

LOWER POTTS GROVE TOWNSHIP BOARD OF COMMISSIONERS**January 21, 2021**

The Board of Commissioners of Lower Pottsgrove Township held their regularly scheduled meeting on Thursday, January 21, 2021 through live video feed. The meeting was called to order at 7:00 p.m. and the Pledge of Allegiance was recited. The following were in attendance:

Board of Commissioners: Bruce L. Foltz, Early E. Swavely, Raymond W. Lopez, Robert Mohollen and Michael McGroarty were all present through live video feed.

Edward C. Wagner, Manager; Charles Garner, Solicitor; and Kathryn Vlahos; Secretary were also present through live video feed.

Commissioner Foltz stated the meeting will be recorded and viewed through live video feed through Zoom due to Covid-19 pandemic, he asked any speakers to give their name and address for public comments. The township is following social distancing guidelines recommended by the Center for Disease and Control to limit exposure.

Solicitor Garner stated that in accordance with the Sunshine Act on January 19, 2021 the Board met in Executive Session to discuss a matter of personnel, no action or decision was made.

APPROVAL OF MINUTES:

Commissioner Swavely made the motion to approve the minutes of the January 4, 2021 Board of Commissioners meeting. Commissioner McGroarty seconded the motion, and it was unanimously approved. Vote was 5-0 in favor.

COMMENTS BY VISITORS: None.

CORRESPONDENCE AND INFORMATION:

Update on Rolling Hills Apartments Limited Partnership Assessment Appeal Letter—Solicitor Garner stated that this was a tax assessment appeal for the Rolling Hills Apartment Complex, the Township was not actively participating but they received notice that the matter had been resolved and we did not receive the information in the form of a stipulation yet.

Letter from Ms. Whitehead for consideration to serve as an Alternate Member of the Civil Service Commission—Mr. Wagner informed the board that under the First-Class Township Code you are allowed to have three alternate members under the Civil Service Commission and currently the township has one alternative. Ms. Whitehead raised a significant amount of money for the Police Department's body cameras last year. She is a resident of Buchert Ridge and would like to give back to her community. Mr. Wagner stated that he would like the board to consider Ms. Whitehead for an alternate member of the Civil Service Commission at the board's next meeting.

OLD BUSINESS:

Update on the Infrastructure Committee— Commissioner Lopez stated that there is a graphic calendar on drobox so that everyone can follow along. There is a preliminary committee meeting which is a timeline for Infrastructure Committee and Commissioners. The first meeting was an Infrastructure Committee meeting that was held on Wednesday January 20, 2021, this meeting was with Alloy 5 and some of the principals for audio visual and other items. They reviewed 108 pages of drawings which were basic final plans. The board will get another chance to review the plans at the February 3, 2021 Infrastructure Committee meeting. They will have an update on any changes that were made from the last meeting, and comments from Chris who is the Construction Manager. The committee will meet on February 17 and be ready for the Board of Commissioners meeting on February 18, 2021 which they will have the opportunity to approve the project for bid. If the board would approve this then on February 19, 2021 they will advertise for bids. On March 3, 2021 there will be another committee meeting that they will review the request for information (RFI's) and a Prebid meeting will immediately follow. The committee will receive bids on March 19, 2021 and either at the March 25, 2021 or the April 5, 2021 Board of Commissioners meeting they will have the option to approve the bids. If they approve the bids the next step will be notice to proceed which is tentatively scheduled to occur on April 22, 2021.

Motion to advertise Ordinance 353— Mr. Wagner explained that this ordinance is to address the impervious coverage in Residential Districts 1-4. Impervious coverage is defined as is a structure, roof, walkway, swimming pool, parking or driveway area and any area that is covered by gravel, concrete or nonporous asphalt. This ordinance should be very favorable for the residents, many residents with the house alone are already over their allowable imperious percentage and have to seek zoning hearing relief for things such as a pool or shed. This ordinance will allow for residents to have more impervious coverage for their lot and reduce the number of Zoning Hearings for impervious coverage.

