ 35,895.00
SEWER SPECIALTY SERVICES	\$ 78,257.61

OPERATING ACCT PAYMENTS

BURSICH ASSOCIATES	\$ 64.50
BURSICH ASSOCIATES	\$ 343.25
FOX ROTHSCHILD, LLP	\$ 1,080.20

A motion to approve Bills for Payment was made by Mr. Loshnowsky and seconded by Mr. Vlahos and all unanimously approved by a 5-0 vote.

The meeting adjourned at 6:50 pm. The next meeting is scheduled for Monday, October 9, 2017

Respectfully submitted,



Edward C. Wagner
Manager