

LOWER POTTS GROVE TOWNSHIP

Board of Commissioners:

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LOWER POTTS GROVE TOWNSHIP PARKS AND RECREATION BOARD Monday, February 28, 2022/ 6:30pm

The regularly scheduled Parks and Recreation meeting was held Monday, February 28, 2022, and was called to order at 6:37pm. The following were in attendance:

Tyler Tyson
Thomas Orlando
Anita Meehan
Amy Henderson
Thomas C. Troutman

A motion was made by Ms. Meehan to approve the January 24 minutes and seconded by Mr. Orlando.

TOWNSHIP STAFF REPORT

Proposed Sanatoga Park Spring Cleanup

Mrs. Henderson stated that the township would like a liability waiver signed by Ms. Lisa Miller. She needs to present a letter on letterhead to list what was going to be done during their cleanup. Also, we have not received the letter to date. Once the letter is written, the township will give it the Township Solicitor to develop a liability waiver or hold harmless agreement. Ms. Miller is ok with signing the waiver.

PA American Water Grant

Mrs. Henderson asked the board members for any suggestions regarding this grant. Ms. Meehan stated that Ms. Miller would be interested in this grant. The deadline is coming up and we are unsure if she could get the information submitted before then. Ms. Meehan stated maybe we can partner with Schuylkill River Green Ways for this grant.

Sponsorships Received for Our Events

Mrs. Henderson stated that Traffic Planning and Design has sponsored our 2022 Easter Egg Hunt. The fishing rodeo is going to be sponsored by donations: Redner's, Landis, Wawa, and Cabela's. We are currently waiting to hear back from a few other sponsors. Mr. Troutman asked if we do not get enough sponsorships are we allowed to use any of the money from the Parks and Rec fund. Mrs. Henderson stated that she will investigate that. She also stated that we are trying to have everything covered by sponsors instead. Ms. Meehan asked if people donated as sponsor can they get a receipt for their donations for tax purposes. Mrs. Henderson stated that she would need to ask about that.

Easter Egg Hunt 2022

Mrs. Henderson stated that the egg hunt will be held at Sanatoga Park. We will be posting direction signs near the park for the residents to find the park easier. Times are as follows:

10am – 2-year-olds

10:10 am – 3- & 4-year-olds

10:20 am – 5- & 6-year-olds

10:30 am – 7- & 8-year-olds

Mr. Troutman asked if we had spoken to the local fire companies to see if they would put the event on their signs. Mrs. Henderson stated that the Pottsgrove softball team will be helping with the hunt. One of the girls will be dressing up like the easter bunny and they will put out all the eggs. All the eggs have been ordered and are already received. We have 1,000 eggs per age group, plus five (5) prize eggs.

Fishing Rodeo

Mr. Troutman asked how we are going to advertise for it. Mrs. Henderson stated that we are going to send out flyers to local elementary schools. The flyers have already been approved by the school district. Also, we put the information on the website, and it will be posted on our Facebook page. The fishing rodeo will be held at Sunnybrook Ballroom again this year. A registration list will be filled out by township staff with the child's name and age. Mr. Orlando asked what age groups the rodeo is for. Mrs. Henderson stated that she would need to find that information out and will let the board know at the next meeting. Mr. Troutman asked if we were going to be patrolling the location more often once the fish arrive. Mr. Orlando asked how much it had cost for the fish to be ordered. Mrs. Henderson stated that she is getting as much information from Lower Pottsgrove Police Department about how they will be patrolling that area at that time. Also, she will find out the cost for the fish.

Summer Concert Series

Mr. Orlando asked how many bands are playing at the Summer Concert Series. Mrs. Henderson stated that there will be a total of six (6) bands. The date for the series is June 26th - August 7th. No bands will be performing July 4th weekend. JP Mascaro & Sons is one of the main sponsors for the summer concert series. We had a resident donate towards the concerts also. Mr. Troutman asked if we could have bottled water at the concert series. He also asked if we could have the brush along the pathway to the bandshell cleaned up. Mr. Orlando stated that he is going to see if someone will donate the use of a golf cart for him to help take people to and from the bandshell. Mr. Tyson asked how we get the volunteers to help with these events. Mrs. Henderson stated that the township employees and police department help with some of these events. She also stated that if any of the board members would like to help, they are more than welcome. Ms. Meehan asked if the local high school students need to volunteer somewhere for graduation requirements. Mrs. Henderson stated that she would investigate that. Mr. Orlando asked what time the concert series begins at. Mrs. Henderson stated it starts at six o'clock and ends at approximately eight o'clock. Mr. Tyson asked if we would be able to use Cutillo's parking lot for the concert also.

Community Day 2022

Mrs. Henderson stated that Community Day will be held at Lower Pottsgrove Elementary School. We have had several meetings with the police department to discuss how we were going to set up for it. Mr. Fogel will be running a hayride for the day. Mr. Troutman asked if we would have tables there for the historic society to bring stuff to display. Mrs. Henderson stated that we will need tables for all the crafts also. We will make sure to bring him a table to use. Ms. Meehan asked if we would be able to use the bathrooms in the school. Mrs. Henderson stated that we would have to look at options for bathrooms. We will be having food trucks there for the residents to purchase food and beverages. Two (2) of the food trucks are already booked. Mr. Orlando asked where will the residents park that want to attend. Mrs. Henderson stated that they will be parking in the front parking lot of the building. We will have an area blocked off for parking only. Ms. Meehan asked if we will be having face painting for kids. Mrs. Henderson stated that we are currently looking into that.

At this point of the meeting Mr. Tyson arrived at 6:40pm.

Old Business

Mr. Tyson asked about the Valley Forge team renting Sanatoga field. Mrs. Henderson stated that she is currently in contact with them regarding the field. Mr. Tyson asked about the status of Gerald Richards Park. Mrs. Henderson stated that they will start work again at the field once the ground is softer. Mr. Troutman asked when will the new parking lot be back open. Mrs. Henderson stated that it was closed due the weather, but she will ask for a date.

New Business

No new business at this time.

Comments by Board Members

Mr. Troutman mention about the possibility of setting up a few little libraries boxes throughout the township. They can be purchased already made or can be constructed. He also asked if there may be businesses that they donate them.

Comments by Visitors

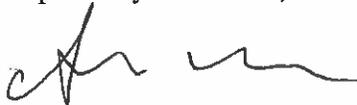
No visitors were at the meeting.

Next Meeting

A motion was made by Ms. Meehan to adjourn the meeting and seconded by Mr. Orlando. The meeting ended at 7:33 pm.

The next regularly scheduled meeting will be held on Monday, March 28, 2022.

Respectfully Submitted,



Amy Henderson
Administrative Support