Commissioner McGroarty made a motion to advertise Ordinance 353 amendments w/n the Residential Zoning Districts pertaining to impervious coverage for the April 5, 2021 meeting. Commissioner Swavely seconded the motion, and it was unanimously approved. Vote was 5-0 in favor.

SUBDIVISION AND LAND DEVELOPMENT: None.

NEW BUSINESS:

Develop a Telecommunication policy— Mr. Wagner reminded the board that at the last meeting there were several updates to the First-Class Township Code. Solicitor Garner provided a memo and in that memo the Telecommunication Policy caught Mr. Wagner's attention. Currently the township is under an emergency declaration which allows for telecommunication, when the declaration expires Zoom will no longer be permitted as means of a public meeting . If the township created a Telecommunication Policy, it would allow Commissioners who are not

able to participate at a meeting to participate though zoom or on a telephone after the declaration expires.

Commissioner Mohollen made a motion to authorize Township Manger to develop a Telecommunication Policy. Commissioner McGroarty seconded the motion, and it was unanimously approved. Vote was 5-0 in favor.

Payout Nine (9) Officers for unused leave for 2020— Commissioner Swavely made a motion to payout nine (9) Officers for unused leave for 2020 totaling in \$15,519.20. Commissioner Mohollen seconded the motion, and it was unanimously approved. Vote was 5-0 in favor.

Officer Kevin Black reimbursement— Commissioner Swavely made a motion to approve Officer Kevin Black's request for reimbursement for tuition and books from St. Joseph University for \$2,719.84. Commissioner McGroarty seconded the motion, and it was unanimously approved. Vote was 5-0 in favor.

Officer Scott Burnick reimbursement— Commissioner Swavely made a motion to approve Officer Scott Burnick's request for reimbursement for tuition and books from St. Joseph University for \$5,654.95. Commissioner McGroarty seconded the motion, and it was unanimously approved. Vote was 5-0 in favor.

Execute Public Hydrant Agreement— Mr. Wagner stated that this agreement is the installation of four (4) hydrants for the Sanatoga Greene Development. The location of the hydrants was reviewed and approved by the Fire Marshal, Lew Babel. The solicitor reviewed the agreement and there was a conference call with PA American and Sanatoga Greene to review this contract.

Commissioner McGroarty made a motion to authorize President Bruce Foltz to execute Public Hydrant Agreement. Commissioner Mohollen seconded the motion, and it was unanimously approved. Vote was 5-0 in favor.

RESOLUTION AND ORDINANCE:

Resolution 1235-21— Commissioner Swavely made a motion to approve Resolution 1235-21 to reappoint Gary Schmoltze to the Vacancy Board. Commissioner McGroarty seconded the motion, and it was unanimously approved. Vote was 5-0 in favor.

Warrant #904 Commissioner Mohollen made a motion to approve Warrant #904 for the month of December 2020. Commissioner McGroarty seconded the motion, and it was unanimously approved. Vote was 5-0 in favor.

Acceptance of Treasurer's Report- Commissioner Mohollen made the motion to accept the Treasurer's Report for the month of December 2020. Commissioner McGroarty seconded the motion, and it was unanimously approved. Vote was 5-0 in favor.

COMMISSIONERS COMMENTS:

Commissioner McGroarty – Commissioner McGroarty had no comments.

Commissioner Mohollen – Commissioner Mohollen had no comments.

Commissioner Swavely— Commissioner Swavely wished for everyone to stay healthy.

Commissioner Lopez— Commissioner Lopez had no comments.

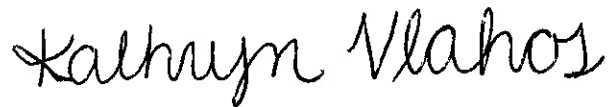
Commissioner Foltz—Commissioner Foltz had no comments.

Mr. Wagner— Mr. Wagner had no comments.

Solicitor Garner – Solicitor Garner had no comments.

There being no further business, the public meeting was adjourned at 7:23 p.m. The next meeting will be on Monday, February 1, 2021 at 7:00 p.m. Via Zoom.

Respectfully submitted,



Kathryn Vlahos
Township Secretary