

**LOWER POTTSTGROVE TOWNSHIP BOARD OF COMMISSIONERS MEETING**  
**Thursday, September 22, 2022**  
**6:30PM**

The Board of Commissioners of Lower Pottsgrove Township held their regularly scheduled meeting on Thursday, September 22, 2022, at Sunnybrook Ballroom, located at 50 Sunnybrook Road, Pottstown, Pennsylvania.

The following were in attendance:

Board of Commissioners: Raymond W. Lopez, Earl E. Swavely, Robert Mohollen, Michael McGroarty and William Keohane

Edward C. Wagner: Manager, Richard Bell: Police Chief and Jamie Ottaviano: Solicitor were also present.

The regularly scheduled meeting was called to order by President Raymond W. Lopez at 6:30 p.m. and the Pledge of Allegiance was recited.

Commissioner Lopez stated that the meeting will be recorded and asked any speakers to give their names and address for public comments.

**Swearing in Ceremony with District Justice Maurice H. Saylor**

Police Officer Tyler D. Smith was sworn in by District Justice Maurice H. Saylor.

**APPROVAL OF MINUTES:**

Commissioner McGroarty made a motion to approve the minutes of the September 6, 2022, Board of Commissioners meeting. Commissioner Keohane seconded the motion, and it was unanimously approved. The vote was 5-0 in favor.

**REPORT FROM THE TOWNSHIP MANAGER:**

Commissioner Lopez asked Mr. Wagner for an update on the visitor comments that were made at the meeting on September 6, 2022. Asplundh Tree Company is working in the northwest corner of the township (N. Orlando, Mangers Mill area) trimming trees in preparation of a \$2.5 million to enhance the local electric infrastructure. They will be upgrading and installing new equipment, including poles and aerial wires. In addition, installing specialized equipment that can automatically restore service or isolate damage like a fallen tree limb, lightning strike or vehicle accident, John Fogel, Public Works Director met with Asplundh officials and asked if they can trim trees along Kepler and Sunnybrook Roads due to concerns that were presented by Mr. Doyle who resides on Kepler Road.

Mr. Wagner stated that the traffic backing up at N. Pleasantview Road and E. High Street has been resolved. Met with our Traffic Signal Contractor on Thursday, September 8<sup>th</sup> to assess the potential traffic signal problem. It was determined the crosswalk boxes were tripped (potential power outage) which in turn kept calling for a walker. This in turn caused the traffic light system to be out of sync and in turn created cars to backup. Once the crosswalk box was reset the traffic pattern was restored to normal. Telco is trying to figure how to avoid this situation in the future.

At the same intersection it was mentioned for the township to consider installing a left turn arrow from N. Pleasantview going eastbound onto E. High Street. Mr. Fogel met with the Traffic Signal Contractor last week to obtain a price for the material and installation for a left turn arrow. Once the Township reviews the quote and the next step is to submit a TE-160 Traffic Signal Approval Form to PENNDOT for their consideration.

Finance Committee met last Tuesday, September 13<sup>th</sup> with John Fogel to review the paving requests for 2023. We are still reviewing the number of roads and obtaining prices. We should have more direction in the next 30 days.

Mr. Wagner stated that the concerns about the paving of Heather Lane and Bradley Way were discussed during a meeting with the Finance Committee on September 13<sup>th</sup>. They are currently reviewing all paving request that Mr. Fogel have given them. We should have more direction in the next 30 days

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**COMMENTS BY VISITORS:** None

**CORRESPONDENCE NAD INFORMATION:** None

**OLD BUSINESS:** None

**SUBDIVISON AND LAND DEVELOPMENT:** None

**NEW BUSINESS:**

**Motion to award the Traffic Signal Maintenance Contract to Telco of Reading, PA in the amount of \$3620** Commissioner Keohane made a motion to award the Traffic Signal Maintenance Contract to Telco of Reading, PA in the amount of \$3,620. Commissioner Mohollen seconded the motion. The vote was 5-0 in favor.

**Motion to approve the 2023 MMO (Minimum Municipal Obligation) Non-Uniform Pension Plan \$124,176** Commissioner McGroarty made the motion to approve the 2023 MMO (Minimum Municipal Obligation) Non-Uniform Pension Plan \$124,176. Commissioner Mohollen seconded the motion. The vote was 5-0 in favor.

**Motion to approve the 2023 MMO (Minimum Municipal Obligation) Non-Uniformed Defined Contribution Pension Plan \$13,074** Commissioner McGroarty made the Motion to approve the 2023 MMO (Minimum Municipal Obligation) Non-Uniformed Defined Contribution Pension Plan \$13,074. Commissioner Mohollen seconded the motion. The vote was 5-0 in favor.

**Motion to approve 2023 MMO (Minimum Municipal Obligation) Police Pension Plan \$390,556** Commissioner Swavely made the Motion to approve the 2023 MMO (Minimum Municipal Obligation) Police Pension Plan \$390,556. Commissioner Keohane seconded the motion. The vote was 5-0 in favor.

**Motion to approve Payment Request #1 for the Pruss Hill Bridge Replacement project for \$70,572.60** Commissioner McGroarty made a motion to approve Payment Request #1 for the Pruss Hill Bridge Replacement project for \$70,572.60. Commissioner Mohollen seconded the motion. The vote was 5-0 in favor.

**Recognition to Former Commissioner Bruce L. Foltz for 29 Years of Service to the Township** Bruce L. Foltz was recognized for his 29 years of service to the township. President Lopez presided over the recognition ceremony which included citations from Senator Muth and Representative Ciresi. In addition, members of the Sanatoga Fire Company presented a plaque for his years of services as a volunteer firefighter as well as a commissioner.

**RESOLUTIONS AND ORDINANCES:** None

**APPROVAL OF WARRANT #924 FOR THE MONTH OF AUGUST 2022**

Commissioner Mohollen made a motion to approve warrant #924 for the month of August 2022. Commissioner McGroarty seconded the motion. The vote was 5-0 in favor.

**ACCEPT THE TREASURER'S REPORT FOR AUGUST 2022**

Commissioner Mohollen made a motion to accept the treasurer's report for August 2022. Commissioner McGroarty seconded the motion. The vote was 5-0 in favor.

**COMMISSIONER COMMENTS:**

Commissioner Keohane wanted to thank the township staff in particular Amy Henderson for all the work and effort that was put into Community Days which was held on September 10<sup>th</sup> at the Lower Pottsgrove Elementary School.

Commissioner Mohollen made a motion to adjourn the meeting. Commissioner Swavely seconded the motion. The vote was 5-0 in favor.

There being no further business, the public meeting was adjourned at 7:00 p.m. The next meeting will be held on Monday, October 3, 2022, at Lower Pottsgrove Township building.

Respectfully submitted,



Michele Christman  
Assistant Township Secretary